

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers, Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez, Lindsey Krom-Craven and Natalie Towns. Absent was Brock McPherson. Also in attendance were Assistant City Administrator Logan Burns, City Attorney Allen Glendenning, and City Clerk Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 6, 2023.
- b) **Claim's Warrant Register 3-20-23:** Covering 2023 bills to date in the amount of \$286,601.87.
- c) **Payroll Register P/R 3-10-23:** Covering payroll ending March 4, 2023, in the amount of \$394,904.39.
- d) **Tree Trimmers License:** Tyler Sander, DBA Treeman Services, out of Great Bend, KS has applied for a tree trimmers license. Application has been received along with payment and copy of the insurance.
- e) **Wine in the Wild at Great Bend Brit Spaugh Zoo:** Grant permission to serve alcohol within the gates of the Zoo on September 15, 2023. Grant Permission to have staff and zoo assistance for the event to have small animal encounters to showcase Great Bend and our wonderful free zoo. Grant permission to be on the Zoo grounds after hours for this ticketed fundraising event.
- f) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- g) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. Ms. Biggs seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

- 1.) Roger Ward addressed the Governing Body about the Great Bend Bat Cats and thanked them for their support.
- 2.) Cameron Switzer addressed the Governing Body about the storage of recycling with Sunflower Diversified and the materials are blowing all over the airport and how dangerous this could be to aircrafts and pilots.

D. NEW BUSINESS

1. **CDBG Close Out:** Faye Trent with Great Plains Development presented the close out documents for the CDBG grant. Mayor Schmidt opened the public hearing. Ms. Biggs made a motion to close the public hearing. The motion was seconded by Mr. Moeder and passed with all voting in favor. Ms. Biggs made a motion to accept the CDBG close out and allow the Mayor to sign the close out documents and to de-obligate \$12,433.40 of CDBG funds. The motion was seconded by Mr. Soupiset and passed with all voting in favor.
2. **Councilmember Reports:** There were no councilmember reports.
3. **Interim Administrators Update:** Interim City Administrator Logan Burns presented an update on what is happening within the City organization.
4. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
5. **Abatements:** Code Enforcement Hoyt Kinsinger presented the following abatements:
 - A. **1202 Morphy St:** There is trash and refuse on the property including, but not limited to: aluminum cans and other refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1202 Morphy St. and is the subject of Resolution Number 032023-A.
 - B. **1617 8th St:** There is trash and refuse on the property including, but not limited to: numerous tires and other refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1617 8th St. and is the subject of Resolution Number 032023-B.
 - C. **1723 3rd St:** There is trash and refuse on the property including, but not limited to: tires and other refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1723 3rd St. and is the subject of Resolution Number 032023-C
 - D. **1118 8th St:** There is trash and refuse on the property including, but not limited to: a couch, closet doors, and other refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1118 8th St. and is the subject of Resolution Number 032023-D
 - E. **2535 21st St:** There is a white colored Jeep with no doors on the property that is either not displaying current registration, and/or is not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This motor vehicle is located at 2535 21st St. and is the subject of Resolution Number 032023-E.
 - F. **701 Odell St:** There is a white colored pickup on the property that is either not displaying current registration, and/or is not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This motor vehicle is located at 701 Odell St. and is the subject of Resolution Number 032023-F.

- G. 1517 Heizer St:** There is a blue colored passenger car on the property that is either not displaying current registration, and/or is not in operable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This motor vehicle is located at 1517 Heizer St. and is the subject of Resolution Number 032023-G.

Ms. Krom-Craven made a motion to approve Resolutions 032023A-G. Ms. Towns seconded the motion and passed with all voting in favor.

