



City Administrator's Report September 3, 2019

CVB/Community Coordinator

- The Summer Street Stroll Farmers Market has been doing really well this year. This has been a partnership between the County and the City for the past 8 years! On the 15th we added another partnership with Ryan Fairchild and added Food Trucks... they sold out within the first two hours!! As a friendly reminder we will need all cars cleared from the parking spaces on the south side of the Courthouse before 3pm as approved by City Council on July 1, 2019.
- The Party in the Park was a grand success! We still have people who need to pick up their painted rocks at the Events Center! And want you to save the date for Aug. 8, 2020!
- Staff set up an Explore Great Bend booth at the USD 428 Chamber Showcase for all teachers to see what's available in Great Bend, we had an excellent response and think that event is a fantastic start to the new school year!
- Christina hosted the Retail Meeting on the 21st of this month, a great turnout and businesses are really collaborating to unify retail efforts in Great Bend. With holiday events coming, Explore Great Bend month in November is a great way for stores to show off the amazing products you can buy. Also the stores have been working on Shop Local videos to promote and share the efforts of shopping local, so watch for the videos on Facebook and Cox Channel 20.
- Bark in the Park had 105 dogs on Aug. 17th – that event lets dogs come and have a good time in our pool after it closes for the season and raises funds for the Great Bend Dog Park.
- The CVB staff hosted the Byway meeting at the Events Center on the 21st our Byway is established and doing very well. We are looking at ways to better promote and grow our amazing space.
- Great Bend hosted the June Jaunt Meeting this month with the other communities, we are looking towards change for the 10th annual in two years and Ness City will jump back in for next year.
- Christina attended the Santa Fe Trail meeting in Lyons this month, we are working with the Quivira Chapter of the trail to promote 2021 as the 200th Anniversary of the Santa Fe Trail. This is the space on the trail that goes from Pawnee Rock to Canton, Kansas.
- Staff is starting on Zoo Boo, Holiday Events and don't forget the Big NHRA Lucas Oil Races set for Sept. 19-22 at the SRCA Dragstrip!

Human Resources

- Congratulations to Shawna Schafer and her husband Matt and big brother Jackson on the birth of "Mason Todd Schafer" born on 8-23-19. Mason weighed 8lbs, 6 oz and was 21 inches long.
- **We would like to welcome the following new staff members:**
 - Herbert Treff – Firefighter
 - Shannon Haley – Service Person I (Public Works)
 - Brent Smith – Deputy Fire Chief
- **Current openings:**
 - **Part Time:**
 - Maintenance – Public Lands (Brit Spough Zoo)



- **Full Time:**
 - Meter Reader
 - Police Officer
 - Events Center Service Person I – CVB
 - Service Person I – Public Lands
 - Service Person I – Utilities (Public Works)
 - Utilities Superintendent

Network Administrator

- Attending Broadband conference in Wichita next month
- Met with Cox and Nex-tech to discuss fiber and phone system upgrade
- Will be updating firewalls at each department for City next month
- Replaced Bob's computer (part of upgrade process)
- Updated Shawna's computer to Win10 (part of upgrade process)
- Will be updating pcs at Front door next month
- Looking into setting up Wi-Fi at Water Works for better coverage and for guest access
- Scheduling a meeting with Windy Prairie to update Cemetery KIOSK to web interface in next couple of weeks
- Continuing Phishing email tests for Security Awareness Training for the city
- Working with Scott on getting pcs at Police department upgraded or replaced

Public Lands

- Playground equipment installation at vets was completed.
- Shade structures will be added the first week of September.
- Bison exhibit construction is progressing.
- Airport runway reconstruction is on schedule.
- USDA inspection at Brit Spaugh zoo had no non-compliant items identified.
- Maintenance on all facilities is ongoing.
- Pumping the storm water at Vets as needed.

