

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez and Natalie Towns. Also in attendance were City Administrator Kendal Francis, City Attorney Allen Glendenning, and City Clerk Shawna Schafer. Absent were councilmembers Lindsey Krom-Craven and Brock McPherson.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 15, 2022.
- b) **Claim's Warrant Register 9-6-22:** Covering 2022 bills to date in the amount of \$1,120,342.85.
- c) **Payroll Register P/R 8-26-22:** Covering payroll ending August 20, 2022, in the amount of \$460,105.48.
- d) **Appointments:** Mayor Schmidt made the following appointment:

Amber Meadows Control Committee for Blocks 10, 11 and 12 of the west portion:
 - Brett Behrends
 - Michael Braymer
 - Cody Campfield
- e) **Great Bend Alive Alley Closure Request:** Permission for Great Bend Alive to close the alley between Forest and Lakin from 6:00am on September 10, 2022, until 6:00pm September 11, 2022, for the painting of the alley. The clear coat will need 24-hour dry time.
- f) **Agenda:** Approval of agenda as submitted or amended.

Mr. Moeder made a motion to approve the consent agenda. Mr. Soupiset seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **2023 Revenue Neutral Rate:** City Clerk/Finance Director Shawna Schafer reported that the Revenue Neutral Rate (RNR) public hearing was passed into law in 2021. The RNR is the tax rate that would generate the same total property tax dollars for the City as the previous year using the current years assessed valuation. The City's RNR that was certified by the County Clerk is 51.130 and the City's proposed rate is 52.520. New this year, the vote on the resolution to exceed the RNR must be by roll call vote. Mayor Schmidt opened for a public hearing. Mr. Moeder made a motion to close the public hearing. The motion was seconded by Mr. Soupiset and passed with all voting in favor. Mr. Urban then made a motion to adopt Resolution Number 090622-A to levy a property tax rate exceeding the revenue neutral rate. The motion was seconded by Mr. Moeder and passed with a voting in favor by roll call from City Clerk/Finance Director Shawna Schafer.
2. **2023 Budget Ordinance No. 4394:** City Clerk/Finance Director Shawna Schafer reported that City Administrator, Kendal Francis, presented the 2023 Operating Budget to the Governing Body at the July 11, 2022, budget work session. The budget is funded at a mill levy of 52.520, which is slightly above the calculated Revenue Neutral Rate of 51.130 certified by the County Clerk. Mayor Schmidt opened for a public hearing. Mr. Soupiset made a motion to close public hearing. The motion was seconded by Mr. Moeder and passed with all voting in favor. Mr. Moeder then made a motion to adopt Ordinance No. 4394 as the 2023 Budget Ordinance. The motion was seconded by Mr. Urban and passed with all voting in favor.
3. **Councilmember Reports:** There were no councilmember reports.
4. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
5. **Economic Development Report:** Economic Development Inc. President Sara Hayden presented her monthly report.
6. **Abatements:** Code Enforcement Leo Espino presented the following abatements.
 - B. **432 Locust St:** There is trash and refuse on the property including, but not limited to: pallets, construction material, trash and general refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 432 Locust St. and is the subject of Resolution Number 090622-B.
 - C. **1709 16th St:** There is trash and refuse on the property including, but not limited to: boxes, rubber mats, carpeting and general refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1709 16th St. and is the subject of Resolution Number 090622-C.
 - D. **1723 3rd St:** There is trash and refuse on the property including, but not limited to: tires, bags of trash and general refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1723 3rd St. and is the subject of Resolution Number 090622-D.

- E. 700 Baker Ave:** There is trash and refuse on the property including, but not limited to: appliances, tires, and general refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 700 Baker Ave. and is the subject of Resolution Number 090622-E.
- F. 2546 17th St:** There is trash and refuse on the property including, but not limited to: a branch pile, sofa cushion and general refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 2546 17th St. and is the subject of Resolution Number 090622-F.
- G. 2606 21st St:** There is a blue colored pickup on the property that is either not displaying current registration, and/or is not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This vehicle is located at 2606 21st St. and is the subject of Resolution Number 090622-G.
- H. 3108 18th St:** There is a dismantled white colored pickup on the property that is either not displaying current registration, and/or is not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This vehicle is located at 3108 18th St. and is the subject of Resolution Number 090622-H.

