



City Administrator's Report October 7, 2019

CVB/Community Coordinator

- Staff has been extremely busy gearing up for Holiday Events. Zoo Boo is scheduled for October 26, Explore Great Bend month will be every Saturday and Black Friday in November, and the Home for the Holidays event will be Nov. 30th. Don't forget our big Falcon Convention will be the week of Nov. 17th.
- CVB Staff went to represent Great Bend at the State Fair this month to promote Great Bend with the Southcentral Kansas Tourism group, staff personally spoke with over 800 people about our community and great events!
- The CVB has a new website they are about to go live with. It will connect www.visitgreatbend.com with www.exploregreatbend.com and help promote our community to outsiders.
- Christina is continuing to look into additional Airwalls for the Great Bend Events Center. We need them to break up the big room into smaller rooms for bigger conferences. We plan to pay for the new airwalls in this year's budget to be able to accommodate for a 2020 conference that has not been publicly announced.

Human Resources

- **Current openings:**
 - **Part Time:**
 - Maintenance – Public Lands (Brit Spough Zoo)
 - **Full Time:**
 - Events Center Service Person 1 – CVB
 - Police Officer
 - Corporal – Police Department
 - Service Person I – Public Lands
 - Service Person I -Utilities (two openings) – *1 pending*
 - Service Person I – Public Works (Street Department)

Network Administrator

- Attended Broadband conference in Wichita
- Discussed fiber and phone system upgrade with Rick from Nex-tech
- Completed updating firewalls at each department for City to SonicWALL Advanced Security
- Completed upgrading PC's at Front Door to Windows 10 (part of upgrade process)
- Upgraded Antivirus to Sentinel One for better antivirus/malware protection for pcs and servers
- Will be updating pcs at Municipal Court in next few weeks
- Scheduling time to upgrade Wi-Fi at Water Works for better coverage and for guest access
- Scheduled meeting next week with Windy Prairie to discuss updating Cemetery KIOSK to web interface
- Continuing Phishing email tests for Security Awareness Training for the city
- Continuing to upgrade pcs to Windows 10 at Police department



Public Lands

- New playground equipment and shade structures were completed.
- Over seeding, spraying, fertilizing, and fall maintenance to all ball fields are ongoing.
- Shingled roof at WPC.
- Finished remodeling job at fire station #1.
- Manufactured, and installed security covers to the PD storage building.
- Prep work and staining of sashes to be replaced on 16 windows at Public Works has begun.
- Construction on Bison exhibit and Airport project are on schedule.
- Painted the skate park, and several restrooms/shelters.
- Supported 5 functions at the Event Center, Pontiac Uprising, Lucas Drags, Glow run, Heartland fun run, and Disc Golf Torn.
- Repair and inspection of the Christmas decorations are ongoing.

Public Works

Property Maintenance Enforcement:

- 151 Complaints this month with 61 being citizen reported
 - 23 complaints for trash/refuse
 - 8 complaints for motor vehicles
 - 112 complaints for overgrown vegetation
 - 2 complaint for illegal dumping
 - 5 complaints for minimum standards
 - 1 complaint was investigated, and no violations were found
 - 0 complaints for graffiti
- 95 Abatement notices sent out
- 27 Abatements performed
- 183 Cases closed per citizen compliance
- 24 Motor vehicles were brought into compliance

Street Department

1. Performed patching operations at the Expo Grounds and random locations throughout the entire city. 36 tons of asphalt was used.
2. Repaired sidewalk at the intersection of Eisenhower and Cherry lane after water line repair.
3. Performed street sweeping operations. A total of 86 tons of debris was collected.
4. Performed paint striping operations throughout the city. 350 pounds of glass beads, 17 gallons of white paint, and 40 gallons of yellow paint were utilized.
5. 34 blocks of alleys were bladed.
6. Relocation of ADA parking signage on Kansas and Williams street was performed.
7. Performed repairs to a drainage culvert at the Expo Center.
8. Performed traffic control for the Homecoming Parade.
9. Fogged for mosquitos three times during the month of September.



- 10. Began repairs to the Flood Control fencing at the “triangle” due to vandalism totaling approximately \$1435.70.
- 11. Performed mowing operations to the flood control system.
- 12. Two storm boxes were repaired at 19th and Polk.
- 13. Performed operations at the compost facility.

