

# GREAT BEND CITY COUNCIL MEETING

August 15, 2022

6:30 p.m.

Location – City Hall Council Chambers

*The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.*

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Natalie Towns
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Attorney Allen Glendenning
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer

## OPENING: PLEDGE OF ALLEGIANCE

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 1, 2022.
- b) **Claim's Warrant Register 8-15-22:** Covering 2022 bills to date.
- c) **Payroll Register P/R 8-12-22:** Covering payroll ending August 6, 2022, in the amount of \$376,502.98.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Labor Day which is a Holiday observed by the City. It is recommended that the meeting be held on Tuesday, September 6, 2022, at 6:30 p.m.
- f) **Adoption of the 2022 version of the Standard Traffic Ordinance #4392:** Each year The League of Kansas Municipalities updates the Standard Traffic Ordinance for Kansas Cities, which is adopted by Kansas Cities by ordinance. This year's changes are clarifying and formatting tweaks. This is an annual action by the Governing Body to keep the City's traffic code updated. Staff recommends adopting Ordinance Number 4392.
- g) **Adoption of the 2022 version of the Uniform Public Offense Code Ordinance #4393:** Each year The League of Kansas Municipalities updates the Uniform Public Offense Code for Kansas Cities, which is adopted by Kansas Cities by ordinance. This year's changes are clarifying and mostly formatting and clarification tweaks. The one significant substantive addition is

a new offense of operating an aircraft under the influence. The Kansas Legislature created this offense by state statute this year and the League has incorporated it into the standard code for cities. It tracks the statutes and code provisions dealing with operating a motor vehicle under the influence, except that the alcohol concentration cutoff level is .04.

- h) **Annual Blessed Bike Rally:** Authorize blocking off parking stalls on the north side of Lakin Avenue between Kansas Avenue and Main on August 19-21, 2022, for vendors to set up and tear down. Authorize closing Lakin Avenue between Main and Kansas from 8:00am to 11:00pm on August 20, 2022. Authorize individuals to stay overnight in Jack Kilby Square for security of the event on August 19-21, 2022.
- i) **Alcohol on Airport Grounds:** Grant permission to serve alcohol on the Airport Grounds on October 15, 2022, for the Wedding Reception of Curtis Arnberger and Sara Hayden. Joe Andrasek with Charlie's Place will be the alcohol caterer. No alcohol will be sold at the event. Optional transportation will be provided at the end of the evening.
- j) **Agenda:** Approval of agenda as submitted or amended.

## **B. OLD BUSINESS**

## **C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS**

*The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.*

## **D. NEW BUSINESS**

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 4. Abatements:** Code Enforcement Art Keffer will present abatements.

Recommendation: Take action on abatements.

- 5. Initiating Amendment to the Zoning Regulations:** Larry and Jennifer Kurtz live at 5908 Broadway, which is zoned R-1. Last year, they obtained a Multiple Animal Permit from the city pursuant to Code section 6.08.180, and a license from the state to operate a kennel in order to board dogs for pet owners who need a place to board their dogs while the owners are at work or out of town or for other reasons. The information provided to staff indicates that they have been conscientious in attempting to comply with all applicable laws and operate in a fashion to prevent or minimize any negative effects on neighboring landowners. The zoning official received a complaint and provided notice to the clerk that current zoning regulations do not allow the operation of a kennel in R-1 districts. The Clerk has, therefore, given the notice required by 6.08.180 that the multiple animal permit cannot be renewed this year. The code allows the Kurtz's to request a hearing before the Governing Body. However, the Governing Body is bound by the regulations, and they do not allow a kennel as either a permitted use or a conditional use, unless it qualifies as a "Home Occupation," and the definition of "Home Occupation" expressly excludes kennels. The only way in which a dog boarding operation may be operated in a residential zone, is if the regulations are amended. This could be done more than one way. The best method will need to first be considered by the Planning Commission at a hearing and a recommendation made to the City Council. Under Kansas Statutes, a general amendment may only be initiated by the Planning Commission or the Governing Body. City Attorney Allen Glendenning and Building Official Logan Burns will report.

Recommendation: Motion to initiate an amendment to the zoning regulations and direct the City Attorney to present proposed amendments to the Planning Commission.

- 6. 2021 Audit Report:** Sean Gordon with Gordon CPA will present the audit report.

Recommendation: Motion to approve the 2021 annual audit report as presented.

- 7. Police & Municipal Court Building Guaranteed Maximum Price (GMP):** The bid deadline was 11am Monday, August 8<sup>th</sup>. McCown-Gordon (MG) immediately began reviewing & verifying the bids. The work was continuing at the time of this agenda printing. Our city team will meet with MG Thursday, August 11<sup>th</sup>, to give final review and determine a recommendation. Mitch Binns and Alan Youngers with McCown-Gordon will report.

Recommendation: Take appropriate action.

- 8. Automated Meter Infrastructure (AMI):** Earlier this year we released the bid for the Automated Meter Reading (AMR) with an Add Alternate for Automated

Meter Infrastructure (AMI). Bids were received and opened June 28<sup>th</sup>, 2022, with 4 bidders. Zenner USA was the low bid at \$2,461,631.70 (includes add alternate). There is an annual cost of \$10,274 associated with the system for data hosting, software, maintenance to collectors, repeaters, etc. This cost would not go into effect until the third year of service as 2 years of service maintenance is included into the bid price. Cellular usage through Verizon is also an additional cost of \$300 per year. No FCC licensing required. There will be no additional cost for leasing space on towers as equipment will be installed on City properties, i.e., the water tower at the airport and city hall. Public Works Director Jason Cauley will report.

Recommendation: Motion to approve the low bid from Zenner USA for AMI for \$2,461,631.70 pending KDHE review and approval of bid.

## **ADJOURNMENT**