City of Great Bend
May 2, 2016

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Allene Owen, Wayne Henneke, Vicki Berryman, Joel Jackson, Dana Dawson, Cory Zimmerman and Brock McPherson. Councilmembers Elect Cory Zimmerman and Brock McPherson were also present. Councilmember Mike Zinn was absent. Also in attendance were City Administrator Howard Partington, City Clerk Amit Patel and City Attorney Robert Suelter.

A. CONSENT AGENDA

a) **Minutes**: Minutes of the Regular Session held on April 18, 2016.

b) **Claim's Warrant Register #05-02-16**: covering 2016 bills to date in the amount of $356,112.95.

c) **Payroll Register P/R 04-29-2016** covering payroll ending April 9, 2016, in the amount of $265,183.26.

d) **Appointments**: Mayor Allison made no appointments

Ms. Owen moved, seconded by Ms. Berryman, to approve the consent agenda. The motion passed 5-0.

B. OLD BUSINESS: There was no old business.

C. **RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

D. NEW BUSINESS:

1. **Councilmember Reports**: There were no councilmember reports.

2. **City Administrator's Update**: City Administrator Howard Partington reported on recent activities of the various city departments.

3. **Economic Development Coordinator Report.** Jan Peters presented her monthly report.

4. **Abatement Requests** There were no abatements.

5. **Recognition of Service.** Pat Cedeno with Watco, Matt Ritchie with Sherwood and Casey Harbors with the K&O Railroad were present to present information on the development of the Transload Facility at the Great Bend Municipal Airport. Pat Cedeno presented information on the facility.

6. **Water Improvements Project.** A representative of the City's engineering firm, Josh Golka, presented information on an engineering contract between PEC and the City to provide design services for the improvement of the City's water system. The total amount of the contract is $150,000.00 for the design of the improvements. The anticipated improvements are on Tenth Street from Washington to Main Street, Main Street from Tenth Street to Nineteenth Street, Lakin Avenue from Baker to Stone, Forest Avenue from Main to Stone, Sixteenth Street from Main to Stone, Twelfth Street from Main to Baker and Eighteenth Street from Main to Williams. The contract documents provide for both design services and construction administration services. The project, when bid, will include bids for a base bid and certain add-ons for portions of the project. Depending on the bids received all or a portion of the project will be completed. Mr. Henneke made a motion to authorize Mayor Allison to sign the engineering service agreement with PEC for the water improvements project in the amount of $150,000.00. The motion was seconded by Mr. Dawson and passed with all voting in favor.

7. **Amber Meadows Replat.** City Administrator Partington reported that the City has encountered a series of problems with the current plat of the Amber Meadows Subdivision. Josh Golka, from PEC, presented a preliminary drawing of the plat developed by PEC. The preliminary replat includes two areas of ponding that will also be borrow areas for needed fill for the other lots in the area. There is no contract prepared at this time but one will be prepared for consideration at a later meeting. This was an informational item only.

8. **Announcement of Vacancies on Boards and Commissions.** Mayor Allison announced a list of boards and commissions that either had vacancies on them or had members whose terms were up with an indication of whether they were eligible for reappointments. Appointments will occur at subsequent meetings. This was an informational item only.

9. **June Jaunt Requests.** Christina Hayes requested permission for various activities in conjunction with this year's June Jaunt activities. After her report, Mr. McPherson made a motion to authorize the closure of Lakin Avenue from Main Street to Kansas Avenue from 3:00 p.m. to 8:00 p.m. on June 3, 2016, for the June Jaunt Car Show. The motion was seconded by Mr. Zimmerman and passed with all voting in favor. Mr. Dawson made a motion to authorize the closure of the north half of Lakin Avenue from Main Street to Kansas Avenue from 7:00 a.m. to midnight on Saturday, June 4, 2016, for the June Jaunt events in Jack Kelby Square. The motion was seconded by Ms. Owen and passed with all voting in favor. Ms. Berryman then made a motion to authorize people to be in Jack Kilby Square past 10:00 p.m. on both June 3, 2016, and June 4, 2016 for the June Jaunt and Renaissance Faire events. The motion was seconded by Mr. Henneke and passed with all voting in favor. Ms. Berryman then made a motion to grant permission to host the June Jaunt Beer Garden in Jack Kelby Square on June 4, 2016. The motion was seconded by Mr. Dawson and passed with all voting in favor.

10. **Improvements to the Bandshell Area of Jack Kilby Square.** City Administrator Howard Partington presented the architectural contract with PBA Architects, P.A. for the proposed improvements at the band shell as discussed at last meeting. He reported that he had not received any comments from Governing Body members and recommended that the contract be approved. Ms. Owen made a motion to authorize Mayor Allison to sign the architectural agreement with PBA Architects, P.A. to design the improvements for he Bandshell Area of Jack Kilby Square in the amount of $63,697.00. The motion was seconded by Mr. Jackson and passed with all voting in favor.

11. **Issues Related to Approval of CKLS Sign.** Harry Willems, Great Bend Library Director, was requested to appear before the Governing Body to discuss the unauthorized removal of the ash tree located at the corner of Broadway Avenue and Stone Street. Willems acknowledged that the tree was removed at his direction. Willems at first indicated that the location of the sign was not specified at the meeting where it was authorized but was reminded that the motion at the meeting was quite specific that the sign be located at the west side of the parking lot on Broadway immediately outside of the sight triangle where traffic stopped on Stone before entering Broadway Avenue. Willems then indicated that he had asked permission from the Beautification Committee but could not explain why he thought they had the authority to grant permission. When asked by Mr. Jackson why he didn't ask the City for permission to remove the tree he had no answer. After much discussion Ms. Berryman made a motion that CKLS or Mr. Willems cause the city to be reimburse for the cost of Northview examining the stump of the tree to gather information to be submitted to Kansas State to determine the value of the tree, the cost of analysis by Kansas State, the removal of the stump left behind when the tree was removed, the value of the tree as determined by Kansas State and the cost to plant a new tree in the parking lot. The motion was seconded by Mr. McPherson and passed with all voting in favor. Mr. Willems apologized for his actions in causing this issue.

E. ADJOURNMENT

Mr. McPherson made a motion that the meeting be adjourned. The motion was seconded by Mr. Dawson and passed with all voting in favor. The meeting was adjourned at 9:16 p.m.