

GREAT BEND CITY COUNCIL MEETING

November 7, 2016

7:30 p.m.

AGENDA

Members present:

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|--|---|
| <input type="checkbox"/> Mayor Mike Allison | <input type="checkbox"/> Councilmember Allene Owen |
| <input type="checkbox"/> Councilmember Joel Jackson | <input type="checkbox"/> Councilmember Vicki Berryman |
| <input type="checkbox"/> Councilmember Wayne Henneke | <input type="checkbox"/> Councilmember Dana Dawson |
| <input type="checkbox"/> Councilmember Brock McPherson | <input type="checkbox"/> Councilmember Cory Zimmerman |
| <input type="checkbox"/> Councilmember Mike Zinn | <input type="checkbox"/> City Clerk Amit Patel |
| <input type="checkbox"/> Administrator Howard Partington | <input type="checkbox"/> Attorney Robert Suelter |

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 17, 2016.
- b) **Claim's Warrant Register #11-07-16:** covering 2016 bills to date.
- c) **Payroll Register P/R 10-28-2016** covering payroll ending October 22, 2016 in the amount of \$363,013.85.
- d) **Appointments:** Mayor Allison will make appointments as needed.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Economic Development Report:** Jan Peters will present her monthly economic development report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements at this time.

Recommendation: Take action on abatements.

- 5. Unsafe and Dangerous Structure at 2545 7th Street:** A public hearing is to be held regarding the unsafe and dangerous structure at 2545 7th Street. Attached is a resolution to be considered that would find the structure at 2545 7th Street to be unsafe and dangerous and cause it to be removed by the owner or razed and removed by the City if it is not removed within a prescribed time period. Code Enforcement Officer Stuart Baker will report.

Recommendation: Motion to close the public hearing. Motion to adopt the resolution finding the structure at 2545 7th Street to be unsafe and dangerous and to cause it to be removed by the owner or if not it is to be razed and removed by the City.

- 6. Public Hearing to Consider Creation of a Rural Housing Incentive District (RHID) for Phase II of The Reserves at Trail Ridge:** A public hearing is to be held to consider creating an RHID for Phase II of The Reserves at Trail Ridge. Attached is an ordinance that would create the RHID. Also attached is the development plan which contains the development agreement. The development plan would be accepted if the ordinance is adopted. Please note that the development plan is in the agenda packed as a separate attachment as it is a large attachment. Howard Partington will report.

Recommendation: Motion to close the public hearing. Motion to adopt the ordinance that would create a Rural Housing Incentive District for Phase II of The Reserves at Trail Ridge.

- 7. Bandshell and Splash Pad Bids:** Bids were taken on November 2nd for the improvements to the bandshell and the construction of a splash pad. Five bidders submitted bids for the project. Attached is a copy of the bid tabulation as prepared by PBA Architects. The low bid of \$355,700 was submitted by Wiens & Company. The base bid was \$335,000 and it is recommended that Alternates #2 & #4 of \$15,000 and \$5,700 be selected for the total of \$355,700

Recommendation: Motion to accept the low bid of Wiens & Company in the amount of \$355,700 for improvements to the bandshell and construction of a splash pad.

- 8. Events Center Improvements:** At the October 17th City Council Meeting, council members asked that staff get a cost figure from Brentwood Builders for the removal of a portion of the overhead cover on city property between the Events Center and the hotel to the east. This information will be presented at the meeting. Howard Partington will report.

Recommendation: Take action on removal of the overhead covering just east of the Events Center.

- 9. Proposals for Professional Services for Zoo Improvements:** The next step for the grizzly bear renovation and bison reintroduction renovation is to have survey elevations, engineering and architectural professional services proposals approved. Attached are the following professional services proposals; Central Kansas Surveying & Mapping, Inc. for surveying services in the amount not to exceed \$7,500, PEC for engineering services in the amount of \$34,000, and GLMV Architecture for architectural services in the amount of \$56,000 plus reimbursables. Howard Partington will report.

Recommendations: Motion to authorize Mayor Allison to sign the professional services agreements with Central Kansas Surveying & Mapping in the amount not to exceed \$7,500, PEC in the amount of \$34,000, and GLMV Architecture in the amount of \$56,000 plus reimbursables.

- 10. Legislative Policy:** Howard Partington will hand out copies of the League's Legislative Policy for your consideration at the next council meeting. The League's policy could be adopted and we could identify a few specific topics to concentrate on during the upcoming legislative session.

Recommendation: Informational item.

- 11. Street Closures for Holiday Parade:** Attached is a memo from Community Coordinator Christina Hayes making street closure requests for the Holiday Parade. Ms. Hayes will report.

Recommendation: Motion to close Main Street from 24th Street to 12th Street during the parade from 5:15 p.m. to 6:30 p.m. on November 26th. Motion to keep Main Street closed from Broadway Avenue to 12th Street for an additional 2 hours after the parade on November 26th. Motion to close Lakin Avenue between Kansas Avenue to Main Street from 4:00 p.m. to 9:00 p.m. on November 26th.

12. Amit Patel Resignation: Attached is a letter of resignation from Amit Patel as the city's City Clerk/Finance Director. The resignation is effective November 25th.

Recommendation: Motion to accept the resignation of Amit Patel as City Clerk/Finance Director.

13. Accessible Parking Stalls: Attached is a resolution establishing two accessible parking stall on Jackson Street just north of 21st Street for St. Mark Lutheran Church. When the street was repaved the stall that were there were covered up. No record of a resolution authorizing the stall was found, therefore, this resolution would authorize our street crews to paint the accessible lines on the new pavement.

Recommendation: Motion to adopt the resolution establishing two accessible parking stalls on Jackson Street just north of 21st Street on the west side of the street.

14. Dates for Elections in the Future: Due to changes by the state legislature, the City is required to hold city elections in the fall instead of the spring as in the past. Attached is a charter ordinance that would set the dates for future city elections. City Attorney Bob Suelter will report.

Recommendation: Motion to adopt the charter ordinance setting the dates for future city elections.

15. Health Insurance for 2017: Attached is a worksheet regarding the City health insurance for 2017. There are no recommended changes from the 2016 health insurance. What is required each year is for the council to set the percentages to be paid by the City and by the employee. In the past it has been an 83% City and 17% employee matching share. It is recommended that the cost share remain the same for 2017. Howard Partington will report.

Recommendation: Motion to set the cost share for City health insurance for 2017 at 83% City and 17% employee.

E. ADJOURNMENT