GREAT BEND CITY COUNCIL MEETING

May 16, 2016
7:30 p.m.

AGENDA

Members present:

__Mayor Mike Allison
__Councilmember Joel Jackson
__Councilmember Wayne Henneke
__Councilmember Brock McPherson
__Councilmember Mike Zinn
__Administrator Howard Partington
__Councilmember Allene Owen
__Councilmember Vicki Berryman
__Councilmember Dana Dawson
__Councilmember Cory Zimmerman
__City Clerk Amit Patel
__Attorney Robert Suelter

A. CONSENT AGENDA

a) **Minutes**: Minutes of the Regular Session held on May 2, 2016.

b) **Claim's Warrant Register #05-16-16**: covering 2016 bills to date.

c) **Payroll Register P/R 05-13-2016** covering payroll ending May 7, 2016 in the amount of $275,652.68.

d) **Appointments**: Mayor Allison will make appointments as needed.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports**: Councilmembers will report on the boards and commissions that they serve on.

   Recommendation: Informational item.

2. **City Administrator's Update**: City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

   Recommendation: Informational item.

3. **Community Coordinator Report**: Christina Hayes will present her monthly community coordinator report.

   Recommendation: Informational item.

4. **Abatement Request**: Assistant Sanitarian Tom Holmes will present abatements at this time.

   Recommendation: Take action on abatements.

5. **Rezoning Request**: There is a request to rezone the property at 3008 10th Street from C-1 (local commercial) and R-2 (two family residential) to C-2 (general commercial) the property at 3008 10th Street for the proposed Freddy's Frozen Custard and Steakburgers business. Attached are enclosures relating to the rezoning request including the minutes of the meeting and the Findings of Fact. Also attached is the proposed ordinance that would cause the property to be rezoned. Planning Commission Secretary Bob Suelter will report.

   Recommendation: Motion to accept the Findings of Fact. Motion to adopt the ordinance rezoning the property at 3008 10th Street to C-2.

6. **Request for Cereal Malt Beverage License**: There is a request from the Sunflower Shrine Club for a one day cereal malt beverage license for June Jaunt activities on June 4th. City Clerk Amit Patel will report.

   Recommendation: Take action on the request.

7. **Amber Meadows Replat**: At the May 2nd City Council Meeting Josh Golka of PEC was present to discuss the proposal to replat the remaining undeveloped portion of the Amber Meadows Subdivision. The scope of services is being finalized. We should be able to move forward on this project. Howard Partington will report.

   Recommendation: Motion to authorize Mayor Allison to sign an engineering services agreement with PEC for the replatting of the remaining portion of the Amber Meadows Subdivision.

8. **Change Orders on US 281 and Railroad Avenue Project**: Attached is a copy of the proposed change orders on the US 281 and Railroad Avenue Project. The first change order made a change to early strength concrete for a drive on the coop property. The net change to the contract would be $556.33 of which the City will be responsible for 10% of that amount. The second change order increased the size of a workplace warning sign that would cost $1.32 per day and would be for about 30 days for an estimated total of $39.60. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the change order allowing early strength concrete on the US 281 and Railroad Avenue Project. Motion to authorize Mayor Allison to sign the change order increasing the size of the workplace warning sign on the US 281 and Railroad Avenue Project.

9. **Acceptance of Bid for 2015 KLINK**: Attached is a copy of the bid tabulation for the bids that were taken for the 2015 KLINK project. KDOT pays for 50% of the cost of the project up to a maximum of $200,000. This project does work on 10th Street from Baker Street to just west of Frey Street and on Main Street from 24th Street to the North City Limits. This acceptance of the low bid needs to be awarded subject to KDOT concurrence in award. On KLINK projects the city pays for the entire cost of construction and is later reimbursed by KDOT for their share of the costs. Also attached is a form that states that there was no evidence of fraud or collusion on the awarding of this bid. Howard Partington will report.

   Recommendation: Motion to accept the low bid of Venture Corporation in the amount of $497,256.50 for the 2015 KLINK Project subject to KDOT concurrence with the award. Motion to authorize Mayor Allison to sign all appropriate paperwork relating to the 2015 KLINK Project.

10. **Temporary Construction Easement**: Attached is a memo from City Attorney Bob Suelter regarding Barton County's request for a temporary construction easement for the reconstruction of a bridge that crosses the City's drainage ditch east of Kiowa Kitchen. Also attached is a copy of the proposed easement. Howard Partington will report.

    Recommendation: Motion to authorize Mayor Allison to sign the temporary construction easement to Barton County for their work to reconstruct a bridge that crosses the City's drainage ditch east of Kiowa Kitchen.

11. **Resolution Authorizing the Transfer of City Funds**: Attached is a proposed resolution authorizing the transfer of city funds from the General Fund to Project Fund 72. Amit Patel will report.

    Recommendation: Motion to adopt resolution authorizing the transfer of city funds.

12. **Budget Calendar**: Each year the governing body sets forth a budget calendar for the meetings associated with development of the annual budget for the next calendar year. Attached is a copy of the calendar with blanks in the area where dates need to be agreed upon. Everyone should check their own calendars so dates may be set for the various meetings.

    Recommendation: Fill in dates for the various meetings relating to the upcoming budget season.

E. ADJOURNMENT