



## **City Administrator's Report**

### **August 6, 2018**

#### **CVB/Community Coordinator**

- CVB held a productive advisory board meeting. Hotels are discussing the impact of tournaments and changes in the community. A hotel's meeting will be called in the fall to further the conversation.
- CVB staff attended a Sports KS & Southcentral KS Tourism meeting on the 25<sup>th</sup> & 26<sup>th</sup>. Topics discussed included how to market using videos and what sports trade shows are best to attend to see if they're right for Great Bend.
- Website remodeling is going great. The "Go Live" date is in August and city staff will train on how to maneuver around the new site.
- Special thanks to the partner in the community who help individually and as groups to help put on "Party in the Park". Things are coming along nicely and everything is almost set for the August 11<sup>th</sup> festival

#### **Human Resources**

- We have hired James Cell as Network Administrator. He will start on August 20<sup>th</sup>.
- We have held several interviews for Public Works Director, but no decision has been made.
- 1<sup>st</sup> Southern Baptist Church of Great Bend provided an appreciation lunch for City staff on July 10<sup>th</sup>. It was delicious and well attended. Thank you to Pastor Tim Singleton and his congregation.
- Continuing to work on filling positions.

#### **Public Works**

##### **Property Maintenance Enforcement:**

- January to June: 545 Complaints of which 152 have been citizen reported
  - a. 169 complaints for trash/refuse
  - b. 101 complaints for motor vehicles
  - c. 258 complaints for overgrown vegetation
  - d. 5 complaints were investigated and no violation found
  - e. 3 minimum standards
- 126 Abatement notices sent out
- 13 Abatements performed
- 351 Cases closed per citizen compliance
- 73 Motor vehicles were brought into compliance

##### **Street Department**

- Storm box repair, curb and gutter repair @ 10<sup>th</sup> & Morphy.



- New employee learning street sweeper
- 4 days of hauling trees off the Lischesky Ditch for stormwater control.
- Abated line of sight issues around stop signs.
- Mowing on the flood control and in the city.
- Fogged for mosquitos three times this month.
- Concrete repairs at 17<sup>th</sup> & Polk and 17<sup>th</sup> & Van Buren.
- Laid 5 tons of asphalt @ 6<sup>th</sup> & A road.
- Painted structure markers on the levee.
- Bladed 91 blocks of streets.
- Hauled 4 dump truck loads of debris to landfill from City compost site.

### Utilities

- **Wastewater Yearly Progress**

	<b>2018 Actual</b>	<b>2018 Goal</b>	<b>% Completed</b>
• <b>Clean storm lines</b>	1,000	25,000	4%
• <b>Clean sanitary lines</b>	67,236	100,000	67%
• <b>Manholes rehabilitated</b>	0	12	0%

- **Water yearly Progress**

	<b>2018 Actual</b>	<b>2018 Goal</b>	<b>% Completed</b>
• <b>Change out fire hydrants</b>	3	5	60%

- **Projects completed**

- **WATER WELLS**

- i. Started rehab on well #2
- ii. Changed 9 bottles of chlorine
- iii. Replace exhaust fan motor well #3
- iv. New well pump at airport

- **WATER DISTRUBUTION**

- turn valves for APAC
- Replaced hydrant @ 5<sup>th</sup> & Kansas
- Repaired main at airport that ran under the railroad tracks.
- Repaired 2 main breaks

- **STORMWATER**

- Cleaned

- **SANITARY SEWERS**

- Repaired a private line @ 17<sup>th</sup> & Polk



## Fire/EMS/Inspection/Code Enforcement

- We hired three new recruits. They have all completed their recruit training and started on their shifts on 8/31/18.
- Assisted the City with July 3<sup>rd</sup> firework display and staffed 5 extra personnel to work event.
- 4<sup>th</sup> of July: 22 total calls (9 EMS and 13 fire). Staffed 4 extra personnel and incurred some overtime costs to cover the volume of calls. Fireworks resulted in 1 structure catching fire and caused significant damage.
- During the 2018 Barton County Fair the City of Great Bend hosted a booth in the commercial building. Fire, Police and other staff represented the City each day of the fair.
- On July 14<sup>th</sup> Firefighters hosted Touch-a-Truck at the Barton County Fair where citizens of all ages could experience a close up with a fire truck.

- **Fire Inspections Activity for July**

	2017	2018
<b>Commercial Building Inspected</b>	<b>38</b>	<b>55</b>
<b>Daycare / Schools</b>	<b>0</b>	<b>4</b>
<b>Fire Extinguisher Demos</b>	<b>n/a</b>	<b>4</b>
<b>Violations Found</b>	<b>20</b>	<b>16</b>

- **Department Activity for July**

	2017	2018
<b>Fire Incidents</b>	<b>25</b>	<b>42</b>
<b>EMS Incidents</b>	<b>189</b>	<b>152</b>
<b>Total PT Contacts</b>	<b>201</b>	<b>155</b>
<b>Carbon Monoxide Calls</b>	<b>0</b>	<b>1</b>
<b>Average Response Time</b>	<b>4 min. 5 secs.</b>	<b>4 min. 16 secs.</b>
<b>Average Turnout Time</b>	<b>40 secs</b>	<b>35secs</b>
<b>Overlapping Calls</b>	<b>22.9%</b>	<b>30.41%</b>
<b>Year to Date Incidents</b>	<b>1,388</b>	<b>1,355</b>

- **Building Inspection (Report for 8/1/18 to 8/28/18)**

	July 2017					July 2018			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
<b>Commercial</b>	13	0	4	2		6	1	2	2
<b>Residential</b>	212	1	7	10		40	6	9	13
<b>Estimated Cost</b>	\$2,184,699.00	\$0.00	\$4,650.00	\$59,979.00		\$310,200.00	\$21,052.00	\$5,438.00	\$84,997.00

- **Code Enforcement**

- 6 cases closed
- 5 new cases
- 33 total open cases
- 26 follow-ups completed



## Police

- July 2<sup>nd</sup>, Chief Bailey spoke at the Optimist luncheon.
- July 15-28<sup>th</sup>, Officer Ethan Thomas attended Dare School training Oklahoma City.
- July 30<sup>th</sup> & 31<sup>st</sup>, Det. McLemore attended Trauma Informed Sexual Assault training.
- July 11<sup>th</sup> -14<sup>th</sup> Great Bend PD & FD staffed a booth at the Barton Co. Fair. GBPD displayed the DUI Goggles and handouts to attendees.
- New officer Art Keffer began work.
- July 12<sup>th</sup> officers attended the Farmers Market and movie night at the band shell. They handed out badges to the youth in attendance.
- July 30<sup>th</sup>, new officers Malik Moon & Matt Barker began employment.
- Due to efforts of HR Director Randy Keasling & GBPD staff, the department is now only 1 officer short of being fully staffed. Three of the most recently hired officers need to complete the 13 week training at the Kansas Law Enforcement Training Center.
- **August Patrol Division stats:**
  - Criminal cases reported: 309
  - Accident cases reported: 25
  - Citations issued: 165
  - Warrant arrests: 47
  - Narcotics cases: 7