

GREAT BEND CITY COUNCIL MEETING

October 16, 2017

7:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Mike Boys	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk Shawna Schafer
<input type="checkbox"/> Interim Administrator George Kolb	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 2, 2017.
- b) **Claim's Warrant Register #10-16-17:** covering 2017 bills to date.
- c) **Payroll Register P/R 10-13-2017:** covering payroll ending October 7, 2017 in the amount of \$267,072.57.
- d) **Snow Removal Policy:** Snow Removal Policy was handed out at the previous council meeting on October 2, 2017 for council to review.
- e) **Door-to-Door License:** Allene Owen has requested a Door-to-Door License for her Mayoral Campaign. All requirements have been met along with payment.
- f) **Street Closure Request by the Church of Nazarene:** Attached is a memo from the Church of Nazarene requesting street closures for the theatrical play called "Judgement House". They are requesting to close Sherman Street from Broadway Avenue to K-96 Hwy on October 27th from 4:00 p.m. to 10:00 p.m., October 28th from 3:00 p.m. to 10:30 p.m. and October 29th from 10:00 a.m. to 7:00 p.m.
- g) **Appointments:** Mayor Allison will make appointments as appropriate.
- h) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **CVB/Community Coordinator Report:** Christina Hayes will present her monthly report.

Recommendation: Informational item.

3. **Abatement Requests:** Sanitarian Tom Holmes will present abatements.

Recommendation: Take action on abatements.

4. **Street Closures for Holiday Parade:** Attached is a memo from Community Coordinator Christina Hayes making street closure requests for the Holiday Parade. Ms. Hayes will report.

Recommendation: Motion to close Main Street from 24th Street to 12th Street during the parade from the hours of 5:15pm to 6:30pm on November 25th. Motion to keep Main street closed from Broadway Avenue to 12th Street for an additional 2 hours after the parade to allow the Horse Drawn Carriage, Train Rides and Free Food Vendors to have access to the street area on November 25th. Motion to close Lakin Avenue between Kansas Avenue to Main Street from 4:00 p.m. to 9:00 p.m., and parking on the north side of Lakin Avenue from 12:00 p.m. to 9:00 p.m. on November 25th.

5. **Audit Bids:** Request for Proposals for a 3-year audit engagement were sent out to local audit firms at the end of August. Adams, Brown, Beran and Ball, Chtd., were the only audit firm that replied with a bid. The audit bids for fiscal years 2017, 2018 and 2019 were \$26,600, \$27,400 and \$28,225, respectfully. City Clerk Shawna Schafer will report.

Recommendation: Motion to approve bid and to authorize Mayor Allison to sign a 3-year engagement with Adams, Brown, Beran & Ball, Chtd.

6. **K&O Railroad Office Lease:** The K&O Railroad has requested that the City rent office space in the office building at the airport. Specifically, they have requested that they rent Suites 201, 202 and 203 in the old Marlette office building. The monthly rent is \$750 per month for three years which is raised after year three to \$1,200 per month for the remaining seven years of the ten-year lease. Jan Peters and City Attorney Bob Suelter will report.

Recommendation: Motion to authorize Mayor Allison to sign the lease agreement with K&O Railroad.

7. **Change Order to GMLV Architecture Contract Dated November 17, 2016 for the Grizzly Bear Exhibit:** The change order of \$14,900 shall take the project through the City's construction contract with Eby Construction. This additional services proposal included architecture and landscape architecture only. City Attorney Bob Suelter will report.

Recommendation: Motion to authorize Mayor Allison to sign the change order contract with GMLV Architecture for \$14,900.

8. **8th Street Project:** The petition for the 8th Street project between Walmart and Dillon's has been signed by more than 50% of the landowners. Attached is Resolution 101617-C for Determining the Advisability of the Making of Certain Improvements in the City of Great Bend, Kansas; Making Certain Findings with Respect Thereto; and Authorizing and Providing for the Making of the Improvements in Accordance with Such Findings (Street Improvements/8th Street). Also attached is Resolution 101617-D, Authorizing the Offering for Sale of General Obligation Temporary Notes, Series 2017, of the City of Great Bend, Kansas. City Attorney Bob Suelter will report.

Recommendation: Motion to approve Resolution 101617-C. Motion to approve Resolution 101617-D.

E. ADJOURNMENT