Mr. Soupiset made a motion to approve resolutions 090622B-H. Ms. Towns seconded the motion and passed with all voting in favor.

- 7. 40 HP Wet Well Submersible Pump:** Public Works Director Jason Cauley reported that at the July 18th council meeting, we sought approval of the rebuilding of a 40 HP Flygt submersible pump by JCI for \$39,967.00. After the approval, a bid came in from Fluid Equipment for a new replacement pump at a lower cost. We had not sought new pumps as the prices that we were quoted were of a substantial cost and our system is setup for Flygt pumps. The rebuild was canceled and we are seeking approval of the purchase of a new pump from Fluid Equipment for \$33,921.09. Fluid Equipment has Homa brand pumps that has the same specifications as the Flygt but at a lower cost and is in new, unused condition. They have adaptors to allow for the pump to connect to our system with no need for any other changes. Olathe has the largest number of Homa pumps in the state, but Russell, Wichita, El Dorado, and Topeka are other cities that currently use them. Lead time is 10 to 12 weeks. We will be realizing a \$6046.31 savings. They also have a 5-year prorated warranty same as Flygt. Ms. Biggs made a motion to approve the bid from Fluid Equipment for a new 40 HP Submersible Pump for \$33,921.09. The motion was seconded by Mr. Urban and passed with all voting in favor.
- 8. City Connecting Link Improvement Program (CCLIP):** Assistant City Engineer Hitha Kadiyala reported that the city had put out bids for construction of the CCLIP Pavement Surfacing Improvements. This project will generally consist of 19,234 SY of asphalt milling and asphaltic overlay with 56 SY of full depth patching. CCLIP is a resurfacing project which helps in repairing and replacing subbase issues as needed along with sealing cracks in the asphalt to prevent moisture from penetrating into the subbase and overlay with asphalt. The grant is 90% state funded and 10% city funded. Project limits are US56 to Patton Road on K96. Venture Corporation is the only bid we received for \$573,578.00, with the city portion being \$57,357.80. The start date is expected to be spring 2023. Funding will come from the KDOT Grants Fund which is funded by the federal fund exchange program with the state. Mr. Moeder made a motion to approve the bid from Venture Corporation for the 2023 CCLIP project for \$573,578.00. The motion was seconded by Mr. Soupiset and passed with all voting in favor.

- 9. City Administrator Evaluation:** The contract with City Administrator Kendal Francis required that a review be carried out annually on his anniversary date of July 30. It is recommended that the Governing Body recess to an executive session for the purpose of evaluating the City Administrator. Mr. Moeder made a motion to recess to executive session for a period of 30 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1). The motion was seconded by Mr. Jimenez and passed with all voting in favor. The regular meeting resumed at 7:23 p.m.

Mr. Jimenez made a motion to recess to executive session for a period of 30 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1). The motion was seconded by Mr. Moeder and passed with all voting in favor. The regular meeting resumed at 7:54 p.m.

Ms. Biggs made a motion to recess to executive session for a period of 20 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1). The motion was seconded by Mr. Soupiest and passed with all voting in favor. The regular meeting resumed at 8:14 p.m.

Ms. Towns made a motion to recess to executive session for a period of 15 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1), with City Administrator Kendal Francis joining. The motion was seconded by Mr. Jimenez and passed with all voting in favor. The regular meeting resumed at 8:30 p.m.

Mayor Schmidt recommended giving City Administrator Kendal Francis a 2% pay raise. Mr. Soupiest made a motion to approve the 2% pay raise for Kendal Francis. The motion was seconded by Mr. Urban and passed with all voting in favor.

ADJOURNMENT

Mr. Moeder made a motion that the meeting be adjourned. Mr. Jimenez seconded the motion and passed with all voting in favor. The meeting was adjourned at 8:31 pm.