

GREAT BEND CITY COUNCIL MEETING

July 6, 2021

6:30 p.m.

Location - Events Center in the remodeled addition (southwest room)

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on June 21, 2021.
- b) **Claim's Warrant Register 7-6-21:** Covering 2021 bills to date.
- c) **Payroll Register P/R 7-2-21:** Covering payroll ending June 26, 2021, in the amount of \$362,185.57.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **July 15th Street Closure:** Authorize to close the North half of Lakin Avenue from Main to Kansas from 7am to 9pm with one way traffic to the East only on Thursday July 15, 2021, for the events in Jack Kilby Square.
- f) **Resolution 070621-A:** A formal resolution authorizing the completion of an application to the Kansas Department of Health and Environment regarding a loan from the Kansas Public Water Supply Loan Fund for Automated Meter Readers.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Economic Development Report:** Economic Development Inc. President Sara Hayden will present her monthly report.

Recommendation: Informational item.

4. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

5. **Unsafe & Dangerous Structure at 1205 Odell:** On May 3, 2021, the Governing Body adopted Resolution Number 050321-F scheduling a hearing on the request of the Property Maintenance Enforcement Manager that the structure located at 1205 Odell be found to be unsafe and dangerous and that it be abated. Notice was duly purchased in the newspaper and mailed to all owners and interest holders in the real estate. This matter is now scheduled for a hearing to determine if the structure(s) are unsafe and dangerous and, if so, to set a time for the abatement of the condition. City Attorney Robert Suelter and Property Maintenance Enforcement Manager Austin LaViolette will report.

Recommendation: Open public hearing. Motion to close public hearing. Motion to approve Resolution Number 070621- and direct that the structure be razed by the owner and if not razed within the time frame set out to be razed by the City.

6. **Unsafe & Dangerous Structure 1714 Adams:** On May 3, 2021, the Governing Body adopted Resolution Number 050321-G scheduling a hearing on the request of the Property Maintenance Enforcement Manager that the structure located at 1714 Adams be found to be unsafe and dangerous and that it be abated. Notice was duly purchased in the newspaper and mailed to all owners and interest holders in the real estate. This matter is now scheduled for a hearing to determine if the structure(s) are unsafe and dangerous and, if so, to

set a time for the abatement of the condition. City Attorney Robert Suelter and Property Maintenance Enforcement Manager Austin LaViolette will report.

Recommendation: Open public hearing. Motion to close public hearing. Motion to approve Resolution Number 070621- and direct that the structure be razed by the owner and if not razed within the time frame set out to be razed by the City.

7. **Unsafe & Dangerous Structure 403 Buckeye:** The Property Maintenance Enforcement Manager has filed a document, attached hereto, alleging the structure at 403 Buckeye is an unsafe and dangerous structure. This statement includes two photographs of the structure that suffered damage from a fire that occurred on February 14, 2021. To take action on the property, a hearing must be set, and notice published and sent out to all owners and interest holders. The attached resolution sets the hearing in this matter for September 7, 2021, at 6:30pm. City Attorney Robert Suelter and Property Maintenance Enforcement Manager Austin LaViolette will report.

Recommendation: Motion to adopt Resolution Number 070621-.

8. **Unsafe & Dangerous Structure 1007 Tenth Street:** The Property Maintenance Enforcement has filed a document, attached hereto, alleging the structure at 1007 Tenth is an unsafe and dangerous structure. To take action on the property, a hearing must be set, and notice published and sent out to all owners and interest holders. The attached resolution sets the hearing in this matter for September 7, 2021, at 6:30pm.. City Attorney Robert Suelter and Property Maintenance Enforcement Manager Austin LaViolette will report.

Recommendation: Motion to adopt Resolution Number 070621-.

9. **Street Department Truck:** Currently we have a 1995 Ford F150 4x4 with 200,762 miles. We are looking to replace it with a 2022 Ford F150 with a Knapheide utility bed and steel tread plate tommy lift. A Dodge and Ford bid were received with Chevy unable to provide a bid from Marmies. The Ford was the lowest bid at \$26,035 and the utility bed and tommy lift from Hays Truck Equipment is \$10,700 for a total cost of \$36,735. In 2020, the Street Department budgeted and transferred \$38,000 to the capital equipment reserve fund. Public Works Director Jason Gauley will report.

Recommendation: Motion to approve the low bid from Marmie Ford for \$26,035 and the Hays Truck Equipment for \$10,700 for a total cost of \$36,735.

10. **Downtown Rehabilitation Project:** The City is expected to receive \$2,271,654.71 in direct payments from the American Rescue Plan Act (ARPA). Those funds will be disbursed in two tranches. The 1st of which we expect to receive by July 31, 2021. The 2nd will be distributed not less than 12 months

later. Great Bend Economic Development Inc. has proposed using ½ of those funds to reimburse owners of multi-story buildings in the downtown district, for

the cost of renovations including but not limited to the addition of fire sprinklers. The Council will need to approve any such expenditure and the level of funding. City Administrator Kendal Francis will report.

