

# GREAT BEND CITY COUNCIL MEETING

November 21, 2016

7:30 p.m.

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Wayne Henneke	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Mike Zinn	<input type="checkbox"/> City Clerk Amit Patel
<input type="checkbox"/> Administrator Howard Partington	<input type="checkbox"/> Attorney Robert Suelter

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 7, 2016.
- b) **Claim's Warrant Register #11-21-16:** covering 2016 bills to date.
- c) **Payroll Register P/R 11-11-2016** covering payroll ending November 5, 2016 in the amount of \$280,805.18.
- d) **Appointments:** Mayor Allison will make appointments as needed.

### B. OLD BUSINESS

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

### D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Community Coordinator Report:** Christina Hayes will present her monthly community coordinator report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements at this time.

Recommendation: Take action on abatements.

- 5. Update on Unsafe and Dangerous Structures at 2109, 2111, 2115, 2119 16<sup>th</sup> Street:** A public hearing was held regarding the unsafe and dangerous structures at 2109, 2111, 2115, and 2119 16<sup>th</sup> Street on September 19<sup>th</sup>. The owner was given until this council meeting to finish the work on the houses to bring them into compliance. Code Enforcement Officer Stuart Baker will provide an update.

Recommendation: Consider appropriate action after hearing an update on the unsafe and dangerous structures.

- 6. City Service Awards:** Mayor Allison will present city service awards to those employees that have served the city for 25 years.

Recommendation: Mayor Allison to present city service awards.

- 7. Young Professionals Presentation:** Representatives of the young professionals will present funds to help pay future expenses for the Tot Spot.

Recommendation: Informational item.

- 8. Events Center Improvements:** At the last council meeting approval was granted for the removal of a portion or the overhead cover east of the Events Center. More time was requested to study the cost of repairs as a result of the removal. Since that time, Andy Mingenback has given us a revised cost if we did not do any additional concrete work at this time and instead of removing the doors, place solid panels in the double doors. It amounted to a considerable savings over what was discussed at the last meeting. The new cost figure to do the repair work to just south of the doors is \$23,296.00. If we want to refinish the east wall back to the office building it would be a total of \$34,800.00. Howard Partington will report.

Recommendation: Motion to authorize moving forward with Brentwood Builders on the repair of the area near the covered walkway that is being removed and repairs to the east wall of the Events Center in the amount of \$23,296.00. If the additional resurfacing is something the city council wants, take action on that.

- 9. Tree Board Request:** Tree Board President Toni Rice will be present to request permission to move forward on the purchase of an entrance feature for the Argonne Forest in Veterans Memorial Park. Attached is a memo detailing the request. Ms. Rice will provide photos of the proposed structure and discuss pricing of the materials. Construction and installation of the pergola would be done by city employees.

Recommendations: Motion to authorize the purchase of an arched pergola Kit from Forever Redwood in an amount up to \$8,500.00.

- 10. Legislative Policy:** Copies of the League's Legislative Policy were handed out at the last council meeting. There are numerous important policy issues within the Leagues platform. It is suggested that the goal of getting back to the proper and full funding of KDOT projects for the future be the top legislative priority for the upcoming legislative session. Howard Partington will report.

Recommendation: Motion to adopt the League's Legislative Policy by reference and to establish the goal of full funding for KDOT projects in the future as the top legislative priority for 2017.

- 11. Engineering Services Agreement for the Bridge Northeast of Park and Frey:** Attached is a copy of the proposed engineering services agreement with PEC for the drainage and bridge improvements northeast of Park and Frey Streets. There is currently a bridge over our drainage ditch that has been deemed unsafe. The bridge is needed for the farmer to be able to cross over the drainage to his field. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the engineering services agreement with PEC in the amount of \$5,000.00 for the study of the drainage and bridge improvements northeast of Park and Frey Streets.

- 12. Continuation of Engineering Services for the Remediation of Algae at Veterans Lake:** Attached is the 4<sup>th</sup> amendment to the engineering services agreement with CH2M Hill's for the assistance with remediating the problem of algae in Veterans Lake. It is suggested that we continue to have CH2M Hill help city staff monitor and address algae issues at Veterans Lake. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the engineering services agreement with CH2M Hill for the continued support and assistance in the monitoring of the algae situation in Veterans Lake in the amount of \$9,250.00.

**13. Position Classification Resolution:** Attached is a resolution that amends the position classification for the position of CVB Director to comply with the new federal rule dealing with exempt employees. That position will no longer be exempt and the new hourly wage will be paid overtime as earned. Also attached is an informational article regarding the final rule regarding overtime and exempt employees. City Attorney Bob Suelter will report.

Recommendation: Motion to adopt the resolution changing the CVB Director's position to a non-exempt classification.

## **E. ADJOURNMENT**