City of Great Bend
May 16, 2016

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Mike Zinn, Allene Owen, Wayne Henneke, Vicki Berryman, Joel Jackson, Dana Dawson and Brock McPherson. Councilmember Cory Zimmerman was absent. Also in attendance were City Administrator Howard Partington, City Clerk Amit Patel and City Attorney Robert Suelter.

A. CONSENT AGENDA

a) **Minutes**: Minutes of the Regular Session held on May 2, 2016.

b) **Claim's Warrant Register #05-16-16**: covering 2016 bills to date in the amount of $168,357.98.

c) **Payroll Register P/R 05-13-2016** covering payroll ending May 13, 2016, in the amount of $275.652.68.

d) **Appointments**: Mayor Allison made no appointments

Ms. Owen moved, seconded by Ms. Berryman, to approve the consent agenda. The motion passed 6-0, with Mr. Jackson abstaining.

B. OLD BUSINESS: There was no old business.

C. **RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

D. NEW BUSINESS:

1. **Councilmember Reports**: There were no councilmember reports.

2. **City Administrator's Update**: City Administrator Howard Partington reported on recent activities of the various city departments.

3. **Community Coordinator Report.** Christina Hayes presented her monthly report.

4. **Abatement Requests** The following abatements were presented to the Governing Body:

    a. 210 Hubbard: trash and refuse including, but not limited to, vehicle tires, vehicle parts, construction debris, demolition debris, scrap metal and household trash are located on the real estate at 210 Hubbard constituting an unlawful accumulation. This real estate is the subject of Resolution Number 051616-A.

b. 421 Cedar. Trash and refuse including, but not limited to, vehicle tires, vehicle parts, construction debris, demolition debris, scrap metal and household trash are located on the real estate located at 421 Cedar constituting an unlawful accumulation. This real estate is the subject of Resolution Number 051616-B.

c. 218 Pine. Trash and refuse including, but not limited to, abandoned appliances, abandoned furniture, vehicle tires, vehicle parts, scrap wood and general refuse are located on the real estate located at 218 Pine constituting an unlawful accumulation. This real estate is the subject of Resolution Number 051616-C.

Ms. Owen made a motion to adopt Resolutions Numbered 051616-A, 051616-B and 051616-C. The motion was seconded by Mr. Zinn and passed with all voting in favor.

5. **Rezoning Request.** City Attorney Robert Suelter reported on the rezoning request of the real estate located at 3008 10th Street. The owners have requested that three of the lots be rezoned to C-2 (general commercial), two of which are currently zoned C-1 (local commercial) and one zoned R-2 (two family residential). The Planning Commission heard the matter and no one appeared to oppose the rezoning. The Planning Commission recommended approval. The real estate is being rezoned to allow the construction of a Freddie's Frozen Custard. Mr. Henneke made a motion to adopt the Findings of Fact submitted by City staff and approved by the planning Commission. The motion was seconded by Mr. Zinn and passed with all voting in favor. Mr. Henneke then made a motion to adopt Ordinance Number 4295 rezoning the real estate located at 3008 Tenth Street, Great Bend, Kansas. The motion was seconded by Ms. Owen and passed with all voting in favor.

6. **Request for Cereal Malt Beverage License.** City Clerk Amit Patel reported that the Sunflower Shrine Club has requested a one day cereal malt beverage license for the June Jaunt activities on June 4, 2016, at a location in Jack Kilby Square. All requirements of the license have been met. Mr. Zinn made a motion to request the Cereal Malt Beverage license for the Sunflower Shrine Club. The motion was seconded by Ms. Owen and passed with all voting in favor.

7. **Amber Meadows Replat.** City Administrator Howard Partington reported that PEC has developed an engineering services contract for the replatting of the remaining portion of Amber Meadows Subdivision. Mr. Partington indicated that a preliminary drawing of the replat was discussed at the May 2, 2016, meeting. Mr. Partington informed the Governing Body that the contract had a provision to utilize a local firm, Central Kansas Surveying and Mapping, for some surveying services. The contract cost is not to exceed $30,700.00. Mr. Jackson made a motion to authorize Mayor Allison to sign the engineering services contract with PEC for replatting the remaining portion of the Amber Meadows Subdivision at a cost not to exceed $30,700.00. The motion was seconded by Ms. Owen and passed with all voting in favor.

8. **Change Orders on US 281 and Railroad Avenue Project.** City Administrator Howard Partington presented two change orders for the US 281 and Railroad Avenue project. One is for the use of early strength concrete that was used at the request of the Great Bend Coop at an increased cost of $556.33 of which the City will be responsible for 10%. The second is for an increase in the size of a workplace warning sign that was required at an increased cost of $1.32 per day for about 30 days with an estimated increase of $39.60. Ms. Berryman made a motion to authorize Mayor Allison to sign the change order allowing

early strength concrete on the US 281 and Railroad Avenue Project in the amount of $556.33. The motion was seconded by Mr. Henneke and passed with all voting in favor. Ms. Berryman then made a motion to authorize Mayor Allison to sign the change order increasing the size of the workplace warning sign on the US 281 and Railroad Avenue Project in the approximate amount of $39.60. The motion was seconded by Mr. Zinn and passed with all voting in favor.

9. **Acceptance of Bid for 2015 KLINK.** City Administrator Howard Partington reported on bids received on the 2015 KLINK project. The project will include street work on Tenth Street from Baker to just west of Frey Street and on Main Street from 24th Street to the north city limits. The bid was from Venture Corporation, the only bidder, in the amount of $497,256.50 with the State of Kansas participating in 50% of project costs up to a maximum of $200,000.00. Ms. Owen made a motion to accept the low bid of Venture Corporation in the amount of $487,256.50 for the 2015 KLINK Project subject to KDOT concurrence. The motion was seconded by Mr. Jackson and passed with all voting in favor. Mr. Zinn made a motion that, upon KDOT concurrence, that Mayor Allison be authorized to sign all appropriate paper work relating to the 2015 KLINK project. The motion was seconded by Ms. Owen and passed with all voting in favor.

10. **Temporary Construction Easement.** City Attorney Robert Suelter reported that Barton County has requested a temporary right-of-way and easement to complete a bridge project across the City's drainage ditch that crosses the township road east of Kiowa Kitchen. Mr. Jackson made a motion to authorize Mayor Allison to sign the temporary right-of-way and construction easement in favor of Barton County for the bridge reconstruction project that crosses the City's drainage ditch on the Township Road east of Kiowa Kitchen. The motion was seconded by Mr. Dawson and passed with all voting in favor.

11. **Resolution Authorizing the Transfer of City Funds.** City Clerk Amit Patel reported that the auditors were requiring a resolution to transfer city funds from the General Fund to the Project Fund 72. Ms. Owen made a motion to adopt Resolution Numbered 051616-D. The motion was seconded by Mr. Zinn and passed with all voting in favor.

12. **Budget Calendar.** City Administrator Partington informed the Governing Body that they needed to set a group of meetings associated with the development of the 2017 budget. After discussion the following meetings were set:

Other Agencies Presentations	June 6, 2016, after regular meeting
Goals Session	June 20, 2016, after regular meeting
Budget Worksessiion	July 12, 2016, a 6:00 p.m.
Budget Hearing	August 15, 2016, at 7:00 p.m.

The Governing Body members will submit dates they are available so a tour of city facilities can be scheduled.

E. ADJOURNMENT

Ms. Owen made a motion that the meeting be adjourned. The motion was seconded by Mr. Henneke and passed with all voting in favor. The meeting was adjourned at 8:19 p.m.