Public Works

Property Maintenance Enforcement:

- 148 Complaints this month with 61 being citizen reported
 - 33 complaints for trash/refuse
 - 9 complaints for motor vehicles
 - 98 complaints for overgrown vegetation
 - 1 complaint for illegal dumping
 - 5 complaints for minimum standards
 - 2 complaints were investigated and no violation found
 - 0 complaint for graffiti
- 85 Abatement notices sent out
- 18 Abatements performed



- 115 Cases closed per citizen compliance
- 8 Motor vehicles were brought into compliance

Street Department

- Party in the Park, Prep before that Saturday, and assisted during the event.
- Repainted parking and crosswalks near the school on Harrison
- Marked and Painted 10th and McKinley crosswalks.
- Repainted the dragstrip.
- Repaired and replaced various signs and lighting throughout the entire city.
- Trees picked up and catch basins cleaned after storms.
- Asphalt patch repairs with hot mix around town, and the Dragstrip from more blowups from the heat.
- Turned on school lights for the new year.
- Moved windrows at the compost site to our stock pile for screening. And raw material brought in by citizens to the windrows for composting.
- Made repairs to the compost screening plant.
- Turned windrows.
- Two storm boxes were repaired at 19th and Polk.
- Mow in town and on the flood control.
- Fogged for mosquitos

Utilities

- Wastewater Yearly Progress

	2019 Actual	2019 Goal	% Completed
• Clean storm lines	2,397	25,000	10%
• Clean sanitary lines	48,915	100,000	49%
• Manholes rehabilitated	0	10	0%

- Water yearly Progress

	2019 Actual	2019 Goal	% Completed
• Change out fire hydrants	3	5	60%

- WATER DISTRUBUTION
 - Repaired 17 water leaks
- STORMWATER
 - Cleaned 972' of stormwater lines
- SANITARY SEWER
 - Cleaned 7,257' of sanitary sewer lines
- WASTEWATER PLANT
 - Monthly report to KDHE



- Replaced bad VFD on the waste sludge pump
- PRETREATMENT
 - Semi annual report submitted to KDHE
- Locates
 - 260
- Upcoming projects
 - Wastewater – WET test (schedule TBD)
 - Wastewater – Pretreatment permit renewals
 - Wastewater – Sampling of industries for the pretreatment program
- Training
 - 5 employees attended basic water well training
 - 6 employees attended water distribution training

Engineering:

- Performed inspection of Kansas and Williams Street overlays.
 - Work has been completed. Contractor is working on punch list repair items.
- Performed inspection of East 10th Street CCLIP project
 - Milled two inches of existing surface asphalt
 - Identified full depth removal and replacement sections and performed operations to remove and replace them
 - Performed two-inch asphalt overlay.
- FY 2019 CCLIP Resurfacing US-56 (10th) from Hickory to 1300' west of Kiowa
 - Construction ongoing. Asphalt paving complete. Pavement marking remains.
- 10th and Grant Intersection
 - Phase IV traffic control. Construction underway of south leg of the intersection.
- Crest Theater HVAC Improvements
 - Construction Ongoing
- Street Assessment and GIS Mapping
 - Present to Council September 16, 2019.
- City Standard Specification and Details
 - PEC to prepare final specifications and standard details based on comments received at the review meeting.
 - Present to Council September 16, 2019.
- Williams and Kansas Resurfacing
 - Construction is substantially complete. The contractor is working on punch list items.
- Amber Meadows Groundwater Study
 - Groundwater field work summary memo at the August 19, 2019 regular City council meeting.
- Hospital Waterline Adjustment
 - Project advertised for bids.
- Emergency Sanitary Sewer Manhole Replacement



- o Bids received from Nowak and APAC. Awaiting City direction.

Fire/EMS/Inspection/Code Enforcement

Fire/EMS/Inspection/Code Enforcement

- The Fire Department responded to 18 fire and EMS calls on July 4th. One was a working structure fire.
- Fire Department personnel worked a booth each night of the Barton County Fair. Staff also hosted a Touch-A-Truck Saturday afternoon.
- Chief McCormick attended the monthly CPM Course with other City staff.
- Chief McCormick attended the EMS Region III meeting.
- Department personnel participated in dive training.
- Department personnel assisted with the building of the new play area at Vet's.
- Chief McCormick attended the Kansas International Association of Arson Investigators meeting.
- Deputy Chief Brent Smith and FF Herbert Treff started with the department on the 29th.
- The remodel and construction of the front office is almost complete. Inspector Burns will have the newly created office and other office staff will rearrange.

- Fire Inspections Activity for July

	2018	2019
Commercial Building Inspected	53	30
Daycare / Schools	4	3
Fire Extinguisher Demos	4	0
Violations Found	70	43
Firework Stands Inspected		3

- Department Activity for July

	2018	2019
Fire Incidents	42	44
EMS Incidents	152	184
Total PT Contacts	155	203
Carbon Monoxide Calls	1	2
Average Response Time	4 mins. 16 secs.	4 mins. 16 secs.
Average Turnout Time	35 secs.	37 secs.

