

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Brock McPherson, Cory Urban, Kevyn Soupiset, Davis Jimenez, and Lindsey Krom-Craven and Natalie Towns. Also in attendance were City Administrator Kendal Francis, City Attorney Allen Glendenning, and City Clerk Shawna Schafer. Absent were councilmembers Alan Moeder and Jolene Biggs.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on September 19, 2022.
- b) **Claim's Warrant Register 10-3-22:** Covering 2022 bills to date in the amount of \$1,254,203.61.
- c) **Payroll Register P/R 9-23-22:** Covering payroll ending September 17, 2022, in the amount of \$451,463.22.
- d) **Appointments:** Mayor Schmidt made the following appointments:
 - Roger Hollenbeck and Christie Snyder to the Great Bend Public Library Board.
- e) **2023 Salary Resolution 100322-A:** Approval for Resolution 100322-A, that sets the salary ranges for 2023 that was approved as part of the 2023 budget.
- f) **Agenda:** Mayor Schmidt amended the agenda to remove the economic development report and to replace it with a discussion on a hike & bike trail at rotary lake.

Mr. Urban made a motion to approve the amended agenda. Ms. Krom-Craven seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.

2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.

3. **Hike and Bike Trail at Rotary Lake:** Councilmember Urban asked to speak and reported that he met with city staff and Todd Vanskike about putting in a hike & bike path at rotary lake. There is no cost to the city and no additional maintenance required of city staff. With no negative feedback from city staff, volunteers were under the impression they could start work immediately. Mr. Urban wanted to apologize to his fellow councilmembers that felt surprised by the project. He was under the impression it the design and construction would take over a month and that they could show some progress when the presented their idea tonight. The only issue that has arose is three homes across the road were upset and would like to see it moved to the north. Todd Vanskike presented where they were at in the project with pictures. They have had volunteers helping and has been offered more volunteers to help with a clean up day for the trash that has accumulated around the lake. It was the consensus of the council that they saw no issue with the bike path and that having bikers at rotary lake could deter illegal activity going on there. No official action was taken.

4. **Abatements:** Code Enforcement Art Keffer presented the following abatements:
 - B. **1600 Baker Ave:** There is trash and refuse on the property including, but not limited to: tires and appliances on the east side of the property and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1600 Baker Ave. and is the subject of Resolution Number 100322-B.
 - C. **2525 12th St:** There is a red colored passenger car on the south side the property that are either not displaying current registration, and/or are not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This vehicle is located at 2525 12th St. and is the subject of Resolution Number 100322-C.
 - D. **1419 19th St:** There is a tan colored passenger car on the south side the property that are either not displaying current registration, and/or are not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This vehicle is located at 1419 19th St. and is the subject of Resolution Number 100322-D.
 - E. **1210 Hubbard St:** There is a silver-colored sedan and a white colored sedan on the property that are either not displaying current registration, and/or are not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. These vehicles are located at 1210 Hubbard St. and is the subject of Resolution Number 100322-E.
 - F. **1418 Holland St:** There is a gray colored GMC SUV on the east side the property that is either not displaying current registration, and/or is not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This vehicle is located at 1418 Holland St. and is the subject of Resolution Number 100322-F.

Mr. Soupiset made a motion to approve resolutions 100322B-F. Mr. Jimenez seconded the motion and passed with all voting in favor.

