

City of Great Bend
February 6, 2017

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Allene Owen, Wayne Henneke, Vicki Berryman Joel Jackson, Dana Dawson, Cory Zimmerman and Brock McPherson. Also in attendance were the City Administrator Howard Partington, City Clerk Shawna Schafer and City Attorney Robert Suelter.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 16, 2017.
- b) **Claim's Warrant Register #02-06-16:** covering 2016 bills to date in the amount of \$665,064.35.
- c) **Payroll Register P/R 01-20-2017** covering payroll ending January 14, 2016, in the amount of \$354,672.96. Also **P/R 02-03-2017:** covering payroll ending January 28, 2017 in the amount of \$270,945.36.
- d) **Appointments:** Mayor Allison made the following appointments:

Convention and Tourism Board

K.P. Patel
Lacey Schofield
Allene Owen
Christi Dominguez

Special Committee to Interview Applicants for Vacant Council Seat

Mayor Mike Allison
Councilperson Vicki Berryman
Councilperson Wayne Henneke

Ms. Owen moved, seconded by Mr. Jackson, to approve the consent agenda. The motion passed 7-0.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.

2. **City Administrator's Update:** City Administrator Howard Partington updated the Governing Body with what is happening within the city organization.
3. **Economic Development Report:** Chamber President/CEO Jan Peters presented her monthly economic development report.
4. **Abatement Requests:** The following abatements were presented to the Governing Body:
 - a. 2108 29th Street. Trash and refuse including, but not limited to, a discarded mattress and box springs, a discarded sofa and scrap wood material are located on the real estate at 2108 29th Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 020617-A.
 - b. 518 Odell. Trash and refuse, including but not limited to, discarded vehicle tires, discarded vehicle parts, scrap metal, scrap wood, old furniture, pallets, plastic containers, bicycle parts and general household trash are located on the real estate at 518 Odell constituting an unlawful accumulation. This real estate is the subject of Resolution Number 020617-B.
 - c. 518 Odell. Two white GMC SUVs, both without tags, are located on the real estate at 518 Odell constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 020617-C.

Ms. Owen made a motion to adopt Resolutions Numbered 010317-A to 010317-F. The motion was seconded by Mr. Dawson and passed with all voting in favor.

5. **Special Events Permit Process Ordinance:** Police Chief Cliff Couch discussed the Special Events Permit Process Ordinance with the Governing Body. This ordinance was distributed at the January 16, 2017, meeting for consideration by members of the Governing Body. After some discussion, Mr. McPherson made a motion to table the matter and refer it to a special committee for consideration. Mayor Allison called for a second and when no second was made the motion was declared dead for lack of a second. After further discussion, City Administrator Partington suggested that this matter be tabled for two weeks and that staff make itself available to discuss the ordinance with interested councilmembers. Ms. Owen made a motion that the Special Events Permit Process Ordinance be tabled for two weeks to give members of the Governing Body the opportunity to discuss this matter with staff members. The motion was seconded by Ms. Berryman and passed with all voting in favor.
6. **Request to Sponsor Job Fest.** Scott Donovan appeared before the Governing Body and requested that the City be a sponsor of the 2017 Job Fest to be held on March 30, 2017. Mr. Henneke made a motion that the City participated as a \$1,000.00 sponsor of the 2017 Job Fest. The motion was seconded by Ms. Berryman and passed with all voting in favor.
7. **Recommendation to Select a Construction Manager with a Pre-Selected Architect for the Zoo Improvements:** The committee working on improvements at the zoo to the grizzly bear and bison exhibits recommends that the improvements be constructed using a method other than the traditional bid/build method. The Construction Manager with a Pre-Selected Architect method was explained by City Administrator Howard Partington, a representative from GLMV Architecture, Josh Golka of PEC and a representative of Eby Construction. This method had been used in the construction of several public and private projects including projects at the Sedgwick County Zoo. The committee had solicited applications to act as the Construction Manager and, after interviews, recommended Eby Construction for the position.

Mr. Jackson made a motion to authorize moving forward with the zoo improvements by using the Construction Manager with a Pre-Selected Architect method and that the duties of Construction Manager be carried out by Eby Construction. The motion was seconded by Mr. Zimmerman and passed with all voting in favor.

- 8. Request to Reapply for Neighborhood Revitalization.** Barry Bowers appeared on behalf of Central Kansas Development Inc. He made a request on behalf of CKDI that the City consider the reinstatement of the Neighborhood Revitalization Program. Mr. McPherson made a motion that the City Attorney be instructed to take steps for reinstatement of the program. The motion was seconded by Mr. Dawson and passed with all voting in favor.
- 9. Township Fire Contracts:** Fire Chief Mike Napolitano reported that the fire contracts with the four townships served are now ready for annual renewal. Mr. Henneke made a motion to authorized Mayor Allison to sign the fire contracts with Great Bend, South Bend, Liberty and Buffalo Townships. The motion was seconded by Ms. Owen and passed with all voting in favor.
- 10. Fire Department Grant Application.** Fire Chief Mike Napolitano requested that the Governing Body authorize Mayor Allison to sign an application for a Safer Grant to fund the hiring of three additional firefighters. Although the grant calls for City participation in the funding of the positions, Chief Napolitano reported that in the City's application a request would be made to waive the City's match. Ms. Owen made a motion to authorize the submission of a Safer Grant Application to FEMA for the hiring of three additional firefighters. The motion was seconded by Ms. Berryman and passed with all voting in favor.
- 11. Fireworks for 2017.** City Events Coordinator Christina Hayes reported that Sunflower Diversified no longer was going to raise funds for the annual Fourth of July fireworks display. She recommended that the fireworks display be discontinued for the Fourth of July and that the City's participation in the Fourth of July Display in the amount of \$5,000.00 be added to the budget for the fireworks display for the Party in the Park to be held in August, 2017. Mr. Dawson made a motion to approve moving the \$5,000 budgeted for the 2017 Fourth of July fireworks display to the 2017 Party in the Park fireworks display. The motion was seconded by Ms. Owen and passed with all voting in favor.
- 12. Appeal of Engineers Decision.** Mike and Tammy Nicholson appeared before the Governing Body to appeal the engineering department's decision to place a circle drive in front of their home located on Harrison Street just north of Broadway Avenue. City Administrator Howard Partington reported that the City engineering technician has denied the request and the review by Josh Golka of PEC, the City's contract engineer, supports the denial of the request. The Nicholsons indicated that they had inadequate parking on or adjacent to their property since there was such a large area of no parking because of the busy Broadway Avenue/Harrison Street intersection. They also indicated that their children will all be driving soon and they did not have adequate parking on their real estate for all the cars anticipated. After discussion, Mr. McPherson made a motion to approve the construction of the requested circle drive, according to the submitted plan, on the Nicholson real estate. The motion was seconded by Ms. Owen and passed by a vote of 6-1 with Mr. Henneke voting no.
- 13. Request for Executive Session.** Ms. Owen made a motion to hold an executive session for 20 minutes to consult with the city attorney for an issue privileged in the attorney-client relationship with the regular meeting to resume at 9:16 p.m. The motion was seconded by Mr. Henneke and passed with all voting in favor.

E. ADJOURNMENT

At 9:16 p.m. the Governing Body resumed its regular meeting. There being no action to be taken after the executive session, Ms. Owen made a motion that the meeting be adjourned. The motion was seconded by Mr. Henneke and passed with all voting in favor. The meeting was adjourned at 9:16 p.m.