

GREAT BEND CITY COUNCIL MEETING

March 21, 2022

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Natalie Towns
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Attorney Allen Glendenning
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 7, 2022.
- b) **Claim's Warrant Register 3-21-22:** Covering 2022 bills to date.
- c) **Payroll Register P/R 3-11-22:** Covering payroll ending March 5, 2022, in the amount of \$346,537.25.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Summer Street Stroll & Thursday Food Truck Events:** Approve the Summer Street Stroll parking reservations from May 12 – October 20 every Thursday and approve overnight parking space options on Main, Lakin & Kansas to accommodate the food trailers on May 19, June 16, July 21, August 18, September 15, & October 20, 2022.
- f) **Cereal Malt Beverage (CMB) License:** N-Stant Convenience has reapplied for a CMB license due to change in management. Application has been received along with payment and copy of the insurance
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

4. **Abatements:** Code Enforcement Leo Espino will present abatements.

Recommendation: Take action on abatements.

5. **Public Hearing for Unsafe and Dangerous Structure at 1210 Morton:** On February 7, 2022, the governing body adopted a resolution setting a hearing for this meeting to determine if the structure is an unsafe and dangerous structure. Proper notice has been given. Evidence presented by the city consists of a report prepared by Logan Burns -- who is available to answer any questions -- and pictures of the structure. Plate, studs and top plate, it is possible this structure may not be capable of resisting any and all forces and loads to which they may be subjected to if left unattended. City Attorney Allen Glendenning and Building Official Logan Burns will report.

Recommendation: Motion to approve Resolution Number 032122-, finding that the garage at 1210 Morton to be an unsafe and dangerous structure.

6. **Fee Schedule Enactment:** This is the completion of the migration of fees and charges from the ordinances to the Master Fee Schedule set by resolution. At the last meeting the council passed Ordinance 4382, creating a new code section that authorizes the setting of fees by a Master Fee Schedule resolution. With that in place, the Council may now adopt Resolution 032122-, setting the new fees and then pass Ordinance 4383, which removes fees now set out in the code and amends the code sections to state that the fees are set by the Master Fee Schedule Resolution. City Attorney Allen Glendenning will report.

Recommendation: Motion to approve Resolution Number 032122-, setting the master fees schedule. Motion to adopt Ordinance Number 4383, amending certain code sections.

7. **Sale of Remaining Lots in the Amber Meadows RHID District:** Keller Real Estate & Insurance Agency, Inc. has asked to purchase the remaining RHID lots in Amber Meadows under the same terms as used in prior sales. The attached Land Purchase Agreement has already been approved by Keller. The council needs to consider and decide whether to approve the Land Sales Agreement and authorize the Mayor to sign it. City Attorney Allen Glendenning will report.

Recommendation: Motion to authorize the mayor to sign the Land Purchase Agreement with Keller Real Estate.

8. **UV Channel Improvements:** In 2020 we replaced the north UV Channel due to needing improvements with the obsolete equipment. We only had one channel working and had been using the channel exclusively for UV disinfection of our effluent. At that time, we could only afford to replace the one channel. Ray Lindsey reused the parts from the old channel and repaired the South channel with the old components back into working condition. The south channel is living on borrowed time. Components are hard, if not impossible to come by. Ray Lindsey installed the north Channel and would be installing the same equipment in the south Channel for \$147,344.00. We have the funds from year end transfers to upgrade and make our UV system complete. Having both channels upgraded and fixed will extend the life of the bulbs and equipment as we can alternate between the channels for disinfection. Public Works Director Jason Cauley will report.

Recommendation: Motion to approve the bid for the replacement of the south Channel for \$147,344.00.

9. **Airport Hangar Rental:** Sara Hayden requested to use the city's main airport hangar to host a wedding reception. The city administrator denied the request for the following reasons: It is not designed as a public use venue. If we allow it for one person, then we set a precedent and must allow it for everyone. We lease that hangar to our Fixed Based Operator to provide a service to airport patrons, which should be the primary goal. We should not allow activities that detract from that service or in any way contribute to decreasing that level of service. The FBO's lease requires council approval for sub-leasing the facility. If council should choose to allow it, then it should be made available year-round without restrictions on when it can be leased. City Administrator Kendal Francis will report.

Recommendation: Motion to deny the request.

ADJOURNMENT