

City of Great Bend  
July 6, 2021

## REGULAR SESSION

The Governing Body met in Regular Session in the remodeled southwest room of the Events Center. Council President Jolene Biggs called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Davis Jimenez, Jolene Biggs, Kevyn Soupiset, Cory Urban, Brock McPherson and Mayor Cody Schmidt. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk/Finance Director Shawna Schafer.

### **OPENING: PLEDGE OF ALLEGIANCE**

#### **A. CONSENT AGENDA**

- a) **Minutes:** Minutes of the Regular Session held on June 21, 2021.
- b) **Claim's Warrant Register 7-6-21:** Covering 2021 bills to date in the amount of \$973,178.80.
- c) **Payroll Register P/R 7-2-21:** Covering payroll ending June 26, 2021, in the amount of \$362,185.57.
- d) **Appointments:** Mayor Schmidt made no appointments.
- e) **July 15<sup>th</sup> Street Closure:** Authorize to close the North half of Lakin Avenue from Main to Kansas from 7am to 9pm with one way traffic to the East only on Thursday July 15, 2021, for the events in Jack Kilby Square.
- f) **Resolution 070621-A:** A formal resolution authorizing the completion of an application to the Kansas Department of Health and Environment regarding a loan from the Kansas Public Water Supply Loan Fund for Automated Meter Readers.
- g) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Ms. Biggs and passed with all voting in favor.

**B. OLD BUSINESS:** There was no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

*The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.*

## D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **Economic Development Report:** Economic Development Inc. President Sara Hayden presented her monthly report.
4. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:
  - b. **2534 Lakin:** There is trash and refuse on the property including, but not limited to: a branch pile and general refuse that needs to be removed located at 218 Pine constituting an unlawful accumulation. This real estate is the subject of Resolution Number 070621-B.
  - c. **3108 23rd:** There is trash and refuse on the property including, but not limited to: tires and general refuse that needs to be removed located at 432 Locust constituting an unlawful accumulation. This real estate is the subject of Resolution Number 070621-C.
  - d. **500 Odell:** There is trash and refuse on the property including, but not limited to: a branch pile and general refuse that needs to be removed located at 1101 Heizer constituting an unlawful accumulation. This real estate is subject of Resolution Number 070621-D.
  - e. **301 Locust:** There is trash and refuse on the property including, but not limited to: mattresses and general refuse that needs to be removed located at 1111 Morphy constituting an unlawful accumulation. This real estate is subject of Resolution Number 070621-E
  - f. **316 Plum:** There is trash and refuse on the property including, but not limited to: toilet and general refuse that needs to be removed located at 1509 Hubbard constituting an unlawful accumulation. This real estate is the subject of Resolution Number 070621-F.
  - g. **1438 17th:** There is trash and refuse on the property including, but not limited to: tires, trash bags/garbage, and general refuse that needs to be removed located at 1514 11th constituting an unlawful accumulation. This real estate is the subject of Resolution Number 070621-G
  - h. **223 Holland:** There is trash and refuse on the property including, but not limited to: appliances, mattresses, and general refuse that needs to be removed located at 2525 12th constituting an unlawful accumulation. This real estate is the subject of Resolution Number 070621-H

Mr. Urban made a motion to approve Resolution Numbers 070621B-H. The motion was seconded by Mr. Welsch and passed with all voting in favor.

5. **Unsafe & Dangerous Structure at 1205 Odell:** City Attorney Robert Suelter and Property Maintenance Enforcement Manager Austin LaViolette reported that on May 3, 2021, the Governing Body adopted Resolution Number 050321-F scheduling a hearing on the request of the Property Maintenance Enforcement Manager that the structure located at 1205 Odell be found to be unsafe and dangerous and that it be abated.

Notice was duly purchased in the newspaper and mailed to all owners and interest holders in the real estate. This matter is now scheduled for a hearing to determine if the structure(s) are unsafe and dangerous and, if so, to set a time for the abatement of the condition. Mayor Schmidt opened the public hearing. MS. Biggs made a motion to close public hearing. The motion was seconded by Mr. Welsch and passed with all voting in favor. Mr. Welsch then made a motion to approve Resolution Number 070621-I, and direct that the structure be razed by the owner and if not razed within the time frame set out to be razed by the City. The motion was seconded by Mr. Moeder and passed with all voting in favor.

