

# GREAT BEND CITY COUNCIL MEETING

January 2, 2018

7:30 p.m.

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Mike Boys	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk Shawna Schafer
<input type="checkbox"/> Interim Administrator George Kolb	<input type="checkbox"/> Attorney Robert Suelter

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 18, 2017.
- b) **Claim's Warrant Register #1-2-18:** Covering 2017 bills to date.
- c) **Payroll Register P/R 12-22-2017:** Covering payroll ending December 16, 2017 in the amount of \$359,838.67.
- d) **Appointments:** Mayor Allison will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

### B. OLD BUSINESS

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Recognition of D.A.R.E. Essay Winners:** D.A.R.E. essay winners will be recognized for their winning essays.

Recommendation: Recognize D.A.R.E. essay winners.

### D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** Interim City Administrator George Kolb will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 3. Economic Development Report:** Chamber President/CEO Jan Peters presented her monthly economic development.

Recommendation: Informational item.

- 4. Abatement Requests:** Assistant Sanitarian Austin Laviolette will present abatements.

Recommendation: Take action on abatements.

- 5. City Administrator Search Committee:** A search committee will be formed to complete interviews for a permanent City Administrator.

Recommendation: Mayor Allison will appoint a committee to Search for a City Administrator.

- 6. IT Proposals:** Attached are 3 proposals for IT services from OPI, NMGI and Gilmore Solutions. George, Christina and Shawna reviewed these in detail and came to the conclusion that the most value that we would receive from the services offered would be from Gilmore Solutions. They would migrate us to Microsoft Office 365 Exchange Server, analyze our network infrastructure, provide monthly services that would include daily backups, daily monitoring of machines and servers, daily firewall notifications and log monitoring, daily monitoring that antivirus is up to date and many other services we currently do not have. Interim City Administrator George Kolb and City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Motion to approve Gilmore Solutions for our IT Partner for a one-time cost not to exceed \$49,000 (for the onboarding fee, Microsoft Office 365 migration and the network infrastructure) and a monthly fee of \$8000 plus Microsoft licensing for the monthly services.

- 7. Amendment to Pay Classification Resolution:** Attached is resolution no. 010218-E that amends the City Position Classification Resolution to change the Battalion Chiefs from a salaried position to an hourly position. Human Resources Director Randy Keasling and Fire Chief Luke McCormick will report.

Recommendation: Motion to adopt resolution 010218-E to change position classifications for the Battalion Chiefs from a salaried position to an hourly position.

- 8. Bridge Repair on Park Street East of the City:** Attached is a proposal from Wichita Concrete Pipe for \$149,500 to repair the bridge on Park Street East of

the City. The farmer has requested the City to repair the bridge as soon as possible because access to his field is restricted by neighbors. We currently have \$40,000 set aside in our capital improvement fund and will budget the remaining during our year end transfers for 2017. Interim City Administrator George Kolb will report.

Recommendation: Motion to approve proposal from Wichita Concrete Pipe in an amount not to exceed \$149,500 for the repair of the bridge on Park Street East of the City.

9. **Foam Roof Repairs Proposal:** Attached is a proposal from Washington Roofing for \$233,361.00 for the repair of the foam roofs from the May 2017 hail storm. The roofs to be repaired are the roofs at the city auditorium, Great Bend recreation center, the city hall building, the Williams Street fire station, all downtown and the Eighth Street office building at the airport. City Attorney Bob Suelter will report.

Recommendation: Motion to approve proposal from Washington Roofing in the amount of \$233,361.00 for the repairs of the foam roofs.

## **ADJOURNMENT**

