

October 16, 2017
7:30 p.m.

Regular Session

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Mike Boys, Allene Owen, Jolene Biggs, Vicki Berryman, Joel Jackson, Dana Dawson and Brock McPherson. Councilmember Cory Zimmerman was absent. Also in attendance were Interim City Administrator George Kolb, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 2, 2017.
- b) **Claim's Warrant Register #10-16-17:** covering 2017 bills to date in the amount of \$2,821,065.61.
- c) **Payroll Register P/R 09-29-2017** covering payroll ending September 23, 2017 in the amount of \$267,072.57.
- d) **Snow Removal Policy:** Snow Removal Policy was handed out at the October 2, 2017, meeting for comments and approval at this meeting.
- e) **Door-to-Door License:** Allene Owen has requested a Door-to-Door License for her Mayoral Campaign. However, after discussion Councilmember Owen withdrew her request.
- f) **Street Closure Request by the Church of the Nazarene:** The Church of the Nazarene has requested street closures for its theatrical play entitled "Judgement House". Streets requested to be closed are Sherman Street from Broadway Avenue to K-96 Highway on October 27, 2017, from 4:00 p.m. to 10:00 p.m., On October 28, 2017, from 3:00 p.m. to 10:30 P.M. AND ON October 29, 2017, from 10:00 a.m. to 7:00 p.m.
- g) **Appointment:** Mayor Allison made no appointments.
- e) **Agenda:** There were no amendments to the agenda.

Mr. Boys moved, seconded by Ms. Berryman, to approve the consent agenda with the deletion of the request for the Door-to-Door License request. The motion passed 7-0.

B. **OLD BUSINESS:** There was no old business

C. **RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

C. NEW BUSINESS:

1. **Councilmember Reports:** Councilmember Boys reported that he had attended a Crest Theatre board meeting and that the theatre marquee was damaged by hail. He was not aware of the hailstorm that caused the damage.

2. **CVB/Community Coordinator Report:** Christina Hayes made her monthly report.
3. **Abatement Request:** The following abatements were presented to the Governing Body for action:
 - a. 701 3rd Street. Trash and debris including, but not limited to, vehicle tires, vehicle parts, scrap metal, scrap wood, concrete blocks, plastic containers and household trash are located on the real estate at 701 3rd constituting an unlawful accumulation. This real estate is the subject of Resolution Number 101617-A.
 - b. 701 3rd Street. A black pickup is located on the real estate at 701 3rd Street that is not displaying current registration and/or is not in operable condition constituting a motor vehicle nuisance. This real estate is the subject or Resolution Number 101617-B.

Mr. Boys made a motion to adopt Resolutions Numbered 101617-A and 101617-B. The motion was seconded by Mr. Jackson and passed with all voting in favor.

4. **Street Closures for Holiday Parade.** Christina Hayes reported on requested street closings for the Holiday Parade to be held on November 25, 2017. Following her report, Mr. Boys made a motion to close Main Street from 24th Street to 12th Street from 5:15 p.m. to 6:30 p.m. on November 25, 2017. The motion was seconded by Mr. Dawson and passed with all voting in favor. Ms. Berryman then made a motion to keep Main Street closed from Broadway Avenue to 12th Street for an additional 2 hours after the parade to allow the Horse Drawn Carriage Rides, Train Rides and Free Food Vendors to have access to the street area on November 25, 2017. The motion was seconded by Mr. Boys and passed with all voting in favor. Mr. Boys then made a motion to close Lakin Avenue between Kansas Avenue to Main Street from 4:00 p.m. to 9:00 p.m. and parking on the north side of Lakin Avenue from 12:00 p.m. to 9:00 p.m. on November 25, 2017. The motion was seconded by Ms. Owen and passed with all voting in favor.
5. **Audit Bids:** City Clerk Shawna Schafer reported that she had requested proposals for the City audit from both of the Great Bend firms who included audits in their practice. Adams, Brown, Beran and Ball was the only firm to submit a bid. After discussion, Mr. Boys made a motion to authorize Mayor Allison to sign a 3-year engagement letter for Adams, Brown, Beran and Ball to provide an audit for fiscal years 2017, 2018 and 2019 for \$26,600 for 2017, \$27,400 for 2018 and \$28,225 for 2019. The motion was seconded by Ms. Berryman and passed with all voting in favor.
6. **K&O Railroad Office Lease:** City Attorney Robert Suelter presented a lease agreement with K&O Railroad for office space in the old Marlette office building in the Bestech area of the Great Bend Municipal Airport. Specifically, K&O wishes to rent Suites 201, 202 and 203 as well as access to the common area of the office building. The lease is a ten-year lease with monthly lease payments for the first three years of \$750 per month and \$1200 per month for the next seven years of the lease. Mr. McPherson made a motion to authorize Mayor Allison to sign the lease with K&O Railroad for the terms and conditions as set out. The motion was seconded by Mr. Dawson and passed with all voting on favor.
7. **Change Order to GMLV Architecture Contract Dated November 17, 2016 for the Grizzly Bear Exhibit:** City Attorney Robert Suelter presented a change order with GMLV Architecture that would authorize architecture and landscape

architecture services for the construction project enlarging the grizzly bear enclosure by Eby Construction. Mr. Boys made a motion to authorize Mayor Allison to sign the change order for the November 17, 2016, contract with GMLV Architecture in the amount of \$14,900.00. The motion was seconded by Ms. Owen and passed with all voting in favor.

8. **8th Street Project:** City Attorney Robert Suelter reported that the petition for 8th Street from Grant to McKinley had been signed by more than 50% of the owners of the adjacent land. There will be another project that could be started in May or June 2018, at Tenth and Grant to realign that intersection. Completion of this project would allow a reliever street to the Walmart facility rather than just the east entrance to Walmart. The Governing Body is requested to pass two resolutions. One resolution is to determine that a sufficient petition has been presented and authorize the work to be done. The second resolution is to authorize the sale of General Obligation temporary notes to finance the problem through the George K. Baum Company.

The Governing Body was presented with the petition which has been filed in the Office of the City Clerk requesting the making of certain internal improvements in the City pursuant to the authority of K.S.A. 12-6a01 *et seq.* There was also presented a Resolution Number 1016178-C entitled:

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF GREAT BEND, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (STREET IMPROVMENTS 8TH STREET).

Councilmember Boys moved that Resolution Number 101617-C be adopted. The motion was seconded by Councilmember Owen and adopted with all voting in favor.

Mr. Boys then made a motion to adopt Resolution Number 101617-D authorizing the offering for sale of General Obligation Temporary Notes, Series 2017, of the City of Great Bend, Kansas. The motion was seconded by Ms. Berryman and passed with all voting in favor.

E. ADJOURNMENT: Mr. McPherson made a motion that the meeting be adjourned. The motion was seconded by Mr. Boys and passed with all voting in favor. The meeting was adjourned at 8:05 p.m.