- 6. 15-Minute Parking:** Public Works Director Jason Cauley reported that on February 21st the council was approached regarding the implementation of a 15-minute parking stall in front of the Great Bend Tribune. Council asked to continue the discussion at a later date and asked for the locations of the current 15-minute parking spots in the city. There are (9) 15-minute spots identified by city staff. Councilmember Urban stated that if we are going to continue to grow, people are going to have to get used to walking a couple spots or half a block. We are going to have parking issues in the busier areas. Mr. Urban made a motion to remove all 15-minute parking signs in the city. The motion was seconded by Ms. Biggs and passed by a vote of 5-2, with Mr. Jimenez and Ms. Towns voting against.
- 7. Purchase of New Walking Bridge for Veterans Lake:** Public Lands Director Scott Keeler reported that the current bridge was installed around 2000. It is well used by all ages of walkers and anglers. The lumber and the floats are deteriorating. Attached are estimates from EZ Dock for the purchase of the 230 ft. bridge/ramps for \$132,055.90 and an estimate for turnkey installation for \$158,555.90 that could be done this spring. Staff would be able to install it next fall/winter if you choose not to have the turnkey installation. We have been reimbursed with FEMA money from the flood and in total we have \$146,480.74 that we could utilize to pay the upfront cost. FEMA will also reimburse us for 75% and the State will reimburse us 10% for the bridge replacement, so 15% would be city funded. If you choose the higher bid for turnkey installation, there is some unencumbered monies that was transferred in 2022 that we could utilize to cover the \$12,000 shortage. Once FEMA has reimbursed the city, the money would be deposited back into those funds. Mr. Urban made a motion to approve the purchase of the walking bridge at Veterans Lake from EZ Docks for \$158,555.90 with EZ Docks installing the bridge this spring. The motion was seconded by Mr. Soupiset and passed by a vote of 6-1, with Ms. Towns voting against.
- 8. 2023 Pumper/Tanker:** Deputy Fire Chief Brent Smith reported that the process to replace the 1992 Pierce began in late 2019. At that time, the fire engine was barely capable of passing the required pump test. NFPA guidelines have an engine being a frontline apparatus for 10 years then moving to a backup apparatus for 5 years before being retired out of the fire service. We have been fortunate that with good maintenance the fire engine has remained in working order as long as it has. The pump test completed in October of 2022 shows that the fire engine passed pump test again. The company doing the pump test advised that they had to stop the pump test early as they felt that the truck was going to overheat. In discussions with city administration, a plan was developed to combine 2 capital outlay projects together (Fire Engine and Tanker) to build specs for a Pumper/Tanker. Building this apparatus allows the fire department to meet the ISO standard for being able to haul a greater quantity of water into areas where fire hydrants are not located. The pumper/tanker we are asking for will also meet the ISO and NFPA standard for a fire engine with the capability of pumping 1250 GPM

minimum at a structure fire. A committee was formed to put together a spec for an apparatus that would meet the needs of the department and the citizens we serve. Extensive research was done on the project and 5 trips were made to look at apparatus in other cities that were close to what we were looking for. The spec was sent out to 9 apparatus manufacturers and was placed online per the city procurement policy. We received 2 bids back by the deadline. Of the 7 manufacturers, we did not receive bids from we received emails from 3 stating that they were not bidding on the apparatus due to a 900 plus day delivery date, not being able to guarantee the price for that long, or they were not able to build the apparatus we were requesting. The low bid was from Deep South Fire Trucks for \$436,000. In 2024, we will have saved \$288,000 in the sales tax capital improvement fund for the Pumper/Tanker, which will leave us short by \$148,000. However, in 2022, we budgeted that we would only receive \$830,000 in sales tax and we actually received \$1,002,225, an increase of \$172,225, which will cover the shortage. Ms. Krom-Craven made a motion to approve the purchase of the 2023 Pumper/Tanker from Deep South Fire Trucks for \$436,000.00. The motion was seconded by Ms. Towns and passed with all voting in favor.

- 9. Executive Session:** An executive session has been requested to discuss personnel matters concerning non-elected personnel for the review of applicants for the City Administrator position. Mr. Soupiset made a motion to recess to executive session for a period of 20 minutes to discuss personnel matters concerning non-elected personnel for the preliminary review of applicants for the City Administrator position under K.S.A 75-4319(b)(1). The motion was seconded by Ms. Biggs and passed with all voting in favor. The regular meeting will resume at 7:49 p.m. The regular meeting resumed at 7:49 p.m. and no action was taken.

- 10. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the Interim City Administrator, and the City Attorney. Ms. Biggs made a motion to recess into executive session for a period of 20 minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The motion was seconded by Mr. Moeder and passed with all voting in favor. The regular meeting will resume at 8:09 p.m. The regular meeting resumed at 8:09 p.m. and no action was taken.

- 11. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the Interim City Administrator, and the City Attorney. Ms. Biggs made a motion to recess into executive session for a period of 20 minutes to seek legal advice concerning contract matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The motion was seconded by Mr. Moeder and passed with all voting in favor. The regular meeting will resume at 8:29p.m. The regular meeting resumed at 8:29 p.m. and no action was taken.

ADJOURNMENT

Mr. Urban made a motion that the meeting be adjourned. Ms. Krom-Craven seconded the motion and passed with all voting in favor. The meeting was adjourned at 8:29 p.m.