- 5. Quality-of-Life Capital Improvement Plan (CIP):** City Administrator Kendal Francis reported that a mayoral committee has been working since March to develop a long-term plan for best utilizing the quality-of-life sales tax funds. The committee solicited ideas from the public for desired amenities & improvements. Those ideas were divided into 3 categories based on estimated cost <\$50,000, \$50,000-\$200,000, & >\$200,000. Then a city-wide survey was conducted requesting people choose their top 5 selections in each category. The committee used those results to develop a plan that should appeal to citizens of all ages and interests. They were adamant that citizens begin to see an immediate return on their investment. As such, some short-term projects were prioritized. Mr. Urban made a motion to approve the Quality-of-Life Capital Improvement Plan as presented. The motion was seconded by Mr. Jimenez and passed with all voting in favor.
- 6. SAFE Sidewalk Program:** City Administrator Kendal Francis reported that the quality-of-life survey identified the public's desire for a cost share program to assist property owners with needed repairs of public sidewalks. The plan provides both residential & commercial property owners a 50% reimbursement of labor & materials up to \$800 (Corner lots are eligible for up to \$1600). If the repairs are self-performed, the plan will only reimburse for materials. This program will be annually funded at \$20,000. The FY2022 funding will be provided by the Quality-of-Life sales tax. Subsequent years, it will be funded ½ from Sales Tax & ½ Public Works budget. Ms. Towns had concerns with the expense of tree removals which causes the sidewalk to buckle. She would like to see that added in there. Mayor Schmidt noted that the cost to remove trees would eat of the program's funds fast. He would like to see how much the program is utilized first and then come back later to discuss helping with tree removal costs. Ms. Krom-Craven made a motion to approve the SAFE sidewalk program. The motion was seconded by Mr. Urban and passed by a vote of 5-1, with Ms. Towns voting against.
- 7. City Wide Stormwater Assessment and Mapping:** Assistant City Engineer Hitha Kadiyala reported that the City put out a RFQ (Request for Quote) requesting qualifications from Consulting teams for a City-Wide Stormwater Assessment and Mapping. This project is the first phase of a multi-phase stormwater master planning effort. The existing system includes approximately 200,000 LF of 12" – 48" storm sewer with approximately 1500 structures. Conducting a city-wide stormwater assessment and mapping will provide a foundation for investigation in further phases like basin analysis and developing policies. GIS-based data inventory helps with monitoring existing stormwater practices along with identifying potential locations for implementing new BMP's (Best Management Practices). SAM (Surveying and Mapping, LLC) is the only RFQ we received with a Lump sum base bid of \$ 89,300.00. Any additional televising, inspection and miscellaneous will be charged through an approved change order as per submitted project fee in the RFQ. We are recommending fundings from the ARPA funds. Ms. Krom-Craven asked why we couldn't use the camera we purchased a year ago. Public Works Director responded that we would not have enough manpower to camera 200,000 LF. And that the camera is mainly used for sewer lines in emergencies. Mr. Soupiset made a motion to approve the bid for city-wide stormwater assessment and mapping from SAM for \$89,300.00. The motion was seconded by Mr. Urban and passed with all voting in favor.
- 8. Elgin Pelican Mechanical Sweeper Capital Lease:** Public Works Director Jason Cauley reported that the street department is seeking approval to Lease Purchase an Elgin Pelican Sweeper from Key Equipment. This is a mechanical sweeper that will replace our current Tymco regenerative air sweeper. We will be using the money set aside yearly in the capital outlay to make the annual payments on the sweeper; thus,

allowing us to appropriate the sweeper sooner. Once we receive approval Elgin has a build date in December. When building starts then it is estimated that it will be 2 weeks until delivery. Letters were sent out to local lenders with First Kansas Bank and Farmer's Bank and Trust as the only 2 responding. First Kansas was the lowest interest rate at 3.00% for a 48-month lease or a 60-month lease at 3.125% interest rate. The initial price that was given to us by Key Equipment was \$301,000 which is the figure that was sent to the banks. After discussion with Key Equipment, we were able to lower that cost to the current price of \$281,105.49. We would be able to put \$58,000 as a down payment, that was originally set aside for a dump truck this year that we will reprioritize in future years, then the annual capital outlay funds that have been outlined for the next 5 years for the sweeper would provide for the annual payment. The 48-month lease purchase is recommended. Mr. Soupiset made a motion to approve a 48-month 3% interest lease purchase agreement with First Kansas Bank for the purchase of an Elgin Pelican Sweeper from Key Equipment for \$281,105.49. The motion was seconded by Mr. Urban and passed with all voting in favor.

9. **Cambridge Park Development:** City Administrator Kendal Francis reported that Housing Opportunities Inc. (HOI) is planning for a small housing development outside city limits and has had requested to connect to the city's sanitary sewer. HOI projects an approximate 10-year timeframe for full buildout. At which time, engineers have projected the development to have a maximum flow of 50,000 gals/day. City team members were concerned about the capacity of the lift station serving that area as its Wet Well was not built as large as designed. The city installed monitoring equipment to calculate the station pumps' run time and its capacity for additional flows. The report indicates that Cambridge Park's additional flows would not significantly impact the lift station. One caveat is that this lift station services a large portion of the western half of the city including the industrial park. Any new development in those areas will feed into that lift station. The city should start considering a long-term plan for upsizing the lift station to accommodate future growth. City team recommends allowing the Cambridge Park development to connect to the city's sanitary sewer and potable water system following completion of all associated permitting and payment of fees. Councilmembers discussed the advantages of annexing the development into the city and the issues with 2nd street already being congested. Mr. Urban made a motion to allow the Cambridge Park development to connect to the city's sanitary sewer and potable water system following completion of all associated permitting and payment of fees contingent that they apply to be annexed into the city. The motion was seconded by Ms. Towns and passed with all voting in favor.

ADJOURNMENT

Ms. Krom-Craven made a motion that the meeting be adjourned. Mr. Soupiset seconded the motion and passed with all voting in favor. The meeting was adjourned at 7:38 pm.