Recommendation: Take appropriate action.

ADJOURNMENT

City of Great Bend
June 21, 2021

REGULAR SESSION

The Governing Body met in Regular Session in the remodeled southwest room of the Events Center. Council President Jolene Biggs called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Davis Jimenez, Jolene Biggs, Kevyn Soupiset, Cory Urban, and Alan Moeder. Absent was Councilmember Brock McPherson and Mayor Cody Schmidt. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on June 7, 2021.
- b) **Claim's Warrant Register 6-21-21:** Covering 2021 bills to date in the amount of \$311,496.37.
- c) **Payroll Register P/R 6-18-21:** Covering payroll ending June 12, 2021, in the amount of \$464,775.08.
- d) **Appointments:** Mayor Schmidt made no appointments due to being absent.
- e) **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on July 5, 2021, which is Independence Day Holiday observed by the City. It is recommended that the meeting be held on Tuesday, July 6, 2021, at 6:30 p.m.
- f) **Annual Business Licenses Renewal:** Attached is a listing of the business licenses that are up for renewal that have submitted their application. All requirements of the ordinances have been met and approval is recommended.
- g) **BAK Overnight Permission in the Brit Spaugh Park:** Grant Permission to allow BAK participants to camp overnight in Brit Spaugh Park from September 2, 2021, to September 6, 2021, with City staff making the Waterpark showers an option upon agreement.
- h) **June & July Bike Night:** Authorize blocking off parking stalls on Lakin Avenue between Kansas Avenue and Main (behind the bandshell) for motorcycle parking on June 26, 2021, and July 24, 2021.
- i) **Annual Blessed Bike Rally:** Authorize blocking off parking stalls on the north side of Lakin Avenue between Kansas Avenue and Main on August 20-22, 2021, for vendors to set up and tear down. Authorize closing Lakin Avenue between Main and Kansas from 8:00am to 11:00pm on August 21, 2021. Authorize individuals to stay overnight in Jack Kilby Square for security of the event on August 20-21, 2021.
- j) **Agenda:** Approval of agenda as submitted or amended.

Mr. Welsch made a motion to approve the consent agenda. The motion was seconded by Mr. Moeder and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

- Richard Lartz, Barton County Historical Society Director spoke to Council about their budget request for the 2022 budget year. Mr. Lartz is new to his position and was not able to attend to work session for agencies to make their requests to Council.

D. NEW BUSINESS

1. AMR Public Hearing: City Administrator Kendal Francis reported that on May 3rd, staff requested permission to apply for a \$2.2 million loan from the Kansas Public Water Supply Loan Fund for the installation of an automated meter reading system. The first step in the process is to hold a public hearing to discuss the loan. As required, a notice advertising the public hearing was published on May 7, 2021, in the Great Bend Tribune. Council President Jolene Biggs opened the public hearing.

Great Bend resident Becky Carlson worked in Marysville when they converted to an AMR system. She dealt with the conversion directly and said it made their jobs so much easier and it was much more efficient.

Mr. Soupiset made a motion to close public hearing. The motion was seconded by Ms. Krom-Craven and passed with all voting in favor.

A motion was then made by Ms. Krom-Craven to allow the City to proceed with loan applications for the AMR project. The motion was seconded by Mr. Soupiset and passed by a vote of 6-1, with Mr. Welsch voting no.

2. Councilmember Reports: There were no councilmember reports.

3. Administrators Update: City Administrator Kendal Francis presented an update on what is happening within the City organization.

4. CVB/Community Coordinator Report: Community Coordinator Christina Hayes presented her monthly report.

5. Abatements: Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:

- a. 218 Pine:** There is trash and refuse on the property including, but not limited to: mattresses and general refuse that needs to be removed located at 218 Pine

constituting an unlawful accumulation. This real estate is the subject of Resolution Number 062121-A.

- b. **432 Locust:** There is trash and refuse on the property including, but not limited to: cabinets and general refuse that needs to be removed located at 432 Locust constituting an unlawful accumulation. This real estate is the subject of Resolution Number 062161-B.
- c. **1101 Heizer:** There is trash and refuse on the property including, but not limited to: household furniture and general refuse that needs to be removed located at 1101 Heizer constituting an unlawful accumulation. This real estate is subject of Resolution Number 062121-C.
- d. **1111 Morphy:** There is trash and refuse on the property including, but not limited to: a branch pile and general refuse that needs to be removed located at 1111 Morphy constituting an unlawful accumulation. This real estate is subject of Resolution Number 062121-D.
- e. **1509 Hubbard:** There is trash and refuse on the property including, but not limited to: tires and general refuse that needs to be removed located at 1509 Hubbard constituting an unlawful accumulation. This real estate is the subject of Resolution Number 062121-E.
- f. **1514 11th:** There is trash and refuse on the property including, but not limited to: mattresses and general refuse that needs to be removed located at 1514 11th constituting an unlawful accumulation. This real estate is the subject of Resolution Number 062121-F.
- g. **2525 12th:** There is trash and refuse on the property including, but not limited to: tires and general refuse that needs to be removed located at 2525 12th constituting an unlawful accumulation. This real estate is the subject of Resolution Number 062121-G
- h. **1916 Hubbard** There are several vehicles on the property that is not displaying current registration, and/or is not in operable condition that needs to be removed located at 1916 Hubbard constituting a motor vehicle nuisance. This real estate is subject of Resolution Number 062121-H.

