

City of Great Bend
July 5, 2016

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Mike Zinn, Allene Owen, Wayne Henneke, Vicki Berryman, and Dana Dawson. Councilmembers Joel Jackson, Cory Zimmerman and Brock McPherson were absent. Also in attendance were City Administrator Howard Partington, City Clerk Amit Patel and City Attorney Robert Suelter.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on June 20, 2016.
- b) **Claim's Warrant Register #07-05-16:** covering 2016 bills to date in the amount of \$628,351.09.
- c) **Payroll Register P/R 06-24-2016** covering payroll ending June 4, 2016, in the amount of \$406,115.54.

- d) **Appointments:** Mayor Allison made the following appointments:

Police Community Advisory Committee

Flor Victoria Sanchez

Jose I. Hernandez

Kimberly Becker

Crest Theatre Board (Council Representative)

Mike Zinn

Interview Committee for New Public Works Director

Mayor Mike Allison

Councilperson Vicki Berryman

City Administrator Howard Partington

City Attorney Robert Suelter

Mr. Henneke moved, seconded by Mr. Dawson, to approve the consent agenda. The motion passed S-0.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **City Administrator's Update:** City Administrator Howard Partington reported on recent activities of the various city departments.
3. **Economic Development Report.** Jan Peters presented her monthly report.
4. **Abatement Requests:** The following abatement was presented to the Governing Body:
 - a. 205 Frey. Household trash and waste, abandoned appliances, furniture, construction debris and demolition debris is located on the real estate at 205 Frey constituting an unlawful accumulation. This real estate is the subject of Resolution Number 070516-A.

Mr. Henneke made a motion to adopt Resolution Number 070516-A. The motion was seconded by Mr. Zinn and passed with all voting in favor.

5. **Events Center Entrance, Canopy, Accessibility and Parking Lot Improvements Bids.** City Administrator Howard Partington discussed the proposed improvements to the Events Center and introduced the City's Architect on the project, Donnie Marrs. Mr. Marrs explained the improvements to the front main entrance to the facility, the parking lot improvements, the canopy and various other improvements. Bids have been received on the project and the low bid was from BrentWood Builders, LLC, in the amount of \$279,000.00 for the base bid and \$2,200.00 for the alternate bid of heating the concrete near the entrance of the facility. City Administrator Partington and Architect Marrs recommended the acceptance of the bids. Mr. Partington reported that he funds for the improvements have been set aside. Ms. Owen made a motion to accept the low bid of Brentwood Builders, LLC, in the amount of \$279,000.00 and the alternate bid of \$2,200.00 for improvements to the Events Center. The motion was seconded by Mr. Henneke and passed with all voting in favor. Ms. Owen made a motion to authorize Mayor Allison to sign all appropriate documents relating to the project. The motion was seconded by Mr. Zinn and passed with all voting in favor.
6. **Grant Presentation from Healthy Communities Initiative.** Dale Hogg presented a check in the amount of \$2082.03 to the Governing Body from the Golden Belt Community Foundation's Healthy Communities Initiative Fund. The funds are to be used for bicycle and pedestrian needs as outlined in the master plan previously provided. Mr. Henneke made a motion to accept the grant and to use the funds for projects listed on their priority listing. The motion was seconded by Ms. Owen and passed with all voting in favor.
7. **Change Order of US 281 and Railroad Avenue Project.** City Administrator Partington reported that an expansion joint was shown incorrectly in the plans and that during construction the joint had to be expanded. The cost of this is in amount of \$103.50 with the City's share of \$10.35. Mr. Dawson made a motion to concur with the change order that adds 79 feet of expansion joint in the total amount of \$103.50 with the City's share of \$10.35. The motion was seconded by Ms. Owen and passed with all voting in favor.
8. **Phone System Update.** City Clerk Amit Patel reported on a proposal from The Phone Connection to make improvement to the City phone system. The cost of the improvements would be \$39,985.40 for system improvements and \$4,435.85 for firewall protection for City computers. The City would benefit from monthly savings of \$1,200.00 per month. After discussion Mr. Zinn made a motion to accept the proposal from The

Phone Connection in the amount of \$39,985.40 for system improvements for the telephone system. The motion was seconded by Ms. Owen and passed with all voting in favor. Ms. Berryman made a motion to authorize the purchase of firewalls for all locations that use the telephone system from Networks Plus in the amount of \$4,435.85. The motion was seconded by Mr. Zinn and passed with all voting in favor.

9. **Letter of Permission for Acquisition of Armored Tactical Vehicle.** Chief Couch reported that as a result of a recent standoff he has been concerned about the lack of an armored vehicle for the police department. The Garden City Police Department is acquiring a new armored vehicle and is disposing of its old vehicle through the Federal Surplus Program. In order to acquire said vehicle a letter of permission is required. Mr. Dawson made a motion to authorize Mayor Allison to sign the letter of permission for the acquisition of the armored tactical vehicle. The motion was seconded by Mr. Zinn and passed with all voting in favor.

10. **Engineering Services Agreement for 10th and Grant Geometric Improvement Project.** City Administrator Howard Partington reported that a selection committee had interviewed several engineering firms for engineering services for the Tenth and Grant Geometric Improvement Project. The selection committee recommended Professional Engineering Services, Inc., for the project. Mr. Henneke made a motion that, upon KDOT approval, Mayor Allison be authorized to sign the agreement with PEC in the amount of \$56,122.00 for the Tenth and Grant Geometric Improvement Project. The motion was seconded by Mr. Zinn and passed with all voting in favor.

E. ADJOURNMENT

Ms. Owen made a motion that the meeting be adjourned. The motion was seconded by Ms. Berryman and passed with all voting in favor. The meeting was adjourned at 8:27 p.m.