

# GREAT BEND CITY COUNCIL MEETING

August 7, 2023

6:30 p.m.

Location – City Hall Council Chambers

*The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.*

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Natalie Towns
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Attorney Allen Glendenning
<input type="checkbox"/> Administrator Brandon Anderson	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Assistant Administrator Logan Burns	

## OPENING: PLEDGE OF ALLEGIANCE

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Special Session held on July 17, 2023.
- b) **Claim's Warrant Register 8-7-23:** Covering 2023 bills to date.
- c) **Payroll Register P/R 7/28-23:** Covering payroll ending July 22, 2023, in the amount of \$523,344.85.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Resolution 080723-A – Salary Resolution:** Approval for Resolution 080723-A, that sets the salary ranges effective August 20, 2023, that was approved as part of the 2024 budget. The effective date is the start of the payroll for September 8, 2023.
- f) **Door-to-Door Licenses and Tree Trimmer Licenses:** Attached is a listing of the Door-to-Door and Tree Trimmers Licenses that temporary licenses (60 days) were issued to due to the July 16, 2023, windstorm. All requirements of the ordinances have been met and approval is recommended.
- g) **Agenda:** Approval of agenda as submitted or amended.

### B. OLD BUSINESS

### **C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS**

*The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.*

### **D. NEW BUSINESS**

- 1. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 2. Administrators Update:** City Administrator Brandon Anderson will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 3. Northbound One-Way Street on Baker Avenue:** Through the construction of the new Great Bend Justice Center, it has been noticed that the need for parking will increase in this area and to alleviate this, having the ability to parallel park on both sides of Baker will help us attain more spots but will leave only one lane for passage. For safety of all concerned we believe this is the best suggestion. City Administrator Brandon Anderson will report.

Recommendation: Motion to approve Ordinance No 4412 Northbound One-Way Street on Baker Avenue from 11<sup>th</sup> Street to 12<sup>th</sup> Street and directing the placement of appropriate markings and signs.

- 4. Adoption of New City Code of Ordinances:** The city retained Municode to conduct a recodification of its ordinances pursuant to state statute. City staff worked extensively with the Municode to produce the new Code of Ordinances of the City of Great Bend. To complete the process, the city council will need to adopt and pass the attached Ordinance 4413. This will establish the new code as the baseline for going forward. All future amendments will be made to this code. While it might be tempting to tweak this new code before adopting it, the City Attorney strongly recommends that this be passed as presented. If there are any immediate tweaks that the Council would like to see, those can be requested, and the City Attorney will draft an amending ordinance to effect any such amendment to be acted on as early as the next meeting. But, again, adopting this code establishes a baseline from which we can work. If this code is not adopted at this meeting, then the zoning amendment to this code will also need to be postponed since it is an ordinance amending this code. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to adopt Ordinance No 4413, adopting the new code of ordinances of the City of Great Bend, Kansas.

- 5. Amendment of Zoning Regulations:** At the April 24, 2023, Planning Commission meeting, members of the commission heard the proposed changes to the Great Bend Zoning Regulations that consisted of changes including but not limited to setbacks, accessory building location, previous inclusions and general editing. The Planning Commission members unanimously approved the changes to the Zoning Regulations and have recommended approval to the City Council. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to adopt Ordinance No 4414, amending the zoning regulations.

- 6. 4<sup>th</sup> Ward Council Vacancy:** The fourth ward has been at half representation for several months due to the failure of one of its council members to take the oath or attend any meetings since the last election. Pursuant to Ordinance 4409, when a council member fails to take the oath or is absent at four consecutive regular meetings they are deemed to have resigned and the position is vacant. Mr. McPherson has not taken the oath and has been absent at four consecutive regular meetings since the ordinance was passed. That seat should, therefore, be declared vacant and the Mayor, with the advice and consent of the council should appoint a suitable elector of the 4<sup>th</sup> ward to fill the position. Mayor Cody Schmidt will report.

Recommendation: Motion to declare the position vacant and begin the process of finding a suitable elector for appointment at the next meeting of the Council.

**ADJOURNMENT**