

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following presents: Councilmembers, Alan Moeder, Kevyn Soupiset, Jolene Biggs, Davis Jimenez, Lindsey Krom-Craven, and Natalie Towns. Absent were councilmembers Brock McPherson and Cory Urban. Also in attendance were City Administrator Brandon Anderson, Assistant City Administrator Logan Burns, and City Clerk Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Special Session held on July 17, 2023.
- b) **Claim's Warrant Register 8-7-23:** Covering 2023 bills to date in the amount of \$2,039,387.61.
- c) **Payroll Register P/R 7/28-23:** Covering payroll ending July 22, 2023, in the amount of \$523,344.85.
- d) **Appointments:** Mayor Schmidt appointed Cathy Vonfeldt and Cindy Brooks to the Human Society Board.
- e) **Resolution 080723-A – Salary Resolution:** Approval for Resolution 080723-A, that sets the salary ranges effective August 20, 2023, that was approved as part of the 2024 budget. The effective date is the start of the payroll for September 8, 2023.
- f) **Door-to-Door Licenses and Tree Trimmer Licenses:** Attached is a listing of the Door-to-Door and Tree Trimmers Licenses that temporary licenses (60 days) were issued to due to the July 16, 2023, windstorm. All requirements of the ordinances have been met and approval is recommended.
- g) **Agenda:** Mayor Schmidt amended the agenda to add an Executive Session to discuss data relating to financial affairs or trade secrets of second parties pursuant to K.S.A. 75-4319(b)(4).

Ms. Biggs made a motion to approve the consent agenda as amended. Mr. Soupiset seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no Councilmember reports.
2. **Administrators Update:** City Administrator Brandon Anderson presented an update on what is happening within the City organization.
3. **Northbound One-Way Street on Baker Avenue:** City Administrator Brandon Anderson reported that through the construction of the new Great Bend Justice Center, it has been noticed that the need for parking will increase in this area and to alleviate this, having the ability to parallel park on both sides of Baker will help us attain more spots but will leave only one lane for passage. For safety of all concerned we believe this is the best suggestion. Mr. Soupiset made a motion to approve Ordinance No 4412 Northbound One-Way Street on Baker Avenue from 11th Street to 12th Street and directing the placement of appropriate markings and signs. The motion was seconded by Mr. Moeder and passed with all voting in favor.
4. **Adoption of New City Code of Ordinances:** Assistant City Administrator Logan Burns reported that the city retained Municode to conduct a recodification of its ordinances pursuant to state statute. City staff worked extensively with the Municode to produce the new Code of Ordinances of the City of Great Bend. To complete the process, the city council will need to adopt and pass the attached Ordinance 4413. This will establish the new code as the baseline for going forward. All future amendments will be made to this code. While it might be tempting to tweak this new code before adopting it, the City Attorney strongly recommends that this be passed as presented. If there are any immediate tweaks that the Council would like to see, those can be requested, and the City Attorney will draft an amending ordinance to effect any such amendment to be acted on as early as the next meeting. But, again, adopting this code establishes a baseline from which we can work. If this code is not adopted at this meeting, then the zoning amendment to this code will also need to be postponed since it is an ordinance amending this code. Ms. Biggs made a motion to adopt Ordinance No 4413, adopting the new code of ordinances of the City of Great Bend, Kansas. The motion was seconded by Mr. Soupiset and passed with all voting in favor.
5. **Amendment of Zoning Regulations:** Assistant City Administrator Logan Burns reported that at the April 24, 2023, Planning Commission meeting, members of the commission heard the proposed changes to the Great Bend Zoning Regulations that consisted of changes including but not limited to setbacks, accessory building location, previous inclusions, and general editing. The Planning Commission members unanimously approved the changes to the Zoning Regulations and have recommended approval to the City Council. Mr. Moeder made a motion to adopt Ordinance No 4414, amending the zoning regulations. The motion was seconded by Mr. Soupiset and passed with all voting in favor.
6. **4th Ward Council Vacancy:** Mayor Cody Schmidt reported that the fourth ward has been at half representation for several months due to the failure of one of its council members to take the oath or attend any meetings since the last election. Pursuant to Ordinance 4409, when a council member fails to take the oath or is absent at four consecutive regular meetings they are deemed to have resigned and the position is vacant. Mr. McPherson has not taken the oath and has been absent at four

consecutive regular meetings since the ordinance was passed. That seat should, therefore, be declared vacant and the Mayor, with the advice and consent of the council should appoint a suitable elector of the 4th ward to fill the position. Ms. Towns made a motion to declare a 4th ward councilmember position vacant and begin the process of finding a suitable elector for appointment at the next meeting of the Council. The motion was seconded by Mr. Soupiset and passed with all voting in favor.

7. **Executive Session:** Ms. Biggs made a motion to recess into executive session for a period of 15 minutes to discuss data relating to financial affairs or trade secrets of parties pursuant to K.S.A. 75-4319(b)(4). The motion was seconded by Mr. Moeder and passed with all voting in favor. The regular meeting will resume at 7:05p.m. The executive session shall include the Governing Body, the City Administrator, the Assistant City Administrator and Paul Snapp. The meeting resumed at 7:05pm and no action was taken.

ADJOURNMENT

Ms. Biggs made a motion that the meeting be adjourned. Ms. Krom-Craven seconded the motion and passed with all voting in favor. The meeting was adjourned at 7:05 p.m.