

City of Great Bend
November 21, 2016

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Allene Owen, Wayne Henneke, Vicki Berryman, Joel Jackson, Dana Dawson, Cory Zimmerman and Brock McPherson. Councilmember Mike Zinn was absent. Also in attendance were City Administrator Howard Partington, City Attorney Robert Suelter and City Clerk Amit Patel.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 7, 2016.
- b) **Claim's Warrant Register #11-21-16:** covering 2016 bills to date in the amount of \$269,164.94.
- c) **Payroll Register P/R 11-11-2016** covering payroll ending October 22, 2016, in the amount of \$280,805.18.
- d) **Appointments:** Mayor Allison made the following appointments:

Police Advisory Board

Brian Scott

Ms. Owen moved, seconded by Mr. Jackson, to approve the consent agenda. The motion passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **City Administrator's Update:** City Administrator Howard Partington reported on recent activities of the various city departments.
3. **Community Coordinator Report.** Christina Hayes presented her monthly report.
4. **Abatement Requests.** City Sanitarian Tom Holmes presented the following abatements to the Governing Body:
 - a. 231 Fruit Street. There is a silver Chevrolet Malibu located on the real estate at 231 Fruit Street that is not in operable condition and/or is not displaying current registration constituting a motor vehicle

nuisance. This real estate is the subject of Resolution Number 112116-A.

- b. 209 Hickory Street. There is a black Chevrolet Malibu located on the real estate at 209 Hickory that is displaying no current registration constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 112116-B
- c. 204 Fruit Street. Trash and refuse, including vehicle tires, vehicle parts, discarded appliances and general refuse is located on the real estate at 204 Fruit Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 112116-C.
- d. 1815 Stone Street. Although the tenant in the home has cleaned the yard since receiving notice, there still remains trash and refuse on the real estate at 1815 Stone that constitutes an unlawful accumulation. This real estate is the subject of Resolution Number 112116-D.

5. **Update Unsafe and Dangerous Structures at 2109, 2111, 2115 and 2119 16th Street.** City Code Enforcement Officer Stuart Baker reported on the progress of the pending Unsafe and Dangerous Structures proceeding on the above described real estate. The property owner has made tremendous strides on rehabilitating structures located on the real estate. It was reported that windows are ordered for the houses and that further work will be completed. All work should be completed not later than January 31, 2017. The Governing Body continued the proceeding until February 20, 2017 meeting, at which time Mr. Baker update the Governing Body on progress.
6. **City Service Awards.** Mayor Allison presented City Service Awards to Sgt. Gary Davis, Mike Bader and Careen Adams for 25 years of employment with the City. Also receiving awards for 25 years of service, although they were not present, were John Gruber, Richard Bodine and David Keeler.
7. **Young Professionals Presentation.** Rachel Mawhirter and Dr. Pat Stang were present and presented the City with funds that were not spent on the Tot Spot previously constructed in a city park. The funds were donations toward the maintenance of the structure.
8. **Events Center Improvements.** City Administrator Howard Partington reported on revised proposal for a portion of the east side modifications at the Events Center. After discussion, Mr. Henneke made a motion to authorize moving forward with Brentwood Builders on the repair of the area near the covered walkway that is being removed and repairs to the east wall of he Events Center in the amount of \$23,296.00. The motion was seconded by Ms. Owen and passed with all voting in favor.
9. **Tree Board Request.** Tree Board President Toni Rice presented information to the Governing Body concerning proposed improvements to the Argonne Forest entrance at Veterans Memorial Park. Ms. Owen made a motion to authorize the purchase of an arched pergola Kit from Forever Redwood in an amount up to \$8,500.00. The motion was seconded by Mr. Jackson and passed with all voting in favor.
10. **Legislative Policy.** The League's legislative policy was distributed for review at the November 7, 2016, meeting. City Administrator Howard Partington distributed supplemental policies developed by City staff. After discussion Mr. Henneke made a

motion to adopt the League's Legislative Policy by reference and to establish the goal of full funding for KDOT projects in the future as the top legislative priority for 2017. The motion was seconded by Ms. Owen and passed with all voting in favor.

- 11. Engineering Services Agreement.** The bridge over the City's drainage ditch running parallel to Park Street extended east of the City is in need of replacement. The City constructed the bridge in the 1930s, when the ditch was constructed, to allow access to the farmer's field. The bridge is now judged dangerous and must be replaced. It is recommended that the City enter into a contract with PEC to provide engineering services for study of the drainage and bridge improvements. Mr. Jackson made a motion to authorize Mayor Allison to sign the engineering services agreement with PEC in the amount of \$5,000.00 for the study of the drainage and bridge improvements northeast of Park and Frey Streets. The motion was seconded by Ms. Owen and passed with all voting in favor.

- 12. Continuation of Engineering Services for the Remediation of Algae at Veterans Lake.** The algae problem at Veterans Lake has been improved with the services of CH2M Hill. This is an ongoing project that will need continual treatment. Ms. Berryman made a motion to authorize Mayor Allison to sign the engineering services agreement with CH2M Hill for continued support and assistance in the monitoring of the algae situation in Veterans Lake in the amount of \$9,250.00. The motion was seconded by Mr. Jackson and passed with all voting in favor.

- 13. Position Classification Resolution.** City Attorney Suelter reported that a recent Presidential Executive Order raised the minimum amount that exempt employees must earn. One position is affected by this rule change necessitating a reclassification of that position from exempt to non-exempt. Mr. Henneke made a motion to adopt resolution number 112116-E changing the CVB Director's position to a non-exempt classification. The motion was seconded by Ms. Berryman and passed with all voting in favor.

E. ADJOURNMENT

Ms. Owen made a motion that the meeting be adjourned. The motion was seconded by Mr. McPherson and passed with all voting in favor. The meeting was adjourned at 9:46 p.m.