- 6. Unsafe & Dangerous Structure 1714 Adams:** City Attorney Robert Suelter and Property Enforcement Manager Austin LaViolette reported that on May 3, 2021, the Governing Body adopted Resolution Number 050321-G scheduling a hearing on the request of the Property Maintenance Enforcement Manager that the structure located at 1714 Adams be found to be unsafe and dangerous and that it be abated. Notice was duly purchased in the newspaper and mailed to all owners and interest holders in the real estate. This matter is now scheduled for a hearing to determine if the structure(s) are unsafe and dangerous and, if so, to set a time for the abatement of the condition. Mayor Schmidt opened the public hearing. Mr. Moeder made a motion to close public hearing. The motion was seconded by Mr. Soupiset and was passed with all voting in favor. Mr. Welsch then made a motion to approve Resolution Number 070621-J and direct that the structure be razed by the owner and if not razed within the time frame set out to be razed by the City. The motion was seconded by Mr. Moeder and passed with all voting in favor.
- 7. Unsafe & Dangerous Structure 403 Buckeye:** City Attorney Robert Suelter and Property Maintenance Enforcement Manager Austin LaViolette reported that the Property Maintenance Enforcement Manager has filed a document, attached hereto, alleging the structure at 403 Buckeye is an unsafe and dangerous structure. This statement includes two photographs of the structure that suffered damage from a fire that occurred on February 14, 2021. To take action on the property, a hearing must be set, and notice published and sent out to all owners and interest holders. The attached resolution sets the hearing in this matter for September 7, 2021, at 6:30pm. Mr. Urbam made a motion to adopt Resolution Number 070621-K. The motion was seconded by Ms. Biggs and passed with all voting in favor.
- 8. Unsafe & Dangerous Structure 1007 Tenth Street:** City Attorney Robert Suelter and Property Maintenance Enforcement Manager Austin LaViolette reported that the Property Maintenance Enforcement has filed a document, attached hereto, alleging the structure at 1007 Tenth is an unsafe and dangerous structure. To take action on the property, a hearing must be set, and notice published and sent out to all owners and interest holders. The attached resolution sets the hearing in this matter for September 7, 2021, at 6:30pm. Mr. Urban made a motion to adopt Resolution Number 070621-L was made by Mr. Urban. The motion was seconded by Ms. Krom-Craven and passed with all voting in favor.
- 9. Street Department Truck:** Public Works Director Jason Cauley reported that currently we have a 1995 Ford F150 4x4 with 200,762 miles. We are looking to replace it with a 2022 Ford F150 with a Knapheide utility bed and steel tread plate tommy lift. A Dodge and Ford bid were received with Chevy unable to provide a bid from Marmies. The Ford was the lowest bid at \$26,035 and the utility bed and tommy lift from Hays Truck

Equipment is \$10,700 for a total cost of \$36,735. In 2020, the Street Department budgeted and transferred \$38,000 to the capital equipment reserve fund. Mr. Urban made a motion to approve the low bid from Marmie Ford for \$26,035 and the Hays Truck Equipment for \$10,700 for a total cost of \$36,735. The motion was seconded by Ms. Biggs and passed with all voting in favor.

- 10. Downtown Rehabilitation Project:** City Administrator Kendal Francis reported that the City is expected to receive \$2,271,654.71 in direct payments from the American Rescue Plan Act (ARPA). Those funds will be disbursed in two tranches. The 1<sup>st</sup> of which we expect to receive by July 31, 2021. The 2<sup>nd</sup> will be distributed not less than 12 months later. Great Bend Economic Development Inc. has proposed using ½ of those funds to reimburse owners of multi-story buildings in the downtown district, for the cost of renovations including but not limited to the addition of fire sprinklers. After Much discussion, Mr. Welsch made a motion to approve the Downtown Loft Project for \$1,000,000 distributed in 2 tranches of \$500,000 each with the first coming in 2021 and the second coming in 2022. The motion was seconded by Ms. Biggs and passed by a vote of 6-2, with Mr. Jimenez and Ms. Krom-Craven voting no.

**ADJOURNMENT:** Mr. Moeder made a motion that the meeting be adjourned. Mr. Welsch seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:35pm.