

City of Great Bend  
January 15, 2018

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Andrew, Vicki Berryman, Jolene Biggs, Joel Jackson, Corey Urban, Dan Heath and Brock McPherson. Councilmember Cory Zimmerman was absent. Also in attendance were Interim City Administrator George Kolb, City Attorney Robert Suelter and City Clerk Shawna Schafer.

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 2, 2018, and the Special Session held on January 8, 2018.
- b) **Claim's Warrant Register #01-15-18:** covering 2018 bills to date in the amount of \$1,050,322.34.
- c) **Payroll Register P/R 1-5-18** covering payroll ending December 17, 2017, in the amount of \$309,113.72.
- d) **Appointments:** Mayor Andrasek made the following appointments:

Planning Commission

John Smith  
James Kuhlman

- e) **Agenda:** There were no amendments to the submitted agenda.

Mr. McPherson made a motion to strike language from the first sentence of paragraph number 3 of the New Business section of the January 8, 2018, meeting that states "and to succeed the Mayor in the event of a vacancy in office". The motion died for lack of a second.

Mr. Urban moved, seconded by Mr. Erb, to approve the consent agenda as submitted. The motion passed 7-0.

### B. OLD BUSINESS:

1. **Bridge Repair on Park Street East of the City.** Interim City Administrator George Kolb reported that the City has been in negotiations with the landowner to east of the Morrison real estate to acquire access through that real estate to the Morrison real estate. City Attorney Robert Suelter reported that the City was obligated to provide access to the real estate since the City had severed all access to a public roadway when the Lischevsky Ditch was constructed in the late 1930s. Mr. Urban made a motion to authorize Mayor Andrasek, Interim City Administrator Kolb and City Attorney Suelter to negotiate and easement for access to the Morrison real estate. The motion was seconded by Mr. Heath and passed with all voting in favor.

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:

1. **Safe Zone Request:** Nichelle Holinde addressed the Governing Body to request that a safety zone be designated on the north side of Lakin Avenue and across the street from the police department. Ms. Holinde operates a buy/sale/trade page in the Great Bend vicinity. This area will be under 24 hour video surveillance and will allow persons exchanging articles in buy/sale/trade transactions a relatively safe place to carry out the transaction. It was pointed out that there will not be 24 hour monitored surveillance but only 24 hour video surveillance. Police Chief David Bailey indicated that he thought this was a good idea since the area was under 24 hour video surveillance. It was determined that this could be done administratively but that staff wanted to inform the Governing Body of the existence of this safe zone.
2. **Suchy Lake.** Shane Suchy presented information to the Governing Body concerning Suchy Lake drainage issues.

### D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
3. **Abatement Requests:** City Sanitarian Tom Holmes presented the following abatements to the Governing Body:
  - a. **711 Odell:** Trash and refuse including, but not limited to, wood pallets, discarded scrap wood, construction debris and discarded appliances are located on the real estate at 711 Odell constituting an unlawful accumulation. This real estate is the subject of Resolution Number 011518-A.
  - b. **1316 4<sup>th</sup> Street:** A red pickup is parked in the back yard that is not displaying current registration and/or is not in operable condition constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 011518-B.

Ms. Berryman made a motion to adopt Resolutions Numbered 011518-A and B. The motion was seconded by Mr. Urban and passed with all voting in favor.

4. **Governing Body Handbook:** The Governing Body considered the adopting of the Governing Body Handbook distributed at a prior meeting. Ms. Berryman had several requested changes. Mr. McPherson made a motion to table this matter until the new City Administrator is hired by the City. The motion was seconded by Mr. Heath and passed by a vote of 5-1 with Mr. Jackson abstaining.
5. **2017 Non-Budgeted Transfers:** City Clerk Shawna Schafer presented the attached list of transfers for the Governing Body's approval. After some discussion, Mr. McPherson made a motion to table the matter. The motion died for the lack of a second. Mr. Urban made a motion to approve the 2017 non-budgeted transfers not to exceed \$2,622,563.64. The motion was seconded by Ms. Berryman and passed with all voting in favor.
6. **PEC Waterline Inspection Contract.** Josh Golka, the City's on-call engineer, appeared before the Governing Body to present and explain the inspection contract for the remainder of the City's

current water project. PEC has provided inspection services for the first portion of the project pursuant to contract that expires on March 21, 2018. The company presented a change order for inspection services for the remainder of the project. The change order is for additional fees not to exceed \$351,835.00. Mr. Erb made a motion to approve the PEC changer order to carry out waterline inspection until completion which will not exceed \$351,835.00. The motion was seconded by Ms. Biggs and passed with all voting in favor.

#### **E. ADJOURNMENT**

Mr. Heath made a motion that the meeting be adjourned. The motion was seconded by Mr. McPherson and passed with all voting in favor. The meeting was adjourned at 8:54 p.m.

**GENERAL FUND Transfers**

Transfer From	Transfer to	Amount	Description
General (10)	Capital Equipment (74)	63,000.00	Dump Truck
General (10)	Capital Equipment (74)	65,640.00	Salt & Sand Shed
General (10)	Capital Equipment (74)	10,000.00	Mini Excavator
General (10)	Capital Improvement (75)	68,700.00	Hike & Bike Repairs
General (10)	Capital Improvement (75)	25,000.00	Hike & Bike Replacement
General (10)	Capital Equipment (74)	17,000.00	Cemetery Utility Tractor
General (10)	Capital Equipment (74)	8,800.00	Security Cameras at Zoo
General (10)	Capital Equipment (74)	11,000.00	Doors at Zoo
General (10)	Capital Equipment (74)	85,000.00	Ambulance
General (10)	Fire Reserve (73)	90,000.00	Fire Reserve
General (10)	Police Reserve (66)	280,000.00	PD Reserve
General (10)	Demolition Fund (77)	75,000.00	Demos
General (10)	Capital Equipment (74)	30,000.00	Computer/IT Upgrade
General (10)	Capital Improvement (75)	250,000.00	Crest HVAC
General (10)	Housing Project (87)	50,000.00	Amber Meadows
General (10)	Police Building (65)	100,000.00	Police Building
General (10)	Capital Improvement (75)	90,000.00	Bridge Repair
General (10)	Capital Equipment (74)	44,613.00	Unencumbered
		<u>1,363,753.00</u>	

**Other Transfers**

Transfer From	Transfer to	Amount	Description
Airport Rental (56)	AIP Grant (67)	80,000.00	Airport Runway
Sewer (50)	Capital Improvement (75)	15,000.00	Front Door Shade/Resurface
		<u>95,000.00</u>	

**TOTAL YEAR END TRANSFERS** 1,458,753.00

**Transfers Made from Donations or Insurance Proceeds**

Transfer From	Transfer to	Amount	Description
General (10)	Capital Improvement (75)	49,000.00	Thelma Hairs Donation
General (10)	Capital Equipment (74)	5,000.00	Zoo Benches Donation
General (10)	Capital Equipment (74)	25,353.00	Bullex System Donations
General (10)	Capital Equipment (74)	67,640.51	Insurance Proceeds for hailstorm for vehicles
General (10)	Capital Improvement (75)	647,412.91	Insurance Proceeds from hailstorm for buildings
General (10)	Zoo Improvement (76)	359,240.22	Dorothy Morrison Trust Donation
Capital Equipment (74)	Capital Improvement (75)	10,164.00	Leftover Trash Truck Monies donated for Hike & Bike
		<u>1,163,810.64</u>	

**TOTAL TRANSFERS TO BE APPROVED** 2,622,563.64