

GREAT BEND CITY COUNCIL MEETING

June 7, 2021

6:30 p.m.

Location - Events Center in the remodeled addition (southwest room)

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on May 17, 2021.
- b) **Claim's Warrant Register 6-7-21:** Covering 2021 bills to date.
- c) **Payroll Register P/R 5-21-21 and P/R 6-4-21:** Covering payroll ending May 15, 2021 in the amount of \$425,917.20 and payroll ending May 29, 2021 in the amount of \$337,192.04.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

1. **Russell Schneider:** Russell Schneider would like to address the Governing Body.

D. NEW BUSINESS

- 2. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. Economic Development Report:** Economic Development Inc. President Sara Hayden will present her monthly report.

Recommendation: Informational item.

- 5. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 6. 2020 Audit Report:** Sean Gordon with Gordon CPA will present the audit report.

Recommendation: Motion to approve the 2020 annual audit report as presented.

- 7. CDBG Environmental Review:** Faye Trent with Great Plains Development will present the Environmental Review for the Community Development Block Grant (CDBG).

Recommendation: Motion to approve the Environmental Review as presented.

- 8. Police Station RFP:** A mayor appointed committee has spent the past 8-months researching options for location of a new police station. After much consideration, the committee is recommending constructing a new facility on the city-owned parking lot at 12th & Baker. This location provides enough land to meet size and parking requirements. It keeps the facility in the downtown area, which the committee strongly desired. Additionally, as it is city-owned, it saves the cost of land acquisition. The next step is to secure design & construction services. The committee recommends pursuing the Design-Build project method, which the design & construction services are contracted by a single entity. The Designer and Contractor work together with the Owner as a team, developing the project to fit the Owner's schedule and budget, which will be set as a not-to-exceed dollar amount. That is anticipated to be approximately \$5

million. The committee recommends issuing a Request for Proposals for Design & Construction Services. City Administrator Kendal Francis will report.

Recommendation: Motion to authorize issuing a Request for Proposals for Design & Construction Services for a new police station.

- 9. City Administrator Evaluation:** The contract with City Administrator Kendal Francis required that a review be carried out annually on his anniversary date of July 30. It is recommended that the Governing Body recess to an executive session for the purpose of evaluating the City Administrator.

Recommendation: A motion to recess to executive session for a period of 20 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1). The regular meeting will resume at __:__p.m

ADJOURNMENT

WORK SESSION AGENDA 6/7/2021

- 1. Agency Budget Requests**
- 2. American Rescue Plan – Stimulus Money**