City of Great Bend
June 6, 2016

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Mike Zinn, Allene Owen, Wayne Henneke, Vicki Berryman, Joel Jackson, Dana Dawson, Cory Zimmerman and Brock McPherson. Also in attendance were City Administrator Howard Partington, City Clerk Amit Patel and City Attorney Robert Suelter.

A. CONSENT AGENDA

a) **Minutes**: Minutes of the Regular Session held on May 16, 2016.

b) **Claim's Warrant Register #06-06-16**: covering 2016 bills to date in the amount of $309,765.22.

c) **Payroll Register P/R 05-27-2016** covering payroll ending May 13, 2016, in the amount of $372,158.83.

d) **Appointments**: Mayor Allison made the following appointments to boards and commissions:

BOCTEA
Tom White Master Mechanic
Kris Thexton Layman

Building Board
Mike Niedens Construction

Zoning Board
Todd Anspaugh Layman T

Airport Advisory Committee
Jim Hayes
Mark Kitch
Steve Dyer

Commission on Aging
Jerry Wendel

Housing Authority
Aaron Lindberg
Diana Roberts
Lee McVey

Ms. Owen moved, seconded by Ms. Berryman, to approve the consent agenda. The motion passed 6-0, with Mr. Jackson abstaining.

B. OLD BUSINESS: There was no old business.

C. **RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports**: There were no councilmember reports.

2. **City Administrator's Update**: City Administrator Howard Partington reported on recent activities of the various city departments.

3. **Economic Development Report.** Jan Peters presented her monthly report.

4. **Abatement Requests** The following abatements were presented to the Governing Body:

    a. 1719 Holland. A white passenger car is parked on the real estate located at 1719 Holland that is not displaying a current tag and is inoperable and constituting a vehicle nuisance. This real estate is subject to Resolution Number 060616-A.
    b. 801 Hubbard. A white Lincoln Town Car is parked on the real estate located at 801 Hubbard not displaying a current tag and constituting a vehicle nuisance. This real estate is the subject of Resolution Number060616-B

    Ms. Owen made a motion to adopt Resolutions Numbered 060616-A and 060616-B. The motion was seconded by Mr. Zinn and passed with all voting in favor.

    Assistant Sanitarian Tom Holmes also presented information on the real estate located at 5903 Quail Creek Drive. Located on the real estate are a red Ford Pickup and a black Chevrolet Pickup neither displaying current registration. The owner of the real estate, Connie Bobbitt, appeared and indicated that one of the vehicles may be sold and that the other has a clutch that is inoperable. She indicated that she will get the situation rectified. Based on the information provided this matter was deferred until the June 20, 2016, meeting for action.

5. **Public Hearing for Unsafe and Dangerous Structures at 623 Baker.** On April 18, 2016, the Governing Body passed a resolution setting a public hearing on the structure at 623 Baker, Great Bend, Kansas, for June 6, 2016, at 7:30 p.m. Notices were mailed to the appropriate parties and published in the official city newspaper. Mayor Allison then opened the public hearing. Code Enforcement Officer Stuart Baker presented information to the Governing Body concerning the condition of the structure located on the real estate. The canope on the front of the structure is collapsed. The roof on a portion of the structure is collapsed and in another portion of the structure the roof is partially collapsed. The crawl space in a portion of the roof is collapsed. The north wall is bulging from the pressure of the collapsed roof. Code Inspector Baker was taken through the structure with an employee of the owner and found that there was graffiti in the structure indicating that there was access to the structure by persons who had no authority to be there. The structure is

littered with portions of the roof and other debris making it hazardous to persons entering the building. Baker reported that the building is unsafe and dangerous in its condition. Baker reported that he had discussed this with the owner who indicated that he would appear at this hearing but has apparently failed to do so. Mayor Allison then called for any other comments. There being none, Mr. Henneke made a motion to close the public hearing. The motion was seconded by Ms. Owen and passed with all voting in favor. Mr. Jackson then made a motion to adopt Resolution Number 060616-C determining that the structure at 623 Baker is an unsafe and dangerous structure, directing that the owner raze and remove said structure if the owner fails to do so by July 16, 2016, that City Staff raze and remove said structure. The motion was seconded by Ms. Owen and passed with all voting in favor.

6. **Public Works Director Don Craig's Retirement.** Don Craig has submitted a letter indicating that he will be retiring effective July 16, 2016. Mr. Henneke made a motion to accept the retirement of Don Craig effective July 16, 2016, and thanking him for his service to the community as Public Works Director. The motion was seconded by Mr. Zinn and passed with all voting in favor.

7. **Amber Meadows Replat.** At the May 16, 2016, meeting the Governing Body accepted a proposal from PEC to move forward with the replatting of the Amber Meadows Subdivision. City Attorney Robert Suelter has suggested that an addition to the work to be done should also include the removal of the current property corner pins in the event a new plat is carried out. This will result an addition al cost of $1,500.00 if that work is carried out. Mr. McPherson made a motion to authorize Mayor Allison to sign an engineering services agreement change order with an additional cost of $1,500.00 with PEC for removing the previous block corners in conjunction with the replatting of the remaining portion of the Amber Meadows Subdivision. The motion was seconded by Mr. Dawson and passed with all voting in favor.

8. **Supplemental Agreement for Federal Fund Exchange.** City Administrator Howard Partington reported that the Kansas Department of Transportation has sent the City a supplemental agreement to the KDOT Federal Fund Exchange document approved a t he last meeting. Signature on the document is required by KDOT and deals with the acquisition of right-of-way. Although the City will not be acquiring right-of-way in conjunction with the exchanged funds, KDOT still requires that the document be signed. Ms. Berryman made a motion to authorize Mayor Allison to sign KDOT's Supplement agreement Number 1 for the Federal Fund Exchange Program. The motion was seconded by Mr. Jackson and passed with all voting in favor.

9. **Neighborhood Revitalization Agreement.** City Attorney Robert Suelter reported that he has now prepared another agreement for submission to the Attorney General for approval to implement the Neighborhood Revitalization Program for the City in 2016. The signing of this agreement is authorized by the ordinance and the ordinance was presented to the council. Ms. Owen made a motion to adopt Ordinance Number 4296. The motion was seconded by Mr. Zinn and passed with all voting in favor.

10. **Street Repair Work.** City Administrator Howard Partington provided information concerning a proposal from Venture Corporation to repair approximately 90 blocks of city streets and certain repairs at the airport. The funds would be available through several sources several different funds. Included in the repairs are the two blocks of Tenth Street immediately east of Tenth and Baker. After discussion, Mr. Zinn made a motion to authorize the Mayor to sign a contract with Venture Corporation for various repairs to street in the City in the amount of $1,200,371.50 and to repairs at the airport in the

amount of $77,000.00. The motion was seconded by Ms. Owen and passed with all voting in favor.

11. **Water Improvement Bonds.** City Administrator Howard Partington updated the Governing Body on the calendar that is being developed for the issuance of bonds to pay for improvements to the water system. A final calendar will be developed. The Governing Body will be requested to make decisions concerning the size of the issue, the improvements to be carried out and the possible inclusion of some existing debt. It is anticipated that on August 15, 2016, that the Governing Body will consider a resolution authorizing the issuance and sale of the bonds. The bonds would be made available for sale in September and the money would become available in October. Thisis an information al item only.

E. ADJOURNMENT

Ms. Owen made a motion that the meeting be adjourned. The motion was seconded by Mr. Zinn and passed with all voting in favor. The meeting was adjourned at 8:23 p.m.