

GREAT BEND CITY COUNCIL MEETING

August 21, 2023

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

___ Mayor Cody Schmidt	___ Councilmember Cory Urban
___ Councilmember Kevyn Soupiset	___ Councilmember Lindsey Krom-Craven
___ Councilmember Brock McPherson	___ Councilmember Natalie Towns
___ Councilmember Alan Moeder	___ Councilmember Davis Jimenez
___ Councilmember Jolene Biggs	___ Attorney Allen Glendenning
___ Administrator Brandon Anderson	___ Clerk/Finance Director Shawna Schafer
___ Assistant Administrator Logan Burns	

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Special Session held on August 7, 2023.
- b) **Claim's Warrant Register 8-21-23:** Covering 2023 bills to date.
- c) **Payroll Register P/R 8-11-23:** Covering payroll ending August 5, 2023, in the amount of \$431,136.23.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Labor Day which is a Holiday observed by the City. It is recommended that the meeting be held on Tuesday, September 5, 2023, at 6:30 p.m.
- f) **Door-to-Door Licenses and Temporary Cereal Malt Beverage (CMB) Licenses:** Attached is a listing of the Door-to-Door and Temporary CMB Licenses. All requirements of the ordinances have been met and approval is recommended.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

- 1. Councilmember Ward 4 Appointment and Oath of Office:** Mayor Schmidt will recommend an appointment for Councilmember Ward 4 and City Clerk/Finance Director Shawna Schafer will administer the Oath of Office.

Recommendation: Motion to approve the recommendation of the Mayor for 4th Ward Councilmember with the term ending January 2025.

- 2. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Administrators Update:** City Administrator Brandon Anderson will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. Rezoning Request – Mark Bittle 18 3rd Street:** Mark Bittle is the owner of the property located at 18 3rd Street. He is currently looking to move in a modular home at the property. Bittle requested rezoning from C-2 (General Commercial) to R-4 (Manufactured Homes) to be able to move in a home on the property. This lot has previously been vacant and sits next to R-4 zoning. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to adopt the findings of fact as prepared by City staff and recommended for approval by the Planning Commission. Motion to adopt Ordinance No 4415 to rezone the subject real estate from C-2 to R-4.

- 5. Public Hearing for Unsafe & Dangerous Structure – 301 Chestnut:** An investigation was conducted among several entities on June 26, 2023 at 301 Chestnut. During the investigation, the Health Department noted rubbish/trash, feces and large number of roaches throughout the inside of the property along with several dogs and cats that were taken from the property by the Barton County Humane Society. The conclusion of the BCHD was that the condition of the residence was found to be a threat to the health of the public and may be injurious to the health of any inhabitation. The building inspector noted in his letter multiple violations of the Uniform Housing Code that include lack of bathroom facilities, lack of kitchen sink, lack of hot and cold running water to plumbing fixtures and infestation of insects. Both letters are attached for your

reference. The purpose of the public hearing is for the property owner to repair or remove the structure as instructed in Resolution 082123-A. Assistant City Administrator Logan Burns will report.

Recommendation: Open public hearing. Close public hearing. Motion to approve Resolution 082123-A, removal of unsafe & dangerous structure at 301 Chestnut.

6. **Closure of City Parking Lot for Vendor Shopping Event:** Amber McMurray is from Dighton, KS and has had many successful events in Garden City – she has an interest in hosting an identical event in Great Bend in partnership with Dry Lake Brewing in the parking lot behind Dry Lake Brewing. She would like to host a Brews & Browse Event all day on October 21, 2023, which would need council permission to close the parking lot for the event. This event does not allow alcohol to be consumed in the parking lot; all the alcohol will stay in Dry Lake Brewing, but she will have handmade craft vendors and a few food vendors. Ryan Fairchild will be presenting for Amber McMurray.

Recommendation: Take appropriate action whether to close the parking lot behind Dry Lake Brewing all day on October 21, 2023.

7. **2023 Employee Handbook Revision:** Requesting approval of the revised Employee Handbook to become effective October 2, 2023. This will give us time to get the new handbook out to staff and have them read and sign an acknowledgement prior to the effective date. Human Resources Director Randy Keasling will report.

Recommendation: Motion to approve the 2023 revised handbook to become effective October 2, 2023.

ADJOURNMENT