

GREAT BEND CITY COUNCIL MEETING

February 7, 2022

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

__ Mayor Cody Schmidt	__ Councilmember Cory Urban
__ Councilmember Kevyn Soupiset	__ Councilmember Lindsey Krom-Craven
__ Councilmember Brock McPherson	__ Councilmember Natalie Towns
__ Councilmember Alan Moeder	__ Councilmember Davis Jimenez
__ Councilmember Jolene Biggs	__ Attorney Allen Glendenning
__ Administrator Kendal Francis	__ Clerk/Finance Director Shawna Schafer

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 17, 2022.
- b) **Claim's Warrant Register 2-7-22:** Covering 2022 bills to date.
- c) **Payroll Register P/R 1-28-22:** Covering payroll ending January 22, 2022, in the amount of \$402,161.46.
- d) **Tree Trimmers License:** Maverick's Tree Service (Maverick Riegel) out of Great Bend, KS has applied for a tree trimmers license. Application has been received along with payment and copy of the insurance.
- e) **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Presidents Day, February 21, 2022, which is a Holiday observed by the City. It is recommended that the meeting be held on Tuesday, February 22, 2022 at 6:30 p.m.
- f) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Economic Development Report:** Economic Development Inc. President Sara Hayden will present her monthly report.

Recommendation: Informational item.

4. **Abatements:** Code Enforcement Leo Espino will present abatements.

Recommendation: Take action on abatements.

5. **Unsafe and Dangerous Structure 2555 19th Street:** The garage located at the southwest corner of real estate 2555 19th Street, 19th and Washington, has been inspected by the Code Enforcement Department and the Building Inspector. They have determined that the structure is unsafe and dangerous. By Resolution 110121-M, the Governing Body set a hearing for December 20, 2021, to allow any owner, agent lienholder or occupant to appear and show cause why the structure should not be removed. Resolution 1101021-M was mailed and published. Proof of publication and mailing is attached. The record owner sent a letter stating that he will be unable to appear because he is in jail in Arkansas. He expects to be out of jail in early January and states that he has already obtained financing to repair the garage as well make other repairs and improvements on the property and intends to start the work in the spring of 2022. (Attached). On December 20, 2021, the Council voted to continue the hearing to February 7, 2022 to allow the owner an opportunity to get out of jail, provide more information, remove personal property from the structure and attend the hearing. City Attorney Allen Glendenning sent a letter advising the owner of the continuance and requesting more information and removal of personal property. The owner has not responded. City Attorney Allen Glendenning and Building Official Logan Burns will report.

Recommendation: Motion to approve Resolution Number 020722-.

6. **Unsafe and Dangerous Structure at 1923 Holland:** The single-family dwelling located at 1923 Holland has been inspected by the Code Enforcement Department and the Building Inspector. They have determined that the structure is unsafe and dangerous. By Resolution 122021-T the Governing Body set a

hearing for February 7, 2022 to allow any owner, agent lienholder or occupant to appear and show cause why the structure should not be removed. Resolution 122021-T was mailed and published. Proof of publication and mailing is attached. The owner has not responded. City Attorney Allen Glendenning and Building Official Logan Burns will report.

Recommendation: Motion to approve Resolution Number 020722-.

- 7. Public Hearing Request for 1210 Morton Street:** The garage located at the real estate 1210 Morton Street has been inspected by the Code Enforcement Department and the Building Inspector. They have determined that the structure is unsafe and dangerous. This was before the council on 12/20/21 but there is a lienholder that did not receive a mailing of the first resolution and this will allow that notice to be given. Code Enforcement Art Keffer will report.

Recommendation: Motion to approve Resolution Number 020722-.

- 8. CDBG Bid Approval:** We recently let bids for the mill and overlay of approximately 13 blocks of Broadway between Polk & Morton Streets as well as the reconstruction of the intersection at 19th & Harrison. We received 1 bid from Venture Corporation in the amount of \$1,079,640.50. This project is partially funded by a Community Development Block Grant, which will reimburse the City 50% of eligible costs up to \$600,000. As this is a federal grant, we must file and be approved for a single-source provider waiver. The team recommends approving the contract with Venture Corporation contingent on approval of the single-source bid waiver. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the contract with Venture Corporation in for \$1,079,640.50.

- 9. Police & Municipal Court Building Update & Budget Discussion:** The accompanying master budget is a comprehensive accounting of the project costs. It is important to remember that this is conceptual and not the Guaranteed Maximum Price. As you can see, we currently stand \$383,829 over budget. However, there are significant contingencies built into the Total Project Cost. Additionally, if needed, Coronavirus Aid, Relief & Economic Security (CARES) funds are available to cover the upfront cost overages. The sales tax is expected to generate excess revenues. Those revenues could then be used to replace CARES funding. Mitch Binns with McCown-Gordon and Mitch Cook with GLMV will report.

Recommendation: Motion to approve the conceptual design & budget estimates and authorize moving forward with the project.

ADJOURNMENT