



City Administrator's Report November 4, 2019

CVB/Community Coordinator

- CVB Staff attended the Kansas Tourism Conference last week in Mulvane. It was a great conference to network and learn more about Tourism in our state. Christina will give more information during her report next meeting.
- Oct. 26th was the Annual Zoo Boo, we had 2,363 people through the gates overall it was a great success! Special thanks to all the staff that helped with this event! Big thanks to sponsors and everyone who hosted a booth. There are many rumors about how the funding is done, sponsors for this event help pay for the promotion of the event and a little money is given to those sponsors booths for candy. Next year we will do things a little different for Zoo Boo but the VIP passes were such a hit, we will definitely be doing them again. Here are the numbers since Christina and staff have been coordinating the
- event:
 - 2019 – 2,363
 - 2018 – 2,850
 - 2017 – 3,500
 - 2016 – 3,378
 - 2015 – 3,641
- The CVB has been busy with giving out Great Bend information this month, we have given info packets to out of state hunting groups from Alabama, Kentucky, North Carolina, South Carolina, Texas and Oklahoma! As well as helping with the Kansas Lutheran Laymen League conference in town this first weekend in November!
- The month of November will be Explore Great Bend month again and Participating retailers will be ready to host a different event each Saturday in November. Each Saturday and Black Friday shoppers can register to win, and stores will be hosting different events to promote shopping local for the holidays!
- Be sure to check out the Holiday Event Brochure for November and December – so much holiday fun happening in Great Bend!
- Holiday season is coming up which means we are looking for Trail of Lights Greeters again for our Brit Spagh Park entrance. We are gathering goodie bag items to giveaway to those that drive through but also if you are interested in being a Trail of Lights Greeter to some evening in December, Christina is gathering volunteers to be the cheerful faces that spread holiday joy.

Human Resources

- We would like to welcome the following new staff members:
 - Amber Kai – Police Officer
 - Orlando Marrufo – Service Person I (Public Works)
- Current openings:
 - Part Time:
 - Customer Service Representative – Brit Spagh Zoo
 - Full Time:
 - Director of Public Works



- Police Officer
- Firefighter
- Corporal – Police Department
- Service Person I – Public Lands
- Service Person I -Utilities (two openings)
- Events Center Service Person 1 – CVB

Network Administrator

- Working with Nex-tech on getting fiber to City Hall and Police Department – will tie in Fire Station 1 and Municipal Court as well
- Looking into pricing options for running fiber from Fire Station 2 back to City Hall so Fire Station 1 and 2 can be part of same network and domain
- Working on upgrading fuel pc at Public Works – newer computer with Windows 10
- Next month will look into upgrading Wi-Fi at Water Works for better coverage and for guest access
- Met with Windy Prairie to discuss updating Cemetery KIOSK to web interface – will look into terms and current contracts and pricing
- Placed new phone lines and network connections at Event Center for Economic Development office
- Continuing to upgrade pcs to Windows 10 at Police department will work on upgrading servers at Police department in November or December
- Continuing Security Awareness Training for the city

Public Lands

- Bison exhibit is near completion.
- FAA portion of the runway project is progressing. The first lift of asphalt should be finished 11-3-19.
- Remodeling of the Economic Development office has started.
- 128 sq. yd. of sod was replaced at Al Burns' field.
- Over-seeding, fertilizing, and red shale added to all ball fields.
- Repairs to the Christmas decorations are complete and installation will take three weeks.
- Supported 9 functions at the Event Center, Rosewood Rodeo, SRCA points race 10 & 11, Rock-N-Q on the Plains, GBHS bonfire, Toys for Tots, YP Half Marathon, Halloween Parade, Trunk-R-Treat, and Zoo Boo.
- Winterizing the irrigation systems and facilities is completed.

Public Works

Property Maintenance Enforcement:

- 42 Complaints this month with 8 being citizen reported
 - 34 complaints for trash/refuse
 - 7 complaints for motor vehicles
 - 0 complaints for overgrown vegetation
 - 0 complaint for illegal dumping



- 0 complaints for minimum standards
- 1 complaint was investigated, and no violations were found
- 0 complaints for graffiti
- 8 Abatement notices sent out
- 2 Abatements performed
- 82 Cases closed per citizen compliance
- 41 Motor vehicles were brought into compliance

Street Department

- Collected 150.75cb yd of street sweepings this month.
- Cleaned catch basins in town.
- Cleaned debris build up off screen in Madison Ditch.
- Painted Double yellow on Grant street after contractor Poured new section of road. Used 5 Gallons of Yellow and 1 bag of beads
- 21 gallons of white paint and 6 bags of beads used for RR and XX, Railroad crossing on Broadway and McKinley.
- Signs and Traffic signals repaired as needed.
- 3.5 blocks of sand roads based in and sanded.
- 71 blocks of sand roads bladed.
- 4 Blocks of alleys repaired.
- Crack sealed 24th, from Washington to Harrison used 90 lugs at 30lbs per lug. 2700lbs of crack seal used.
- Quivira Avenue, Bonita Avenue, Coronado Avenue, used 40 lugs total 1200lbs of crack seal. This area is unfinished.
- Repaired asphalt at rail road crossing where citizens walk at Veteran's lake.
- Used 91 bags of cold patch at 50lbs per bag. And 4 Tons of cold mix in the Patcher.
- Prepared all equipment for upcoming weather changes.
- Turned windrows at compost site.
- Maintained compost site where citizens unload.
- Hauled 44 loads of wood buildup at bridges in the (Diversion)flood control.
- Mowing on the flood control and in town.
- Set up for Zoo Boo and handed out candy!!
- Set Arrow Boards on Caution, placed one on Broadway and Morton and the other at Broadway and Harrison, along with 6 Caution signs for the Trick-o-Treaters. Hope all received lots of candy and had fun.

