

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following presents: Councilmembers, Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez, Lindsey Krom-Craven, and Natalie Towns. Absent was councilmember Brock McPherson. Also in attendance were City Administrator Brandon Anderson, Assistant City Administrator Logan Burns, City Attorney Allen Glendenning, and City Clerk Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Special Session held on July 3, 2023.
- b) **Claim's Warrant Register 7-17-23:** Covering 2023 bills to date in the amount of \$257,700.58.
- c) **Payroll Register P/R 7-14-23:** Covering payroll ending July 8, 2023, in the amount of \$430,127.06.
- d) **Appointments:** Mayor Schmidt reappointed Glenna Achatz to the Building Board of Examiners and Appeals.
- e) **Resolution 071723-A – 2023 GAAP Waiver:** Approval of Resolution 071723-A, requesting a GAAP Waiver for 2023. Each year the City requests a waiver from the Generally Accepted Accounting Principles (GAAP) for the reporting of Cities financial statements and to allow the City to use the regulatory basis of accounting under the Kansas Municipal Audit & Accounting Guide (KMAAG).
- f) **Notice of Revenue Neutral Rate Intent:** Approval for City Clerk/Finance Director Shawna Schafer to send the Notice of Revenue Neutral Rate Intent to the County Clerk.
- g) **Garbage & Refuse License:** Kevin Burton, DBA Estes Trash LLC, out of Great Bend, KS has applied for a garbage & refuse license. All requirements of the ordinance has been completed and recommend approval.
- h) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. Ms. Biggs seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

- Daryn Keeter from Keeter Roofing and Remodeling in Wichita addressed the Council about the storm damage.

D. NEW BUSINESS

1. **Councilmember Reports:** Mayor Schmidt thanked the community and City staff for their hard work after the storm. He was very proud of how everyone came together to help.
2. **Administrators Update:** City Administrator Brandon Anderson presented an update on what is happening within the City organization.
3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
4. **Steve Baize Rezoning – 127 South US 281 Highway:** Assistant City Administrator Logan Burns reported that Steve Baize is the owner of the property located at 127 South US 281 Highway. He is currently looking to build a home that overlooks the pond at the property. Baize requested rezoning from LM-SC (Light Manufacturing-Service Commercial) to A (Agriculture) to be able to build a home on the property. This lot has previously completed a lot-split in order to separate the agriculture zoning from Charter Energy that is located just to the south of the subject property. Mr. Soupiset made a motion to adopt the findings of fact as prepared by City staff and recommended for approval by the Planning Commission. The motion was seconded by Mr. Moeder and passed with all voting in favor. Mr. Moeder then made a motion to adopt Ordinance Number 4411 to rezone the subject real estate from Light Manufacturing-Service Commercial (LM-SC) to Agriculture (A). The motion was seconded by Mr. Soupiset and passed with all voting in favor.
5. **Utilities Trucks:** Public Works Director Jason Cauley reported that we are looking to purchase two mid-size trucks for utilities. These trucks will be utilized by our lab technician and utilities superintendent. We will be trading in our 2010 Ford F150s. Multiple bids were gathered with Ehler Chevrolet in Hoisington being the lowest bid at \$35,377.00 per truck. We were told that we can add \$500 per vehicle to allow for the possibility of finding trucks that are already built and at another dealership. If no truck is found, then it will be the original bid price and a minimum of 8 to 12 weeks with up to 26 weeks for delivery of a purpose-built vehicle. Mr. Urban made a motion to approve the bid for Ehler Chevrolet for the purchase of two trucks not to exceed \$71,754.00. The motion was seconded by Ms. Biggs and passed with all voting in favor.
6. **Brit Spaugh Park Design Services:** Assistant City Administrator Logan Burns reported that on June 5, 2023, city staff released the RFP for design services for the Brit Spaugh Park addition. Previous conceptual design and renderings, conceptual estimate and surveys were given to prospective bidders for the proposal. On June 30, 2023, city staff opened four proposals from design firms with the low bid coming in at \$85,400 from BG Consultants. The bid includes both design services and construction administration costs in the price and estimates a 6-month timeframe for construction documents to be completed. Mr. Soupiset made a motion to approve the Mayor to sign the proposal from BG Consultants for \$85,400 for the design and construction documents for Brit Spaugh Park. The motion was seconded by Mr. Jimenez and passed with all voting in favor.

- 7. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Interim City Administrator, and the City Attorney. Ms. Biggs made a motion to recess into executive session for a period of 30 minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The motion was seconded by Mr. Moeder and passed with all voting in favor. The regular meeting will resume at 7:33p.m. The regular meeting resumed and 7:33p.m. and Mr. Soupiset made another motion to recess into a 2nd executive session for a period of 30 minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The motion was seconded by Ms. Biggs and passed by a vote of 6-1, with Ms. Krom-Craven voting against. The regular meeting will resume at 8:03p.m. The regular meeting resumed at 8:03 p.m. and no action was taken.

- 8. Recess to Justice Center and Reconvene at Justice Center:** The Governing Body will recess and reconvene over at the new Justice Center 1121 Baker Avenue to take a tour of the building. This will be a part of the open meeting and open to the public if anyone wishes to join the council there. Following the tour, the regular city council meeting will adjourn at the Justice Center. Ms. Biggs made a motion to recess for a period of 15 minutes with the regular meeting reconvening at 8:18p.m. at the Justice Center, 1121 Baker Ave to tour the new building. The motion was seconded by Mr. Moeder and passed with all voting in favor. The regular meeting resumed at the Justice Center, 1121 Baker Ave, at 8:18p.m. Chief Haulmark gave a tour of the new building to council and staff. No action was taken.

ADJOURNMENT

Ms. Biggs made a motion that the meeting be adjourned. Ms. Towns seconded the motion and passed with all voting in favor. The meeting was adjourned at 8:47 p.m.