

GREAT BEND CITY COUNCIL MEETING

February 19, 2018

7:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk Shawna Schafer
<input type="checkbox"/> Interim Administrator George Kolb	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on February 5, 2018.
- b) **Claim's Warrant Register #2-19-18:** Covering 2018 bills to date.
- c) **Payroll Register P/R 2-16-18:** Covering payroll ending February 10, 2018 in the amount of \$376,238.41.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Great Bend Retailers Report:** Attached is a memo from Community Coordinator Christina Hayes. Great Bend Retailers Sally Mauler and Mark Mingenback will report on the roundtables and unification.
2. **America's U.S. Miss Teen Kansas Introduction:** Attached is a memo from Community Coordinator Christina Hayes. Christina Hayes will introduce the America's U.S. Miss Teen Kansas Laura Daniels.
3. **McAurther Lake:** Gary Burks and Pat Kale would like to address council about McAurther Lake.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 2. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 3. Abatement Requests:** Sanitarian Tom Holmes will present abatements.

Recommendation: Take action on abatements.

- 4. Job Fest Sponsor:** Attached in a proposal to sponsor the 2018 Job Fest held on April 19, 2018. Since the inception of Job Fest the City of Great Bend has been a sponsor and supporter. Scott Donovan will report.

Recommendation: Motion to be a \$1,000 sponsor of the 2018 Job Fest and to support the continued efforts of Job Fest.

- 5. IT Proposals:** Attached are the two finalist IT proposals and a copy of the evaluation criteria we used to score each of the proposals. The City sent out a formal request for proposal seeking a full service managed IT partner. We had 5 proposals submitted and evaluated by 4 individual staff. Gilmore Solutions evaluation came in with the highest score. They have the appropriate qualifications/certifications to meet our needs. They also have the vendor strength and stability to take us on as a client and have much experience with working with municipalities. They have a one-time fixed cost not to exceed of \$49,000 that will get our system up to their standard to take us on as a client. This expense can be spread over the year. The monthly rate is \$8000 per month plus the Microsoft Licensing fees which is determined by the number of users and the type of plan each user would need. Central Plains Computer Services came in with the second highest score. They do not have the experience with municipalities but has been in business for over 30 years as a full-service IT company. Their proposal was strong and demonstrated that they would meet the Cities needs. They have a one-time fixed cost of \$25,245 to get us set up on their system. There is another potential one-time fixed cost at a later date to set us up on a virtual private cloud server for \$28,000. The monthly rate is \$7,598.18. Our preferred vendor based on their experience, qualifications and strength would be Gilmore Solutions, however, we feel Central Plains Computer Services would meet our needs as well. Individuals from both companies are present to address questions or concerns. Interim City Administrator George Kolb will present.

Recommendation: Take appropriate action.

ADJOURNMENT