Mr. Urban made a motion to approve Resolution Numbers 062121A-H. The motion was seconded by Mr. Welsch and passed with all voting in favor.

- 6. **Military Leave Policy Change:** Human Resource Director Randy Keasling reported that currently, our staff who are military reservists have the opportunity to access accrued vacation and personal time when they are called to duty, but they are not allowed to access accrued sick time. The change to the military policy makes accrued sick time available as well. Mr. Welsch made a motion to approve the change to the Military Leave policy. The motion was seconded by Mr. Jimenez and passed by a vote of 6-1, with Ms. Biggs voting no.
- 7. **2021 Storm Box Rehabilitations:** Public Works Director Jason Cauley reported that we have storm boxes and lines in town that are collapsed and in need of repair. The project was put out to bid on May 7th and we opened bids on May 24th with no bids received. I contacted Concrete Services and Eakin Enterprises, with Concrete Services providing a bid for \$66,430. Eakin did not provide a bid within the time specified. The addresses of the storm boxes are as follows; 4200 Broadway, 23rd and McKinley, 12th, and McKinley, and 28th and Jefferson. This project is not only for the storm boxes but for the repair of the curb, gutter, and some street in select cases. If approved, construction on the projects would begin in 4 to 6 weeks. Mr. Urban made a motion to approve the bid from Concrete Services for the Storm Box Rehabilitations for \$66,430. The motion was seconded by Mr. Welsch and passed with all voting in favor.

- 8. Rezoning of Real Estate in Rural Barton County:** City Attorney Robert Suelter reported that Sharon Bautista-Mulligan and Ray Mulligan have requested that the real estate located at 3706 Railroad Avenue be rezoned from LM-SC (light manufacturing-service commercial) to R (residential). The requesting owners of the real estate have purchased the real estate and wish to construct a home on the real estate. To do so, the real estate will need to be rezoned to an R zone. Mr. Soupiset made a motion to adopt the Findings of Fact prepared by staff and as recommended by the Planning Commission. Motion was seconded by Mr. Moeder and passed with all voting in favor. Mr. Welsch made a motion to adopt Ordinance 4371 rezoning the real estate as requested. The motion was seconded by Mr. Moeder and passed with all voting in favor.
- 9. Rezoning of Real Estate in Rural Barton County:** City Attorney Robert Suelter reported that Lila Hoch has filed an application to rezone real estate located at 1723 from C-1 (commercial) to R-2 (two-family). She has purchased this real estate and wishes to construct a home on the property. To do so, the real estate must be rezoned. Ms. Krom-Craven made a motion to adopt the Findings of Fact prepared by staff and as recommended by the Planning Commission. The motion was seconded by Mr. Soupiset and passed with all voting in favor. Ms. Krom-Craven made a motion to adopt Ordinance 4372 rezoning the real estate as requested. The motion was seconded by Mr. Jimenez and passed with all voting in favor.
- 10. Common Consumption Area:** Economic Development President Sara Hayden reported that Economic Development (ED) has requested the designation of a Common Consumption Area on Forest Avenue from the west side of Main Street to the east side of Williams Street. A resolution has been prepared to designate said area. ED has requested that the area to be designated and the Great Bend Alive, Inc., be the licensee to operate the area. The designation requested will commence on July 1, 2021, and terminate on December 31, 2026, unless extended by further action of the Governing Body. Mr. Urban spoke in favor of changing the resolution to on year only. This first time, this resolution would become effective 7-1-2021 and run thru December 31, 2022. Pastor Aaron Withrow addressed the Governing Body asking why everything has to involve alcohol. He supports the idea for people to bring their family and gather but we should leave the alcohol out of the picture. Many other citizens address the Governing Body in support of it. Mr. Urban made motion to approve the amended Resolution Number 062121-I, designating a Common Consumption Area in the downtown area. The motion was seconded by Mr. Soupiset and passed by a vote of 5-2, with Ms. Krom-Craven and Mr. Jimenez voting no.

ADJOURNMENT: Mr. Moeder made a motion that the meeting be adjourned. Ms. Krom-Craven seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:40pm.