

GREAT BEND CITY COUNCIL MEETING

February 20, 2017

7:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Wayne Henneke	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember	<input type="checkbox"/> Clerk Shawna Schafer
<input type="checkbox"/> Administrator Howard Partington	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on February 6, 2017.
- b) **Claim's Warrant Register #02-20-17:** covering 2017 bills to date.
- c) **Payroll Register P/R 02-17-2017:** covering payroll ending February 11, 2017 in the amount of \$363,624.51.
- d) **Appointments:** Mayor Allison will make appointments as appropriate.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. CVB/Community Coordinator Report:** Christina Hayes will present her monthly tourism and local development report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements.

Recommendation: Take action on abatements.

- 5. Special Events Permit Process Ordinance:** At the February 6th Council Meeting it was decided to allow two weeks for council members to ask staff members questions regarding the proposed Special Events Permit Process Ordinance. Staff members did discuss the matter as requested. Attached is a copy of the proposed application form to use with the ordinance. A copy of the proposed ordinance was included in the February 6th agenda packet. Police Chief Cliff Couch will be present to discuss the ordinance.

Recommendation: Motion to adopt the Special Events Permit Process Ordinance.

- 6. Golden Belt Community Foundation Announcement:** Golden Belt Community Foundation Executive Director Christy Tustin will be present to make an announcement that will benefit the community.

Recommendation: Informational item.

- 7. Construction Manager with a Pre-Selected Architect Agreement with Martin K. Eby Construction Co. for the Zoo Improvements:** At the February 6th council meeting the Construction Manager at Risk method of construction was discussed in detail and it was agreed that this was the appropriate way to move forward on the grizzly bear expansion and reintroduction of bison project. Chris Kliwer of GLMV Architecture and Josh Golka of PEC were present at that meeting and recommended the method which was slightly renamed in this case to Construction Manager with a Pre-Selected Architect. Attached is a copy of the proposed agreement with Martin K. Eby Construction Co. to serve as the construction manager. A subsequent 40 page form AIA Document A201 is available for review at the city administrator's office. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the AIA Document A133 with Martin K. Eby Construction Co. to perform Construction Manager with a Pre-Selected Architect services for the grizzly bear expansion and reintroduction of the bison zoo improvement project for a fee of \$86,750 plus 8% of the cost of the work.

- 8. Request for Tree Trimmer License:** There is a request for a tree trimmer license for I.G. Construction LLC. City Clerk Shawna Schafer will report.

Recommendation: Take action on the license.

- 9. Request for a Teambuilding Worksession:** There is a request for a Teambuilding Worksession to discuss the Police Building Assessment report and subsequent study. Chief Couch and Administrator Partington would like to provide information regarding this matter. In the past these worksessions have been held from 11:30 to 1:30 with a working lunch.

Recommendation: Set date for a Teambuilding Worksession to discuss possible options for Police Department Building Facilities for the future.

- 10. Update on Structures at 2109, 2111, 2115 and 2119 16th Street:** At the November 21st Council Meeting an update on the conditions of the housing at 2109, 2111, 2115, and 2119 16th Street was given by Code Enforcement Officer Stuart Baker. It was decided to have a review of the progress of fixing the houses up to standards at the mid-February council meeting. Stuart Baker will provide and update on the improvements.

Recommendation: Informational item.

- 11. Appointment of 1st Ward City Council Member:** Mayor Allison appointed a committee to interview applicants for the 1st Ward Council Member position left vacant after Mike Zinn moved away from the community. The committee will recommend a person to fill the vacancy.

Recommendation: Committee to make their recommendation for a person to fill the 1st Ward Council Member vacancy. Motion to accept the committee recommendation of a person to fill the 1st Ward Council Member vacancy.

E. ADJOURNMENT