

City of Great Bend  
January 18, 2021

## REGULAR SESSION

The Governing Body met in Regular Session in the remodeled southwest room of the Events Center. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Jolene Biggs (via ZOOM), Kevyn Soupiset, Cory Urban, Alan Moeder, and Brock McPherson. Also in attendance were City Administrator Kendal Francis (via ZOOM), City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

### **OPENING: PLEDGE OF ALLEGIANCE**

#### **A. CONSENT AGENDA**

**Minutes:** Minutes of the Regular Session held on January 4, 2021.

- b) **Claim's Warrant Register 1-18-21:** Covering 2021 bills to date.
- c) **Payroll Register P/R 1-15-21:** Covering payroll ending January 9, 2021 in the amount of \$420,767.93.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Official City Newspaper:** Designate the Great Bend Tribune as the City's official newspaper.
- f) **Township Contracts:** Each year the City of Great Bend enters into a Contract with the Townships of Liberty, Buffalo, Great Bend and South Bend to provide the fire service. The current rate has been in place since 2016. In 2020, we reviewed the contracts with the four townships. The new contract rate for the 2021 year includes a 4% increase. The township contract runs from February 1, 2021 thru January 31, 2022. Approval for Mayor Schmidt to sign the four 2020 Fire Township contracts.
- g) **Agenda:** Mayor Schmidt amended the agenda for the following:
  - Add under the consent agenda a Cereal Malt Beverage License for Edgar Jacobs for the COOP annual meeting on January 26, 2021 from 1pm to 12am.
  - Remove item #3 the CVB/Community Coordinator Report.
  - Remove #5 Just In Time Remodeling.
  - Replace #6 Public Work Director Appointment with an executive session to discuss an individual employees' performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1).

Mr. Urban made a motion to approve the amended agenda. The motion was seconded by Mr. Welsch and passed with all voting in favor.

**B. OLD BUSINESS:** There were no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors and announcements.

*The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.*

#### **D. NEW BUSINESS**

**1. Councilmember Reports:** There were no councilmember reports.

**2. Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.

**3. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:

- a. 216 Chestnut Street:** Trash and refuse including, but not limited to; appliances, a sofa, construction debris, and general refuse that needs to be removed located at 216 Chestnut Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 011821-A.
- b. 301 Cedar Street:** Trash and refuse including, but not limited to; appliances and general refuse that needs to be removed located at 301 Cedar Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 011821-B.
- c. 318 Evergreen Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 318 Evergreen Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 011821-C.
- d. 323 Hickory Street:** Trash and refuse including, but not limited to; a branch pile, tires, and general refuse that needs to be removed located at 323 Hickory Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 011821-D.
- e. 408 Plum Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 408 Plum Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-E.
- f. 505 Morphy Street:** Trash and refuse including, but not limited to; tires, appliances, and general refuse that needs to be removed located at 505 Morphy Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-F.
- g. 801 Madison Street:** Trash and refuse including, but not limited to; a sofa and general refuse that needs to be removed located at 801 Madison Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 011821-G.

- h. **804 Adams Street:** Trash and refuse including, but not limited to; loose trash and general refuse that needs to be removed located at 804 Adams Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-H.
- i. **805 Adams Street:** Trash and refuse including, but not limited to; a branch pile, construction debris, and general refuse that needs to be removed located at 805 Adams Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 011821-I.
- j. **1423 11<sup>th</sup> Street:** Trash and refuse including, but not limited to; appliance and general refuse that needs to be removed located at 1423 11<sup>th</sup> Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-J.
- k. **1612 Holland Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 1612 Holland Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-K.
- l. **1705 Baker Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 1705 Baker Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-L.
- m. **2525 ½ 9<sup>th</sup> Street:** Trash and refuse including, but not limited to; plastic bags, pallets, and general refuse that needs to be removed located at 2525 ½ 9<sup>th</sup> Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-M.
- n. **821 Adams Street:** Trash and refuse including, but not limited to; tires, a sofa, and general refuse that needs to be removed located at 821 Adams Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 011821-N.

Mr. Urban made a motion to approve Resolution Numbers 011821A-N. The motion was seconded by Mr. Moeder and passed with all voting in favor.

6. **Utility Vehicles:** Assistant Public Works Director Jason Cauley reported that we are looking at replacing 2 trucks, a 2001 Dodge that is used by Wastewater with 140,479 miles and a 2010 Ford F150 with 120,010 miles that is used by Water. Both trucks have had past mechanical issues. We are wanting to upgrade some our trucks to ¾ ton 4x4 crew cabs from ½ ton 2 wheel drives due to towing loads, moving crews to jobsites, sampling in hard to access areas, as well as needing the extra cab room to carry people and items that cannot be stored in a toolbox or bed of a truck. We received 3 bids for a 2021 Ford ¾ Ton Crew Cab 4x4. Marmies was the higher bid at \$32,220 per truck by \$500 but they were within the 5% local allowance per our procurement policy. Mr. Urban made a motion to approve the Bid from Marmies for 2 2021 Ford ¾ Ton Crew Cab 4x4 for a total cost of \$64,440. The motion was seconded by Mr. Welsch and passed with all voting in favor.

7. **Executive Session:** Mr. Moeder made a motion to recess to executive session for a period of 20 minutes to discuss an individual employees' performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The regular meeting will resume at 7:04pm. The motion was seconded by Ms. Krom-Craven and passed with all voting in favor. At 7:04 pm the Governing Body resumed its regular meeting. Mayor Schmidt appointed Jason Cauley as the Director of Public Works. Mr. Urban

made a motion to approve the Mayors appointment of Jason Cauley as the Director of Public Works. The motion was seconded by Mr. Welsch and passed by a vote of 6-1, with Ms. Biggs voting no.

**ADJOURNMENT:** Mr. Moeder made a motion that the meeting be adjourned. Ms. Krom-Craven seconded this motion and passed by a vote of 6-1, with Ms. Biggs voting no. The meeting was adjourned at 7:04pm.