

GREAT BEND CITY COUNCIL MEETING

December 5, 2016

7:30 p.m.

AGENDA

Members present:

__ Mayor Mike Allison	__ Councilmember Allene Owen
__ Councilmember Joel Jackson	__ Councilmember Vicki Berryman
__ Councilmember Wayne Henneke	__ Councilmember Dana Dawson
__ Councilmember Brock McPherson	__ Councilmember Cory Zimmerman
__ Councilmember Mike Zinn	__ City Clerk Amit Patel
__ Administrator Howard Partington	__ Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 21, 2016.
- b) **Claim's Warrant Register #12-05-16:** covering 2016 bills to date.
- c) **Payroll Register P/R 11-25-2016** covering payroll ending November 19, 2016 in the amount of \$365,812.96.
- d) **Appointments:** Mayor Allison will make appointments as needed.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Economic Development Report:** Jan Peters Hayes will present her monthly economic development report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements at this time.

Recommendation: Take action on abatements.

- 5. Memorandum of Understanding with State Fire Marshal:** Attached is a proposed Memorandum of Understanding with the State Fire Marshal for participation in the Kansas Search & Rescue Response System. Task Force 5 is a regional response group that the Great Bend Fire Department has participated in for several years. The State Fire Marshal's Office will soon begin the coordination of this group and they are requesting that a Memorandum of Understanding be signed by the City. Fire Chief Mike Napolitano will report.

Recommendation: Motion to authorize Chief Napolitano to sign the Memorandum of Understanding with the State Fire Marshal for the participation in the Kansas Search & Rescue Response System.

- 6. Report on the 2016 Hahn Brothers Supercross Shootout:** Attached is a memo regarding the request to report on the success of the 2016 Hahn Brothers Supercross Shootout. Chelsea Mermis and others will be present to report on their activities.

Recommendation: Informational item.

- 7. Engineering Services Agreement for 2017 KLINK:** Attached is a copy of the proposed engineering services agreement with PEC for the 2017 KLINK project. The project is the area that has not been recently improved south of 10th Street on Main Street and from 19th to 24th on Main Street. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the engineering services agreement with PEC for the 2017 KLINK with a base amount of \$19,700.00 plus reimbursables of up to \$4,500.00.

- 8. 2016 Arterial and Residential Streets Project:** A lot of great arterial and residential street work has been completed this year. It is now time to account for that work. Initially contracts were approved with Venture Corporation for \$1,200,371.50 for street work and \$77,000.00 for repair work at the airport. Subsequently additional street work was authorized in the amount of \$567,332.00. The street work was in the amount of \$1,767,703.50 and came in at \$1,743,792.00 for a savings of \$23,911.50. The airport work was in the amount of \$77,000.00 and came in at \$82,000.00 for additional cost of

\$5,000.00. While we do not need a change order for the savings, we do need a change order for the additional \$5,000.00 for airport work. Howard Partington will report.

Recommendation: Motion to authorize an additional \$5,000.00 for repair work at the airport that has been completed by Venture Corporation.

9. **Lease Agreement for Airport Land:** Attached is a proposed lease agreement for the rental of two areas at the airport. The lease would be with Watco Supply Chain Services, LLC. The two pieces of land are currently being surveyed and we will have the legal description as soon as possible. One piece of land is on the concrete area just west of the Blizzard Energy facility and is about 14 acres. The other property is located just west of the truck terminals and is about 9 acres. Howard Partington will report.

Recommendations: Motion to authorize Mayor Allison to sign the lease agreement with Watco Supply Chain Services LLC for the leasing of two properties at the airport.

E. ADJOURNMENT