

City of Great Bend
June 19, 2017

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Mike Boys, Allene Owen, Wayne Henneke, Vicki Berryman Joel Jackson, Dana Dawson, Cory Zimmerman and Brock McPherson. Also in attendance were the City Administrator Howard Partington, City Clerk Shawna Schafer and City Attorney Robert Suelter.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on June 5, 2017.
- b) **Claim's Warrant Register #06-19-17:** covering 2017 bills to date in the amount of \$120,691.74.
- c) **Payroll Register P/R 06-09-2017** covering payroll ending June 3, 2017, in the amount of \$302,806.39.
- d) **Appointments:** Mayor Allison made the following appointments:

Mr. Henneke moved, seconded by Ms. Berryman, to approve the consent agenda. The motion passed by a vote of 7-0 with Mr. Jackson abstaining.

Mayor Allison then re-appointed Chris Spray, Lance Walters and Jeffrey Seewald to the Airport Advisory Committee. Mr. McPherson moved, seconded by Ms. Owen, to approve the Mayor's appointments. The motion passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

- 1. **Councilmember Reports:** There were no councilmember reports.
- 2. **City Administrator's Update:** City Administrator Howard Partington updated the Governing Body with what is happening within the city organization.
- 3. **CVB/Community Coordinator Report:** Christina Hayes presented her monthly report. A June Jaunt video was shown. The Party in the Park Event was also discussed.
- 4. **Abatement Requests:** The following abatement was presented to the Governing Body:

- a. 2208 McCormick. Trash and refuse including, but not limited to, tires, junk bicycles, old furniture, scrap metal, scrap lumber and household trash are located on the real estate at 2208 McCormick constituting an unlawful accumulation. This real estate is the subject of Resolution Number 061917-A.

Mr. Henneke made a motion to adopt Resolution Numbered 0619817-A. The motion was seconded by Mr. Dawson and passed with all voting in favor.

5. **2016 Audit Report:** Vickie Dreiling of Adams, Brown, Beran and Ball reported on the 2016 Audit. She reported that the audit was a clean audit and that there was only one statutory violation. Recommendations were made in the audit and were being worked on by City Clerk Shawna Schafer. The Administration Committee had received a full report on the audit and recommended that it be accepted by the Governing Body. Mr. Henneke made a motion to accept the Administration Committee report. The motion was seconded by Ms. Owen and passed with all voting in favor. Mr. Boys then made a motion to accept the 2016 Audit Report. The motion was seconded by Ms. Berryman and passed with all voting in favor.
6. **Annual License Renewals:** City Clerk Shawna Schafer presented business licenses that are up for renewal on July 1, 2017. It was reported that the licenses met the requirements of the ordinances and approval was recommended. It was noted that a memorandum directed to the Governing Body had been sent by Police Chief Cliff Couch concerning the Merchant Police License for Securitas. Mr. McPherson inquired about this license. Securitas provides security for CUNA Mutual at its Great Bend facility. Mr. Boys made a motion to approve the business licenses. The motion was seconded by Mr. Jackson and approved with all voting in favor.
7. **Public Hearing for Unsafe and Dangerous Structures.** Mayor Allison opened the public hearing on two parcels of real estate with alleged unsafe and dangerous structures. It was reported that all notices have been duly mailed and duly published and mailed pursuant to the statute.

Code Enforcement Officer Stuart Baker reported that the real estate at 417 Walnut had a mobile home on it that was unsafe and dangerous. The mobile home is abandoned, unsecured, had no skirting, has broken windows, and is in poor structural condition. He reported that the home is not owned by the owners of the real estate but had been occupied by persons who have since disappeared. Additionally the mobile home is without utility service. No one appeared on behalf of the landowner. This real estate is the subject of Resolution Number 061917-B.

