

City of Great Bend
June 7, 2021

REGULAR SESSION

The Governing Body met in Regular Session in the remodeled southwest room of the Events Center. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Davis Jimenez, Jolene Biggs, Kevyn Soupiset, Cory Urban, and Alan Moeder. Absent was Councilmember Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on May 17, 2021.
- b) **Claim's Warrant Register 6-7-21:** Covering 2021 bills to date in the amount of \$561,834.02.
- c) **Payroll Register P/R 5-21-21 and P/R 6-4-21:** Covering payroll ending May 15, 2021 in the amount of \$425,917.20 and payroll ending May 29, 2021 in the amount of \$337,192.04.
- d) **Appointments:** Mayor Schmidt appointed David Schneider to replace Lance Walters on the Airport Advisory Board.
- e) **Agenda:** Mayor Schmidt amended the agenda to add the CDBG Emergency Loan Forgiveness after the CDBG Environmental Review.

Mr. Urban made a motion to approve the amended agenda. The motion was seconded by Ms. Biggs and passed with all voting in favor.

B. OLD BUSINESS: There were no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

1. **Russell Schneider:** Russell Schneider addressed the Governing Body about having additional time to put sprinklers in his building to be in compliant with code. He currently is supposed to have the sprinklers put in by June 2022 but is asking for an extension until June 2023. After much discussion, Mr. Moeder made a motion to allow the extension for one extra year. The motion was seconded by Mr. Welsh and passed by a vote of 4-3, with Ms. Biggs, Ms. Krom-Craven, and Mr. Urban voting no.

D. NEW BUSINESS

2. **Councilmember Reports:** There were no councilmember reports.
3. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
4. **Economic Development Report:** Economic Development Inc. President Sara Hayden presented her monthly report.
5. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:
 - a. **923 Jefferson Street:** There is a White Ford Pickup, a Yellow Ford Pickup, and a Blue Minivan on the property that is not displaying current registration, and/or is not in operable condition pm real estate 923 Jefferson constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 060721-A.
 - b. **301 Cedar Street:** There is trash and refuse on the property including, but not limited to: mattresses, electronics, and general refuse that needs to be removed located at 301 Cedar Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 060721-B.
 - c. **1400 19th Street:** There is trash and refuse on the property including, but not limited to: mattresses, appliances, and general refuse that needs to be removed located at 1400 19th Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 060721-C.
 - d. **1205 8th Street:** There is trash and refuse on the property including, but not limited to: a sofa, chair, and general refuse that needs to be removed located at 1205 8th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 060721-D.
 - e. **812 Stone Street:** There is trash and refuse on the property including, but not limited to: a branch pile, construction debris, and general refuse that needs to be removed located at 812 Stone Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 060721-E.
 - f. **3301 Broadway Street:** There is trash and refuse on the property including, but not limited to: plastic bags, appliances, and general refuse that needs to be removed located at 3301 Broadway Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 060721-F.
 - g. **408 Plum Street:** There is trash and refuse on the property including, but not limited to: household furniture and general refuse that needs to be removed located at 408 Plum Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 060721-G.
 - h. **315 Pine Street:** There is trash and refuse on the property including, but not limited to: household furniture and general refuse that needs to be removed located at 315 Pine Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 060721-H.
 - i. **908 9th Street:** There is trash and refuse on the property including, but not limited to: household furniture and general refuse that needs to be removed

located at 908 9th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 060721-I.

- j. **14 3rd Street:** There is trash and refuse on the property including, but not limited to: unsecured/leaking oil and general refuse that needs to be removed located at 14 3rd Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 060721-J.
- k. **2516 12th Street:** There is trash and refuse on the property including, but not limited to: plastic containers, scrap metals, fuel containers, and general refuse that needs to be removed located at 2516 12th Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 060721-K.
- l. **719 Madison Street:** There is trash and refuse on the property including, but not limited to: appliances and general refuse that needs to be removed located at 719 Madison Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 060721-L.
- m. **1316 Coolidge Street:** There is trash and refuse on the property including, but not limited to: construction debris and general refuse that needs to be removed located at 1316 Coolidge Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 060721-M.

Mr. Welsh made a motion to approve Resolution Numbers 060721A-M. The motion was seconded by Ms. Krom-Craven and passed with six voting in favor. Mr. Moeder voted no.

- 5. **2020 Audit Report:** Sean Gordon with Gordon CPA presented the audit report. Mr. Urban made a motion to approve the 2020 annual audit report as presented. The motion was seconded Mr. Soupiset and passed with all voting in favor.
- 6. **CDBG Environmental Review:** Faye Trent with Great Plains Development presented the Environmental Review for the Community Development Block Grant (CDBG). Ms. Biggs made a motion to approve the Environmental Review as presented. The motion was seconded Mr. Welsch and passed with all voting in favor.
- 7. **CDBG Loan Forgiveness:** Faye Trent with Great Plains Development reported that in response to the negative economic impact of COVID-19 pandemic on small business, KS Department of Commerce authorized the use of the City's 2 economic development revolving loan funds through the CDBG program, to help support the working capital needs of existing small businesses. The City chose to issue the funds in the form of low interest loans. The terms of which were a maximum of \$15,000, 3-year repayment @ .5% interest, and they had the option of making interest only payments for 12-months. The loans were effective in helping to keep businesses in operation. However, the economic rebound for some businesses has not been as rapid as originally hoped. Therefore, council has the option to convert those loans to grants, forgive the debt and refund any principal and interest payments that may have already been made. Many councilmembers expressed their opinions that the businesses signed the loan agreement and understood the terms. Mr. Urban made a motion to table the matter indefinitely. The motion was seconded Mr. Welsch and passed with all voting in favor.
- 8. **Police Station RFP:** City Administrator Kendal Francis reported that a mayor appointed committee has spent the past 8-months researching options for location of a new police station. After much consideration, the committee is recommending constructing a new

facility on the city-owned parking lot at 12th & Baker. This location provides enough land to meet size and parking requirements. It keeps the facility in the downtown area, which the committee strongly desired. Additionally, as it is city-owned, it saves the cost of land acquisition. The next step is to secure design & construction services. The committee recommends pursuing the Design-Build project method, which the design & construction services are contracted by a single entity. The Designer and Contractor work together with the Owner as a team, developing the project to fit the Owner's schedule and budget, which will be set as a not-to-exceed dollar amount. That is anticipated to be approximately \$5 million. The committee recommends issuing a Request for Proposals for Design & Construction Services. Ms. Biggs made a motion to authorize issuing a Request for Proposals for Design & Construction Services for a new police station and City Hall offices. The motion was seconded Mr. Soupiset and passed with all voting in favor.

9. **City Administrator Evaluation:** Mr. Moeder made a motion to recess to executive session for a period of 20 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1). The regular meeting will resume at 7:43 p.m

There regular meeting resumed at 7:43p.m. No action was taken.

ADJOURNMENT: Mr. Moeder made a motion that the meeting be adjourned. Ms. Krom-Craven seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:43pm.