Utilities

- Wastewater Yearly Progress

	2019 Actual	2019 Goal	% Completed
• Clean storm lines	2,397	25,000	10%
• Clean sanitary lines	49,712	100,000	49%
• Manholes rehabilitated	0	10	0%

- Water yearly Progress

	2019 Actual	2019 Goal	% Completed
• Change out fire hydrants	3	5	60%

- WATER DISTRUBUTION

- Repaired 28 water leaks
- Installed 1 new service

- STORMWATER

- Cleaned 0’ of stormwater lines

- SANITARY SEWER

- Cleaned 5,535’ of sanitary sewer lines

- WASTEWATER PLANT

- Monthly report to KDHE

- Locates

- 137

- Upcoming projects

- Wastewater – Pretreatment permit renewals
- Wastewater – Sampling of industries for the pretreatment program
- Wastewater – KDHE/EPA Inspection (October)

Engineering:

- Issued a permit to Verizon to relocate cell phone antenna from 10th St to Grant St.
- Issued and inspected two driveway permits to Ramirez Construction.
- Completed the inspection of the 10th Street CCLIP Overlay.



- Performed walk through inspection with KDOT, PEC, and Morgan Brothers of the 10th & Grant project

Fire/EMS/Inspection/Code Enforcement

Fire/EMS/Inspection/Code Enforcement

- Chief McCormick, Chief Bailey and Bob Suelter met with a mental health workgroup coordinated by Rosewood Services to evaluate the need for the Step Up Initiative.
- Chief Bailey, Simon Wiley and Chief McCormick are working on their final part of their Capstone project for their CPM Course. The Capstone project is focused around updating the City’s emergency operation plan. This project will be presented to the City Council shortly after the first of the year.
- C Shift hosted Helping Hands Preschool for some fire prevention education.
- Inspector Orth and the Fire Prevention Committee are working on finalizing the details for Fire Prevention Week in October.
- Maggie Glynn attended a Planning and Zoning training hosted by the Kansas League of Municipalities.
- A Zoning Board meeting was held to hear two fence variances.
- Deputy Chief Smith attended a two week Basic Law Enforcement training for fire investigation.
- Chief McCormick attended the KS IAAI quarterly board meeting.
- Chief McCormick attended the monthly meeting for MERGe.
- Chief McCormick attended the monthly CPM Course.
- The Great Bend Fire Department participated in the Homecoming Parade.
- Maggie Glynn attended a Building Code workshop.
- Inspector Orth and all three shifts toured the Dream Center and Magellan this month.
- Fire Inspections Activity for September (*figures represent 9/1 to 9/29*)

	2018	2019
Commercial Building Inspected	9	0
Daycare / Schools	0	5
Fire Extinguisher Demos	4	3
Violations Found	14	5

- Department Activity for September

	2018	2019
Fire Incidents	14	21
EMS Incidents	165	173
Total PT Contacts	154	176
Carbon Monoxide Calls	0	2
Average Response Time	3 mins 50 secs	3 mins 56 secs
Average Turnout Time	38 secs	38 secs
Overlapping Calls	34.08%	31.44%
Year to Date Incidents	1,710	1,809

- Building Inspection for September (*figures represent 9/1 to 9/29*)

September 2018

September 2019

	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	5	1	3	1		3	1	1	3
Residential	32	7	7	4		31	11	13	6
Estimated Cost	\$326,357.00	\$2,700.00	\$34,752.00	\$28,490.00		\$715,224.00	\$14,522.00	\$33,682.00	\$47,356.00

- Code Enforcement
 - 28 follow ups
 - 5 closed cases
 - 5 new cases
 - 44 total cases

Police

- Chief Bailey hosted the Chiefs/Sheriffs monthly meeting on 09/05/2019 in Great Bend, Ks.
- On 09/09/2019 Chief Bailey & other City Department heads and council members attended a mental health planning meeting at Rosewood Services.
- 09/17/2019 – 09/18/2019 Chief Bailey continued his training at the CPM Class at KLETC.
- 09/26/2019 is Officer Michael Bradley’s last day with GBPD. He has accepted a job with Hoisington PD.
- 09/30/2019 a new GBPD Officer AMBER KAI will begin work at GBPD. She will go through 13 weeks of training at GBPD and then 14 weeks of training at KLETC before being released on her own.
- 09/30/2019 GBPD Officer Mauricio Uribe will be attending KLETC for 14 weeks of training.
- 09/26/2019 GBPD will hold applicant testing. Currently there are 8 applicants scheduled for the testing. GBPD is two officers short with the position of Officer Bradley included.
- 09/30/2019-10/02/2019 Capt. Bieberle is attending training in Kansas City on hiring, background investigations etc.

