

GREAT BEND CITY COUNCIL MEETING

May 15, 2023

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Natalie Towns
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Attorney Allen Glendenning
<input type="checkbox"/> Interim Administrator Logan Burns	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Special Session held on May 1, 2023.
- b) **Claim's Warrant Register 5-15-23:** Covering 2023 bills to date.
- c) **Payroll Register P/R 5-5-23:** Covering payroll ending April 29, 2023, in the amount of \$401,735.89.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Cereal Malt Beverage (CMB) License:** Greg King with the Sunflower Shrine Club has applied for a 1-day Cereal Malt Beverage License for the Beer Garden during June Jaunt on June 3, 2023 in Jack Kilby Square. Application has been received along with payment and copy of the insurance.
- f) **The Great Race Permissions:** Grant permission to close the parking lot just East of the Waterpark and Brit Spaugh Park on June 30th, 2023, from 7am to 4:30pm to host The Great Race. Grant permission to allow ATVs and golf carts in the park for the time of the event. Authorize Zoo Staff to provide animal encounters to The Great Race participants during the hour they are at the park.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

- 1. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 2. Interim Administrators Update:** Interim City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 3. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Information item.

- 4. Abatements:** Code Enforcement Hoyt Kinsinger will present abatements.

Recommendation: Take action on abatements.

- 5. 2022 Audit Report:** Sean Gordon with Gordon CPA will present the audit report.

Recommendation: Motion to approve the 2022 annual audit report as presented.

- 6. Incentive for Returning Lead and Copper Questionnaire:** After discussion at the work session for the lead and copper rule revision a questionnaire was developed to be sent off to residents to help with the completion of the lead and copper survey. As an incentive we are suggesting that we give a \$25 credit on the utility bill to those that take the time to fill out the questionnaire and return it completed fully. We will have the questionnaire available online as well as mailing it out to all active accounts. Only those accounts that are active would receive the credit. Questionnaires will need to be returned to the City by August 31st and any received after that date will not receive the credit. Public Works Director Jason Cauley will report.

Recommendation: Motion to approve a \$25 credit on citizens utility bill for the completion of the lead and copper questionnaire and returned to the city by August 31st, 2023.

- 7. Conditional Use Permit for a RV Park:** Kyle Walter has applied for a conditional use permit to allow for the operation of an RV park in a C-2 zone located at 833 10th Street. The Planning Commission considered the matter at its April 24, 2023 meeting and recommended approval. Interim City Administrator Logan Burns will report.

Recommendation: Motion to adopt the findings of fact prepared by City staff and recommend for approval by the Planning Commission. Motion to adopt Resolution Number 051523-, for a conditional use permit for a RV park.

- 8. Signs, Awnings, Canopies, and Marquees Ordinance:** The existing ordinances were spread out between chapters 12 and 15 as well as the Zoning Regulations. This is an effort to consolidate all information regarding signs and adding definitions and language to come up to date on our regulations. There are no major changes to this ordinance that would affect business owners. Interim City Administrator Logan Burns will report.

Recommendation: Motion to adopt Ordinance No 4406, regulating signs, awnings, canopies, and marquees.

- 9. Fences, Walls, and Hedges Ordinance:** The existing ordinance has been untouched for many years, and this is an effort to bring the information up to date. The information went through the April 24, 2023, Planning Commission for informative purposes and though it did not require a motion from the Planning Commission, they were in favor of the changes. The biggest changes in the ordinance concern the language in the front yard for corner lots where fences would now be allowed to come out to and along the non-address property line. We also added language for double frontage lots where we currently have fences in town and are not address as well as in preparation for Amber Meadows to be developed along 24th Street. The remaining information in the ordinance was cleaned up for language and references that do not exist anymore. Interim City Administrator Logan Burns will report.

Recommendation: Motion to adopt Ordinance No 4407, regulating fences, walls, and hedges.

- 10. Gym Membership Discussion:** At the May 1, 2023, council meeting, councilmember Urban requested that gym memberships be brought back for discussion. Human Resources Director Randy Keasling will report.

Recommendation: Take appropriate action.

11. Executive Session: An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the Interim City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ____ minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at _____.

ADJOURNMENT