Fire/EMS/Inspection/Code Enforcement

- Chief McCormick attended the monthly CPM Course with other City staff.
- Finished the front office remodel at Station #1. A new office was completed for Inspector Burns and now allows us to house inspections and fire administration within the same building.
- Chief McCormick and Deputy Chief Smith attended the Homeland Security Council meeting in Wichita.

THE CITY OF
GREAT BEND

- The Great Bend Fire Department held a Badge Presentation ceremony for Deputy Chief Brent Smith and Firefighter Herbert Treff.
- Great Bend Fire Department personnel assisted with activities throughout the day at Party in the Park.
- Great Bend Fire Department Dive Team practiced dive training at the Wetlands Aquatic Center.
- Great Bend Fire Department participated in the dedication ceremony for the new playground at Veteran’s Memorial Park.
- Deputy Chief Smith attended the Kansas Search and Rescue Advisory Meeting in Wichita.
- Captain Reifschneider attended the monthly trauma meeting with KU Medical Center.
- Firefighters Burroughs, Smiros, Tendall and Karnosky attended the Boat Operations Course in Hutchinson and Oklahoma City.
- Chief McCormick and other city staff attended a developmental workshop to address mental health needs within the community.
- Deputy Chief Smith attended the Task Force 5 quarterly meeting in Wichita.
- Chief McCormick, Deputy Chief Smith and Chief Stettinger attended the Barton County Fire Chief’s meeting.
- Inspector Burns issued a Certificate of Occupancy for the newly remodeled Edward Jones office and for the newly constructed Scooter’s Coffee.
- Chief McCormick attended the FEMA Task Force Leader Training.
- Firefighters were out at Walmart and both Dillon’s stores for the MDA Boot Block.
- Fire Inspections Activity for August (*figures represent 8/1 to 8/28*)

	2018	2019
Commercial Building Inspected	42	36
Daycare / Schools	3	1
Fire Extinguisher Demos	0	0
Violations Found	62	40

- Department Activity for August

	2018	2019
Fire Incidents	29	38
EMS Incidents	165	177
Total PT Contacts	174	176
Carbon Monoxide Calls	2	4
Average Response Time	3 mins. 48 secs.	4 mins. 23 secs.
Average Turnout Time	41 secs.	42 secs.
Overlapping Calls	25.26%	21.86%
Year to Date Incidents	1,531	1,576

- Building Inspection for August (*figures represent 8/1 to 8/28*)

	August 2018					August 2019			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	14	1	1	2		6	0	3	4
Residential	51	9	7	7		30	11	8	6



Estimated Cost	\$889,523.00	\$2,450.00	\$2,000.00	\$50,243.00	█	\$265,809.00	\$12,882.00	\$100,154.00	\$186,332.00
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- Code Enforcement
 - 35 follow ups
 - 4 closed cases
 - 6 new cases
 - 44 total cases

Police

- Chief Bailey attended the Chiefs/Sheriffs monthly meeting on 08/01/2019 in Ellinwood, Ks.
- On 08/05/2019 K-9 Officer Amber Allen began her training with the new GBPD K-9 Menta. Training is expected to be completed by 08/16/2019. Officer Allen and K-9 Menta will then return to Great Bend where they will begin their work duties together.
- 08/20/2019 – 08/21/2019 Chief Bailey continued his training at the CPM Class at KLETC.
- 08/21/2019 Lt. Settle attended the Crisis Intervention Task Force (CIT) meeting held at The Center.
- 08/19/2019-08/23/2019 All officers on the GBPD participated in range qualification with their hand guns.
- K9 Officer Amber Allen and Officer Taylor Reed attended K9 Training in Newton, Ks on how to train with the K-9 to take bites.
- Officers from the GBPD assisted with the Party in the Park.
- 08/28/2019 Chief Bailey attended an Opioid Epidemic meeting at the Barton County Court House sponsored by the Barton County Health Department.

