

GREAT BEND CITY COUNCIL MEETING

July 5, 2016

7:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Wayne Henneke	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Mike Zinn	<input type="checkbox"/> City Clerk Amit Patel
<input type="checkbox"/> Administrator Howard Partington	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on June 20, 2016.
- b) **Claim's Warrant Register #07-05-16:** covering 2016 bills to date.
- c) **Payroll Register P/R 06-24-2016** covering payroll ending June 18, 2016 in the amount of \$406,115.54.
- d) **Appointments:** Mayor Allison will make appointments as needed.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Economic Development Report:** Jan Peters will present her monthly economic development report.

Recommendation: Informational item.

- 4. Abatement Requests:** Assistant Sanitarian Tom Holmes will present abatements at this time.

Recommendation: Take action on abatements.

- 5. Events Center Entrance, Canopy, Accessibility, and Parking Lot Improvements Bids:** Bids were opened for the project that would improve the entrance, replace the canopy, provide accessibility to the front entrance, and replace a portion of the parking lot at the Events Center. Two bids were received. Brentwood Builders LLC provided the low bid of \$279,000.00 for the base bid and \$2,200.00 for the alternate bid (heating for the concrete near the entrance of the facility). A copy of the bid tabulation is attached for your information. Donnie Marrs of DMA Architects, PA prepared the plans and specifications for the project and has reviewed the bids and finds the low bid to be appropriate. Howard Partington will report.

Recommendation: Motion to accept the low bid of Brentwood Builders LLC in the amount of \$279,000.00 and alternate bid of \$2,200.00 for the improvements to the Events Center. Motion to authorize Mayor Allison to sign all appropriate documents relating to this project.

- 6. Grant Presentation from Healthy Communities Initiative:** Dale Hogg, on behalf of Be Well Barton County, will present the City with a grant in the amount of \$2,082.03 from the Golden Belt Community Foundation's Healthy Communities Initiative Fund. The funds are to be used for bicycle and pedestrian needs as outlined in the master plan. Also attached are some of the priorities they would like to support. The funds would be used on projects on their list. The mile marker project listed on the priority list is being funded through the help of fellow committee member Janel Rose. Committee members Dale Hogg and Sue Cooper have provided a great working partnership in finding ways to make our community more bicycle and pedestrian friendly.

Recommendation: Motion to accept grant and to use the funds for projects listed on their priority listing.

- 7. Change Order for US 281 and Railroad Avenue Project:** An additional change order for the US281 and Railroad Avenue Project is attached for your concurrence. The change added 79 feet of expansion joint that was not on the plans. Our portion of the \$355.50 change order would be \$35.55. KDOT requires our concurrence with their change orders. Howard Partington will report.

Recommendation: Motion to concur with the change order that adds 79 feet of expansion joint in the total amount of \$355.50 and our share being \$35.55.

- 8. Phone System Improvements and Savings:** Attached is a proposal from The Phone Connection to make improvements to our phone system that would result in monthly savings of almost \$1,200. The upfront cost would be \$39,985.40 for the system improvements and \$4,435.85 for a firewall to protect our computers. For the capital cost of \$44,421.25 we could begin seeing savings immediately. This change also protects the City from future rate increases from AT&T. The savings over the next 37 months would pay for the upfront capital costs. The monthly savings would last many years into the future. City Clerk Amit Patel will report.

Recommendation: Motion to accept the proposal from The Phone Connection in the amount of \$39,985.40 for system improvements for the telephone system upgrade. Motion to authorize the purchase of firewalls for all locations that use the phone system from Networks Plus in the amount of \$4,435.85.

- 9. Letter of Permission for Acquisition of Armored Tactical Vehicle:** After the standoff last year Chief Couch was concerned by the lack of having a vehicle that would have allowed officers to handle the situation more safely. He looked into finding a vehicle that would work in such situations. He has found a vehicle that is being used by the City of Garden City and will be replaced by a new vehicle that they are purchasing. The vehicle is handled by the Federal Surplus Program and we would be able to obtain the vehicle at no cost. Attached is a proposed letter of permission to obtain the vehicle. Also attached are photos of the vehicle. Chief Couch will report.

Recommendation: Motion to authorize Mayor Allison to sign the letter of permission for the acquisition of the armored tactical vehicle.

- 10. Engineering Services Agreement for 10th and Grant Geometric Improvement Project:** Attached is a copy of the proposed engineering services agreement for the 10th and Grant Geometric Improvement Project which KDOT is paying for 90% of the costs. The committee interviewed four firms that would provide the engineering for the project. The committee filled out a KDOT provided form and the firm that was rated the highest was Professional Engineering Services, P.A. The acceptance of the agreement is contingent upon KDOT approval. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the engineering services agreement with PEC in the amount of \$56,122.00 for the 10th and Grant Geometric Improvement Project.

E. ADJOURNMENT