

City of Great Bend
March 7, 2016

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Mike Zinn, Allene Owen, Wayne Henneke, Vicki Berryman, Dana Dawson and Matt Hiss. Councilmembers Matt Hiss and Erika Julian were absent. Also in attendance were City Administrator Howard Partington, City Clerk Amit Patel and City Attorney Robert Suelter.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on February 15, 2016.
- b) **Claim's Warrant Register #03-07-16:** covering 2016 bills to date in the amount of \$414,794.57.
- c) **Payroll Register P/R 02-19-2016** covering payroll ending February 12 2016, in the amount of \$353,507.85 and **P/R 03-04-2016** covering the payroll ending February 27, 2016, in the amount of \$280,909.27..
- d) **Appointments:** Mayor Allison made no appointments

Mr. Henneke moved, seconded by Mr. Jackson, to approve the consent agenda. The motion passed 5-0.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS:

1. **Councilmember Reports:** There were no councilmember reports.
2. **City Administrator's Update:** City Administrator Howard Partington reported on recent activities of the various city departments.
3. **Economic Development Report.** Jan Peters presented her monthly report.
4. **Abatement Requests:** The following abatements were presented to the Governing Body:
 - a. 201 Chestnut. There are abandoned appliances, old discarded furniture, general debris, trash and refuse located on the real estate at 201 Chestnut constituting an unlawful accumulation. This real estate is the subject of Resolution Number 030716-A.

- b. 1215 Madison. A large amount of household trash is located on the west side of 1215 Madison constituting an unlawful accumulation. This real estate is the subject of Resolution Number 030716-B

Ms. Owen made a motion to adopt Resolutions Numbered 030716-A and 030716-B. The motion was seconded by Mr. Zinn and passed with all voting in favor.

5. **Request for Cereal Malt Beverage License.** The Pecos League has filed an application for a cereal malt beverage license to sell cereal malt beverages for consumption at Al Burns Field. City Attorney Robert Suelter reported the specific location where the sale will take place or the structure from which cereal malt beverage will be sold has not been established. The application did not include a request for Sunday sales. City Attorney Suelter suggested that the Governing Body authorize the issuance of a cereal malt beverage license only upon the finalization of plans and the approval of all inspections. Mr. Henneke made a motion to authorize the issuance of a cereal malt beverage license at Al Burns Field once the location of the sale of the cereal malt beverages is established and all inspections have been completed with recommendations of approval. The motion was seconded by Mr. Jackson and passed with all voting in favor.
6. **Request for Permission to Locate Sign on City Property.** Central Kansas Library System Harry Willems has requested permission to place an electronic sign on the City parking lot north of the library near the street mid-point between Williams and Stone Streets. City staff has indicated their concerns. During discussion it was pointed out that the sign predominantly advertised the Central Kansas Library System and not the Great Bend Public Library. There was also concern about the location of the sign interfering with the farmers' market. Mr. Willems indicated that if he could not place the sign where he wanted it that he would cancel the entire project. Mr. Zinn suggested that the sign be placed nearer to Stone Street since the entrance to the CKLS portion of the library faced Stone Street. Mr. Willems stated he could agree to that. Ms. Owen made a motion to authorize the Central Kansas Library System to erect a sign, as described in the CKLS letter, at the immediate east end of the sight triangle on Broadway Avenue and east of Stone Street, which sight triangle will be determined by the City Engineering Department and the Police Department. The motion was seconded by Mr. Zinn. Mr. Zinn, Ms. Owen and Ms. Berryman voting for the motion and Mr. Henneke, Mr. Jackson and Mr. Dawson voting against the motion. Mayor Allison cast the deciding vote in favor of the motion and the motion passed.
7. **KDOT KLINK Resurfacing Project Agreement.** City Administrator Howard Partington reported that the State of Kansas has provided an agreement under the Connecting Link program. The agreement provides for the resurfacing of Main Street from Tenth Street to Nineteenth Street. The costs of the project would be paid for by the City and the State of Kansas with the State of Kansas reimbursing the City for 50% of the costs of the project with the State reimbursement limited to \$200,000.00. Ms. Owen made a motion to authorize Mayor Allison to sign the KLINK Resurfacing Project Agreement with KDOT for resurfacing improvements to Main Street from Tenth Street Nineteenth Street. The motion was seconded by Mr. Henneke and passed with all voting in favor.
8. **Request for Street Light.** The City has received a request to place a street light at the corner of Seventh Street and Coolidge Street. Staff recommends the placement of the light. In order to install the light Wheatland Electric has requested that the City complete trench work from the current electricity source to the location of the light. The resolution provides that the Department of Public Works cause the trench work to be completed. Mr. Dawson made a motion to adopt Resolution Number 030715-C authorizing a street light to

be placed at the intersection of Seventh Street and Coolidge Street. The motion was seconded by Ms. Berryman and passed with all voting in favor.

9. **On Call City Engineering Services.** City Administrator Howard Partington reported that the City Engineer Selection Committee has reviewed the qualifications of a number of engineering firms and interviewed three firms. After the interviews the committee recommends that Professional Engineering Services, P.A. (PEC) be awarded the contract. Pursuant to the contract PEC would provide defined services to the City in exchange for an \$800.00 monthly retainer. Other services would be paid for as set out in the contract documents. Mr. Dawson made a motion to authorize Mayor Allison to sign the engineering services agreement with Professional Engineering Consultants, LLC. The motion was seconded by Mr. Zinn and passed with all voting in favor.

E. ADJOURNMENT

Ms. Berryman made a motion that the meeting be adjourned. The motion was seconded by Ms. Owen and passed with all voting in favor. The meeting was adjourned at 8:23 p.m.