Code Enforcement Officer Stuart Baker then reported on the real estate at 422 Walnut. This real estate also is occupied by a dilapidated mobile home. The home had been illegally hooked up to electricity and to city water. There is no sewer service and the sewage was drained to an adjoining lot. The home is unsecured and wide open. It has several broken windows and is structurally unsound. It is unoccupied at this time but persons are entering the structure. No one appeared on behalf of the landowner. This real estate is the subject of Resolution Number 061917-C.

Ms. Owen then made a motion to close the public hearings. The motion was seconded by Mr. Dawson and passed with all voting in favor.

Ms. Berryman then made a motion to adopt Resolution Number 061917-B finding the structure at 417 Walnut to be an unsafe and dangerous structure and directing that the structure be repaired or razed. The motion was seconded by Ms. Own and passed with all voting in favor.

Ms. Owen then made a motion to adopt Resolution Number 061917-C finding the structure at 422 Walnut to be an unsafe and dangerous structure and directing that the structure be repaired or razed. The motion was seconded by Ms. Berryman and passed with all voting in favor.

- 8. Water Line Project Bid Acceptance and Notice of Award.** On Call City Engineer Josh Golka presented the bids received on the waterline project. He reported that the bids were very competitive. The low bid was from APAC-Kansas, Inc. Shears Division of Hutchinson, Kansas, in the amount of \$3,787,417.00, which included the add alternates. Mr. Golka recommended that the bid be accepted and approved. Mr. Boys made a motion to accept the low bid of APAC-Kansas, Inc., Shears division of \$3,787,417.00 for the water line project. The motion was seconded by Mr. Dawson and passed with all voting in favor. Mr. Boys then made a motion to authorize Mayor Allison to sign the Notice of Award for APAC-Kansas, Inc., Shears Division to perform the water line work as stated. The motion was seconded by Mr. Henneke and passed with all voting in favor.
- 9. Water Line Project Inspection:** On Call City Engineer Josh Golka presented a proposed engineering services agreement with PEC for a portion of the inspection of the water line project. This agreement would be for a period of 26 weeks with the cost not to exceed \$156,000.00. Mr. McPherson pointed out that the project was scheduled to take one and one-half years. Mr. Golka indicated that an extension could be negotiated upon expiration if further inspection services were needed. There is some chance that city staff may be able to carry out inspection services at a later date. Ms. Owen made a motion to authorize Mayor Allison to sign the engineering services agreement with PEC for the provision of inspection services for the waterline project for a period of six months at a cost not to exceed \$156,000.00. The motion was seconded by Mr. Henneke and passed with all voting in favor.
- 10. Change of Date for the next Council Meeting.** Mayor Allison suggested that the council consider moving the July 3, 2017, meeting to July 5, 2017, to allow councilpersons to have a four day weekend if they so wished. The City would continue operation as scheduled. Mr. Henneke made a motion to change the date of the first meeting in July from July 2, 2017, to July 5, 2017, at 7:30 p.m. The motion was seconded by Ms. Owen and passed with all voting in favor.
- 11. Request for Executive Session.** An executive session has been requested to consult with the City's Attorney on matters that would be deemed privileged in the attorney-client relationship. Ms. Berryman made a motion to recess to executive session for a period of fifteen minutes to consult with the City's attorney on matters that would be deemed privileged in the attorney-client relationship with this meeting to resume at 8:45 p.m. The motion was seconded by Ms. Owen and passed with all voting in favor.

At 8:45 p.m. the Governing Body resumed its meeting. Mr. Dawson made a motion to recess to executive session for a period of fifteen minutes to consult with the City's attorney on matters that would be deemed privileged in the attorney-client

relationship with the meeting to resume at 9:00 p.m. The motion was seconded by Mr. Jackson and passed with all voting in favor.

E. ADJOURNMENT: The Governing Body resumed its meeting at 9:00 p.m. Ms. Owen made a motion to adjourn. The motion was seconded by Mr. Boys and passed with all voting in favor. The meeting was adjourned at 9:00 p.m.