

# GREAT BEND CITY COUNCIL MEETING

January 3, 2023

6:30 p.m.

Location – City Hall Council Chambers

*The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.*

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Natalie Towns
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Attorney Allen Glendenning
<input type="checkbox"/> Administrator VACANT	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer

## OPENING: PLEDGE OF ALLEGIANCE

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 19, 2022.
- b) **Claim's Warrant Register 1-3-23:** Covering 2022 bills to date.
- c) **Payroll Register P/R 12-30-22:** Covering payroll ending December 24, 2022, in the amount of \$344,272.18.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

### B. OLD BUSINESS

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

*The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.*

### D. NEW BUSINESS

1. **Oath of Office:** Elected councilmembers will be sworn in by City Clerk Shawna Schafer.

Recommendation: City Clerk will administer Oath of Office to Elected Officials.

- 2. Elect President of the Council:** The council president is a serving council member elected by the members of the City Council to serve in the temporary absence of the Mayor.

Recommendation: Elect new council president.

- 3. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 4. Interim Administrators Update:** Interim City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 5. Abatements:** Code Enforcement Hoyt Kinsinger will present abatements.

Recommendation: Take action on abatements.

- 6. Public Hearing Request for Unsafe Structure at 214 Locust Street:** Logan Burns, Building Official, conducted a visual inspection of a house located on the property of 214 Locust Street. During his inspection, Logan Burns noted that the south side of the structure has all the siding missing leaving only the studs on the exterior. The west side of the structure shows the two windows out of the structure and a large hole in the siding that is open to the environment. The north side of the structure shows similar damage to the south side in that the siding is missing in all areas but the northeast corner and leaving the exterior studs exposed. This side also shows X bracing that is damaged along the entire length of the trailer. The windows and doors are missing out of this side and not in place. The roof on the mobile home does not appear to be in place in the middle third of the mobile home and is open to the elements. The interior of the mobile home appears to be completely gutted. The mobile home appears to have started being demolished by the property owner, but progress seems to have stopped and is leaving the mobile home in an unsafe condition. Code Enforcement Art Keffer will report.

Recommendation: Motion to approve Resolution Number 010323-, to set the public hearing.

- 7. 2022 Nonbudgeted Transfers:** Attached is the proposed listing of the 2022 nonbudgeted transfers in the amount of \$1,483,676.47. These transfers also

include monies received from donations and insurance proceeds. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Motion to approve the 2022 nonbudgeted transfers in the amount of \$1,483,676.47.

8. **Fee Schedule Resolution:** At the previous council meeting, proposed updates to the Master Fee Schedule were presented. The Governing Body asked the team to go back to the drawing board for the events center fees. The previously recommended fee schedule is included along with a second option resolution which has new rates for the events center and the removal of the tiered food and alcohol fees. Community Coordinator/CVB Director Christina Hayes will report.

Recommendation: Take appropriate action.

9. **Levee Tractor 2023 Massey Ferguson:** We are seeking approval to purchase a 135hp Massey Ferguson Tractor for the Flood Control Levee mowing from Lang Diesel Inc for \$130,347.00. We currently utilize a 1989 Ford Versatile tractor and a 1991 Ford Versatile tractor. We estimate conservatively to have 8,000 hours on the 1989. This purchase would be in addition to the tractors as we would utilize one when the other is down to keep 2 tractors out mowing. Having the additional tractor would help keep up with the seasonal mowing on the flood control and other areas that we utilize the 15' batwings. The difficulty with finding tractors has been the available width. The current tractors sit at 9' wide from outside of the tire to outside of the tire. The Massey is available to exceed 9' on the front and the back. This will allow us to use it on the slopes with the safety of the operator in mind. The tractor is also front wheel assist which will allow greater control on the slopes and in areas that are soft. Funding will come from the capital outlay that has been put back for the 2021, 2022 and 2023 budget years in the amount of \$90,000 and USDA Reimbursement for repairs for the levee in the amount of \$107,658. Public Works Director Jason Cauley will report.

Recommendation: Motion to approve the purchase of the 135hp Massey Ferguson Tractor from Land Diesel Inc for \$130,347.00.

10. **Crack Seal Change Order:** Circle C Pavers stated that due to the crack sizes more material is needed than originally estimated for the crack seal project. There are approximately 70 blocks left to complete. This will finish up the project in preparation for next year's chip and seal project. The change order is for \$40,000. This will be funded through the ¼ cent sales tax as we have had an increase in revenue in the past year than what was originally budgeted. Public Works Director Jason Cauley will report.

Recommendation: Motion to approve the change order from Circle C Pavers for the crack seal project for \$40,000.00.

**11. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the Interim City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of \_\_\_\_ minutes to seek legal advice concerning contract matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at \_\_\_\_:\_\_\_\_.

**ADJOURNMENT**