

GREAT BEND CITY COUNCIL MEETING

September 19, 2016

7:30 p.m.

AGENDA

Members present:

__ Mayor Mike Allison	__ Councilmember Allene Owen
__ Councilmember Joel Jackson	__ Councilmember Vicki Berryman
__ Councilmember Wayne Henneke	__ Councilmember Dana Dawson
__ Councilmember Brock McPherson	__ Councilmember Cory Zimmerman
__ Councilmember Mike Zinn	__ City Clerk Amit Patel
__ Administrator Howard Partington	__ Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on September 6, 2016.
- b) **Claim's Warrant Register #09-19-16:** covering 2016 bills to date.
- c) **Payroll Register P/R 09-02-2016** covering payroll ending August 2, 2016 in the amount of \$276,148.12 and **P/R 09-16-2016** covering payroll ending August 10, 2016 in the amount of \$369,648.25.
- d) **Appointments:** Mayor Allison will make appointments as needed.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Community Coordinator Report:** Christina Hayes will present her monthly community coordinator report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements at this time.

Recommendation: Take action on abatements.

- 5. Great Bend Boom and Great Bend Bat Cats Facility Lease Agreements:** Attached are copies of the proposed facility lease agreements at Veterans Memorial Park with the Great Bend Boom and the Great Bend Bat Cats for the 2017 season. At the September 6th council meeting staff was instructed to determine if it would be possible for both teams to use Al Burns Field at Veterans Memorial Park to play games in 2017 and for the Boom to also practice at that field. City staff and Rec staff met and worked on details that would make it possible for both teams to play games at Al Burns Field. The staff members came up with a proposed plan and the plan was presented to Andrew Dunn and Roger Ward. Both agreed to try to work with the suggested plan. City Attorney Bob Suelter will report.

Recommendation: Motion to authorize Mayor Allison to sign the facility lease agreements with the Great Bend Boom and the Great Bend Bat Cats organizers.

- 6. Unsafe and Dangerous Structures:** Attached is a resolution that finds the residences at 2109, 2111, 2115, and 2116 16th Street are unsafe and dangerous and calls for the houses to be razed and removed. A public hearing is to be held at this time regarding the unsafe and dangerous structures. Code Enforcement Official Stuart Baker will be present to discuss the status of the homes.

Recommendation: Motion to adopt resolution finding the houses at 2109, 2111, 2115, and 2119 16th Street to be unsafe and dangerous and cause them to be razed and removed.

- 7. Biennial Routine Bridge Inspection Engineering Services Agreement:** Attached is a copy of the letter of transmittal and engineering services agreement with Kirkham Michael to inspect our bridges as required. They have provided this service in the past and it is recommended that they continue to service in this manner. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the Agreement for Engineering Services with Kirkham Michael for the routine biennial bridge inspection of the city's 4 bridges for a total of \$1,000.

- 8. Engineering Services Agreement for Vets Park Ballfield Lighting:** Attached is a copy of the proposed engineering services agreement with PEC for engineering and technical services to design and bid out the replacement of the ball field lights on the three main fields at Veterans Memorial Park. The existing light poles are past their useful life and have been deemed dangerous. This was discussed at budget time. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the engineering services agreement with PEC for the engineering and technical services to design and bid out the replacement of the ball field lighting on the two main softball fields and the baseball field at Veterans Memorial Park in the amount of \$11,500.00.

- 9. Conditional Use Permit for 3124 23rd Street:** The Planning Commission considered a conditional use permit for the operation of a day care facility for the property at 3124 23rd Street owned by Christy Nemnich. Attached is a memo from Planning Commission Secretary Bob Suelter along with copies of the application, supporting documents, findings of fact and resolution. City Attorney Bob Suelter will report.

Recommendation: Motion to adopt the Findings of Fact. Motion to adopt the resolution establishing a conditional use permit for a day care facility at 3124 23rd Street.

10. Engineering Services Agreement for Police Department Building

Assessment: Attached is the proposed engineering services agreement with PEC for the development of a police department building assessment. At budget time Chief Couch discussed the need for more efficient space for police activities. The recommended assessment would give a better idea of what currently exists with respect to structural, mechanical, and electrical components. It would then begin to assess what would need to be done to make more efficient use of the facility along a starting point concept floor plan for the facility. Police Chief Cliff Couch will report.

Recommendation: Motion to authorize Mayor Allison to sign the engineering services agreement, Work Order 16-02, with PEC for the development of a Police Department Building Assessment for the current police department building in the amount of \$14,100.00.

- 11. Unsafe and Dangerous Structure:** Attached is a complaint and notice of an unsafe and dangerous structure at 2545 7th Street. Also attached is a resolution which would set a date for a public hearing on the complaint. Stuart Baker will report.

Recommendation: Motion to adopt the resolution that would set a public hearing date for the unsafe and dangerous structure at 2545 7th Street.

E. ADJOURNMENT