

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Cory Urban, Natalie Towns, Lindsey Krom-Craven, Brock McPherson, Jolene Biggs, Alan Moeder and Kevyn Soupiset. Absent was councilmember Davis Jimenez. Also in attendance were City Administrator Kendal Francis and City Attorney Alan Glendenning and City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 7, 2022.
- b) **Claim's Warrant Register 3-21-22:** Covering 2022 bills to date in the amount of \$284,777.43.
- c) **Payroll Register P/R 3-11-22:** Covering payroll ending March 5, 2022, in the amount of \$346,537.25.
- d) **Appointments:** Mayor Schmidt appointed the following people to the Public Safety Profit Sharing Retirement Committee:

Cody Schmidt, Alan Moeder, Cory Urban, Kevyn Soupiset, Kendal Francis, Shawna Schafer, Randy Keasling, Steve Haulmark, Ryan DeYoung, Christian Rivas, Luke McCormick, Chad Burroughs and Matt Peterson.
- e) **Summer Street Stroll & Thursday Food Truck Events:** Approve the Summer Street Stroll parking reservations from May 12 – October 20 every Thursday and approve overnight parking space options on Main, Lakin & Kansas to accommodate the food trailers on May 19, June 16, July 21, August 18, September 15, & October 20, 2022.
- f) **Cereal Malt Beverage (CMB) License:** N-Stant Convenience has reapplied for a CMB license due to change in management. Application has been received along with payment and copy of the insurance.
- g) **Agenda:** Mayor Schmidt amended the agenda to remove the sale of remaining lots in Amber Meadows RHID district.

Ms. Krom-Craven made a motion to approve the consent agenda. The motion was seconded by Ms. Biggs and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There was one Councilmember report. Councilwoman Towns reported that the waterlines in residential areas as well as the airport are very old and are needing replaced and she also spoke about creating a policy on accepting contracting bids on abatements.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
4. **Abatements:** Code Enforcement Leo Espino presented the following abatements:
 - A. **221 Holland St:** There is trash and refuse on the property including, but not limited to: appliances, lumber, trash and other refuse that needs to be removed, located at 221 Holland St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 032122-A
 - B. **3114 Lakin Ave:** There is trash and refuse on the property including, but not limited to: pallets, lumber, trash and other refuse that needs to be removed, located at 3114 Lakin Ave. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 032122-B.
 - C. **301 Hickory St:** There is trash and refuse on the property including, but not limited to: appliances, trash and other refuse that needs to be removed, located at 301 Hickory St. constituting an unlawful accumulation. This real estate is subject of Resolution Number 032122-C.
 - D. **1923 Adams St:** There is trash and refuse on the property including, but not limited to: damaged fence, trash and other refuse that needs to be removed, located at 1923 Adams St. constituting an unlawful accumulation. This real estate is subject of Resolution Number 032122-D.
 - E. **1709 16th St:** There is trash and refuse on the property including, but not limited to: cardboard boxes, dishes, furniture, trash and other refuse that needs to be removed, located at 1709 16th St. constituting an unlawful accumulation. This real estate is subject of Resolution Number 032122-E.
 - F. **1615 16th St:** There is a Tan colored Lincoln Town car with flat tires on the property that is either not displaying current registration, and/or is not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas located at 1615 16th St. This real estate is the subject of Resolution Number 032122-F.

Ms. Biggs made a motion to approve Resolution Numbers 032122A-F. The motion was seconded by Mr. Moeder and passed with all voting in favor.

5. **Public Hearing for Unsafe and Dangerous Structure at 1210 Morton:** City Attorney Allen Glendenning reported that on February 7, 2022, the governing body adopted a resolution setting a hearing for this meeting to determine if the structure is an unsafe and dangerous structure. Proper notice has been given. Evidence presented by the city consists of a report prepared by Logan Burns -- who is available to answer any questions -- and pictures of the structure. Plate, studs and top plate, it is possible this structure may not be capable of resisting any and all forces and loads to which they

may be subjected to if left unattended. Mr. Urban made a motion to approve Resolution Number 032122-G, finding that the garage at 1210 Morton to be an unsafe and dangerous structure. The motion was seconded by Mr. Soupiset and passed with all voting in favor.

- 6. Fee Schedule Enactment:** City Attorney Allen Glendenning reported that this is the completion of the migration of fees and charges from the ordinances to the Master Fee Schedule set by resolution. At the last meeting the council passed Ordinance 4382, creating a new code section that authorizes the setting of fees by a Master Fee Schedule resolution. With that in place, the Council may now adopt Resolution 032122-H, setting the new fees and then pass Ordinance 4383, which removes fees now set out in the code and amends the code sections to state that the fees are set by the Master Fee Schedule Resolution. Ms. Biggs made a motion to approve Resolution Number 032122-H, setting the master fees schedule. The motion was seconded by Mr. Soupiset and passed with all voting in favor. Ms. Biggs then made a motion to adopt Ordinance Number 4383, amending certain code sections. The motion was seconded by Mr. Soupiset and passed with all voting in favor.
- 7. UV Channel Improvements:** Public Works Director Jason Cauley reported that in 2020 we replaced the north UV Channel due to needing improvements with the obsolete equipment. We only had one channel working and had been using the channel exclusively for UV disinfection of our effluent. At that time, we could only afford to replace the one channel. Ray Lindsey reused the parts from the old channel and repaired the South channel with the old components back into working condition. The south channel is living on borrowed time. Components are hard, if not impossible to come by. Ray Lindsey installed the north Channel and would be installing the same equipment in the south Channel for \$147,344.00. We have the funds from year end transfers to upgrade and make our UV system complete. Having both channels upgraded and fixed will extend the life of the bulbs and equipment as we can alternate between the channels for disinfection. Ms. Krom-Craven made a motion to approve the bid from Ray Lindsey for the replacement of the south Channel for \$147,344.00. The motion was seconded by Mr. Moeder and passed with all voting in favor.
- 8. Airport Hangar Rental:** City Administrator Kendal Francis reported that Sara Hayden requested to use the city's main airport hangar to host a wedding reception. The city administrator denied the request for the following reasons: It is not designed as a public use venue. If we allow it for one person, then we set a precedent and must allow it for everyone. We lease that hangar to our Fixed Based Operator to provide a service to airport patrons, which should be the primary goal. We should not allow activities that detract from that service or in any way contribute to decreasing that level of service. The FBO's lease requires council approval for sub-leasing the facility. If council should choose to allow it, then it should be made available year-round without restrictions on when it can be leased. Mr. Urban made a motion to approve the request for use of the airport hangar pending FAA and TSA approval and enter into an agreement with the City to fix any parking damage that may occur on City property. The motion was seconded by Mr. Soupiset and passed by a vote of 6-1, with Mr. McPherson voting no.

ADJOURNMENT

Ms. Biggs made a motion that the meeting be adjourned. Mr. Soupiset seconded the motion and passed with all voting in favor. The meeting was adjourned at 7:20 pm.