- GBPD Monthly & Yearly Stats:
 - Criminal cases reported: 311
 - Accident cases reported: 27
 - Narcotic Violations:...: 08
 - Citations Issued:.....: 141



GREAT BEND POLICE DEPARTMENT

2019 Year to Date Crime Statistics
January through August

2198 2019 Year to Date		
430	Unsolved	19.56%
29	Unfounded	1.32%
35	Outside Agency Assist	1.59%
53	NA	2.41%
203	LOP	9.24%
141	County Atty-Juvenile	6.41%
262	County Atty-Adult	11.92%
340	City Atty	15.47%
77	Arrest-Juvenile	3.50%
628	Arrest-Adult	28.57%

251 January		
6	Unsolved	2.39%
0	Unfounded	0.00%
3	Outside Agency Assist	1.20%
1	NA	0.40%
39	LOP	15.54%
18	County Atty-Juvenile	7.17%
32	County Atty-Adult	12.75%
41	City Atty	16.33%
17	Arrest-Juvenile	6.77%
94	Arrest-Adult	37.45%

322 April		
15	Unsolved	4.66%
0	Unfounded	0.00%
0	Outside Agency Assist	0.00%
2	NA	13.33%
19	LOP	5.90%
31	County Atty-Juvenile	9.63%
42	County Atty-Adult	13.04%
79	City Atty	24.53%
17	Arrest-Juvenile	5.28%
117	Arrest-Adult	36.34%

290 July		
108	Unsolved	37.24%
22	Unfounded	7.59%
5	Outside Agency Assist	1.72%
8	NA	2.76%
18	LOP	6.21%
11	County Atty-Juvenile	3.79%
44	County Atty-Adult	15.17%
6	City Atty	2.07%
1	Arrest-Juvenile	0.34%
67	Arrest-Adult	23.10%

0 October	
0	Unsolved
0	Unfounded
0	Outside Agency Assist
0	NA
0	LOP
0	County Atty-Juvenile
0	County Atty-Adult
0	City Atty
0	Arrest-Juvenile
0	Arrest-Adult

220 February		
6	Unsolved	2.73%
0	Unfounded	0.00%
6	Outside Agency Assist	2.73%
3	NA	1.36%
34	LOP	15.45%
14	County Atty-Juvenile	6.36%
30	County Atty-Adult	13.64%

312 May		
96	Unsolved	30.77%
0	Unfounded	0.00%
2	Outside Agency Assist	0.64%
0	NA	0.00%
16	LOP	16.67%
34	County Atty-Juvenile	35.42%
24	County Atty-Adult	25.00%

286 August		
96	Unsolved	33.57%
2	Unfounded	25.00%
14	Outside Agency Assist	4.90%
39	NA	13.64%
16	LOP	5.59%
4	County Atty-Juvenile	1.40%
38	County Atty-Adult	13.29%

0 November	
0	Unsolved
0	Unfounded
0	Outside Agency Assist
0	NA
0	LOP
0	County Atty-Juvenile
0	County Atty-Adult



35	City Atty	15.91%	70	City Atty	22.44%	1	City Atty	0.35%	0	City Atty
8	Arrest-Juvenile	3.64%	6	Arrest-Juvenile	1.92%	4	Arrest-Juvenile	1.40%	0	Arrest-Juvenile
84	Arrest-Adult	38.18%	64	Arrest-Adult	20.51%	72	Arrest-Adult	25.17%	0	Arrest-Adult
258	March		259	June		0	September		0	December
10	Unsolved	3.88%	93	Unsolved	35.91%	0	Unsolved		0	Unsolved
0	Undounded	0.00%	5	Unfounded	1.93%	0	Unfounded		0	Unfounded
0	Outside Agency Assist	0.00%	5	Outside Agency Assist	1.93%	0	Outside Agency Assist		0	Outside Agency Assist
0	NA	0.00%	0	NA	0.00%	0	NA		0	NA
46	LOP	17.83%	15	LOP	16.13%	0	LOP		0	LOP
19	County Atty-Juvenile	7.36%	10	County Atty-Juvenile	10.75%	0	County Atty-Juvenile		0	County Atty-Juvenile
38	County Atty-Adult	14.73%	14	County Atty-Adult	15.05%	0	County Atty-Adult		0	County Atty-Adult
50	City Atty	19.38%	58	City Atty	22.39%	0	City Atty		0	City Atty
19	Arrest-Juvenile	7.36%	5	Arrest-Juvenile	1.93%	0	Arrest-Juvenile		0	Arrest-Juvenile
76	Arrest-Adult	29.46%	54	Arrest-Adult	20.85%	0	Arrest-Adult		0	Arrest-Adult