GBPD Monthly & Yearly Stats:

Criminal cases reported.: 244
 Accident cases reported.: 25
 Narcotic Violations:.....: 05
 Citations Issued:.....: 128



GREAT BEND POLICE DEPARTMENT

2019 Year to Date Crime Statistics
January through September

2478	2019 Year to Date	
533	Unsolved	21.51%
37	Unfounded	1.49%
62	Outside Agency Assist	2.50%
136	NA	5.49%
202	LOP	8.15%
163	County Atty-Juvenile	6.58%
284	County Atty-Adult	11.46%
306	City Atty	12.35%
71	Arrest-Juvenile	2.87%
684	Arrest-Adult	27.60%

251	January	
45	Unsolved	17.93%
1	Unfounded	0.40%
18	Outside Agency Assist	7.17%
37	NA	14.74%
10	LOP	3.98%
23	County Atty-Juvenile	9.16%
19	County Atty-Adult	7.57%
5	City Atty	1.99%
8	Arrest-Juvenile	3.19%
85	Arrest-Adult	33.86%

322	April	
15	Unsolved	4.66%
0	Unfounded	0.00%
0	Outside Agency Assist	0.00%
2	NA	13.33%
19	LOP	5.90%
31	County Atty-Juvenile	9.63%
42	County Atty-Adult	13.04%
79	City Atty	24.53%
17	Arrest-Juvenile	5.28%
117	Arrest-Adult	36.34%

290	July	
102	Unsolved	35.17%
22	Unfounded	7.59%
5	Outside Agency Assist	1.72%
8	NA	2.76%
18	LOP	6.21%
11	County Atty-Juvenile	3.79%
50	County Atty-Adult	17.24%
6	City Atty	2.07%
1	Arrest-Juvenile	0.34%
67	Arrest-Adult	23.10%

0	October	
0	Unsolved	
0	Unfounded	
0	Outside Agency Assist	
0	NA	
0	LOP	
0	County Atty-Juvenile	
0	County Atty-Adult	
0	City Atty	
0	Arrest-Juvenile	
0	Arrest-Adult	

220	February	
6	Unsolved	2.73%
0	Unfounded	0.00%
6	Outside Agency Assist	2.73%
3	NA	1.36%
34	LOP	15.45%
14	County Atty-Juvenile	6.36%
30	County Atty-Adult	13.64%

312	May	
96	Unsolved	30.77%
0	Unfounded	0.00%
2	Outside Agency Assist	0.64%
0	NA	0.00%
16	LOP	16.67%
34	County Atty-Juvenile	35.42%
24	County Atty-Adult	25.00%

321	August	
76	Unsolved	23.68%
3	Unfounded	37.50%
15	Outside Agency Assist	4.67%
48	NA	14.95%
34	LOP	10.59%
4	County Atty-Juvenile	1.25%
46	County Atty-Adult	14.33%

0	November	
0	Unsolved	
0	Unfounded	
0	Outside Agency Assist	
0	NA	
0	LOP	
0	County Atty-Juvenile	
0	County Atty-Adult	



35	City Atty	15.91%	70	City Atty	22.44%	2	City Atty	0.62%	0	City Atty
8	Arrest-Juvenile	3.64%	6	Arrest-Juvenile	1.92%	4	Arrest-Juvenile	1.25%	0	Arrest-Juvenile
84	Arrest-Adult	38.18%	64	Arrest-Adult	20.51%	89	Arrest-Adult	27.73%	0	Arrest-Adult
258	March		259	June		245	September		0	December
10	Unsolved	3.88%	93	Unsolved	35.91%	90	Unsolved		0	Unsolved
0	Undounded	0.00%	5	Unfounded	1.93%	6	Unfounded		0	Unfounded
0	Outside Agency Assist	0.00%	5	Outside Agency Assist	1.93%	11	Outside Agency Assist		0	Outside Agency Assist
0	NA	0.00%	0	NA	0.00%	38	NA		0	NA
46	LOP	17.83%	15	LOP	16.13%	10	LOP		0	LOP
19	County Atty-Juvenile	7.36%	10	County Atty-Juvenile	10.75%	17	County Atty-Juvenile		0	County Atty-Juvenile
38	County Atty-Adult	14.73%	14	County Atty-Adult	15.05%	21	County Atty-Adult		0	County Atty-Adult
50	City Atty	19.38%	58	City Atty	22.39%	1	City Atty		0	City Atty
19	Arrest-Juvenile	7.36%	5	Arrest-Juvenile	1.93%	3	Arrest-Juvenile		0	Arrest-Juvenile
76	Arrest-Adult	29.46%	54	Arrest-Adult	20.85%	48	Arrest-Adult		0	Arrest-Adult