Utilities

- Wastewater yearly Progress

	2019	Actual	2019 Goal	% Completed	
○ Clean storm lines			2,397	25,000	10%



- Clean sanitary lines 87,123 100,000 87%
- manholes rehabilitated 0 10 0%
- Water yearly Progress

	2019 Actual	2019 Goal	% Completed
○ Change out fire hydrants	3	5	60%
- Projects completed
 - WATER WELLS
 - Water Tower Controller replaced
 - WATER DISTRIBUTION
 - 4 Main Leaks
 - 7 Service Leaks
 - 12 Hydrant Repairs
 - STORMWATER
 - Cleaned 0 feet
 - SANITARY SEWERS
 - Cleaned 15,088 feet
 - WASTEWATER PLANT
 - Monthly report to KDHE
 - Treatment Plant Influent and Effluent transducers replaced.
 - Effluent needs calibration.
 - Pretreatment
 - EPA/KDHE Inspection 10/22-23/2019 No problems
- Locates
 - 371
- Training
 - James Gaunt passed his Class IV Wastewater Certification

Engineering:

- FY 2019 CCLIP Resurfacing US-56 (10th) from Hickory to 1300' west of Kiowa
 - Construction complete. Working on KDOT Project Closeout Documentation.
- 10th and Grant Intersection
 - KDOT project Final walkthrough complete. Punch list issued to the contractor.
- Crest Theatre HVAC Improvements
 - Construction ongoing.
- Street Assessment and GIS Mapping
 - Complete.
- City Standard Specifications and Details
 - PEC to prepare final specifications and standard details based on comments received at the review meeting.
- Hospital Waterline Adjustment
 - City working to figure out which valves work to be able to shutdown waterline.



- APAC waiting to move forward until shutdown is figured out.
 - APAC to provide pricing for change of scope plus Insta-Valves if necessary.
- Emergency Sanitary Sewer Manhole Replacement
 - Complete. Manhole was replaced and concrete pavement was poured week of
 - October 21, 2019.
- Grant Street South of 10th
 - Construction complete.

Fire/EMS/Inspection/Code Enforcement

Fire/EMS/Inspection/Code Enforcement

- Chief McCormick met with Rice County for MERGe.
- Chief McCormick attended the Task Force 5 Planning meeting.
- Inspector Orth and all three shifts worked hard this month for Fire Prevention.
- Chief McCormick attended the KS Board of EMS meeting.
- Chief McCormick attended the monthly CPM class.
- Code Enforcement Officer Stuart Baker attended the Fall 2019 KACE Conference.
- Chief McCormick and Deputy Chief Smith attended the South Central KS Regional Homeland Security Council meeting.
- Chief McCormick attended the MERGe meeting.
- Chief McCormick attended the 911 Advisory Board Meeting.
- Chief McCormick, Deputy Chief Smith, Captain Yoder and Captain Petersen attended Crisis City.
- Firefighter Burroughs attended a KU Leadership training.
- Deputy Chief Smith and Captain Schmeidler attended the Emergency Reporting Working Group.
- Todd Hamby began his recruit training.
- Chief McCormick, Deputy Chief Smith, Captain Reifschneider, Firefighter Mohler and Firefighter Creer attended Active Shooter training.
- Fire Inspections Activity for October (*figures represent 10/1 to 10/30*)

	2018	2019
Commercial Building Inspected	14	1
Daycare / Schools	13	2
Fire Extinguisher Demos	1	9
Violations Found	34	3

- Department Activity for October

	2018	2019
Fire Incidents	30	28
EMS Incidents	152	157
Total PT Contacts	163	164
Carbon Monoxide Calls	4	3
Average Response Time	4 mins 2 secs	3 mins 43 secs
Average Turnout Time	37 secs	32 secs
Overlapping Calls	23.08%	26.49%
Year to Date Incidents	1,892	2,011

- Building Inspection for October

THE CITY OF
GREAT BEND

October 2018

October 2019

	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	13	4	0	4		9	7	4	6
Residential	34	18	14	9		24	11	9	8
Estimated Cost	\$1,022,383.00	\$3,350.00	\$8,900.00	\$71,170.00		\$323,232.00	\$49,790.00	\$25,300.00	\$74,872.00

- Code Enforcement
 - 36 follow ups
 - 5 closed cases
 - 3 new cases
 - 43 total cases

Police

- 10/01/2019—10/04/2019 The GBPD sponsored the Reid Interview and Interrogation training class at the Event Center.
- 10/14/2019 Chief Bailey attended & Sheriff Bellendir spoke at the GB Rotary Meeting.
- 10/15/2019 – 10/16/2019 Chief Bailey continued his training at the CPM Class at KLETC.
- 10/16/2019 GBPD assisted the GBHS with a bon fire at the Great Bend Airport.
- 10/18/2019 & 10/19/2019 GBPD assisted with security at the Rock-N-Q-on the Plains concert/ BBQ held at GB Municipal Airport.
- 10/24/2019 Chief Bailey attended the 911 monthly meeting.
- 10/24/2019 Applicant testing was held at the GBPD Range.
- 10/26/2019 GBPD officers participated in the ZOO BOO at Brit Spaugh Park and Halloween parade early Saturday morning.
- 10/30/2019 Chief Bailey attended the KIA Conference in Salina, Ks.
- 10/30/2019 Drug Take Back Day sponsored by the GBPD and DEA at GBPD.
- 10/31/2019 Halloween night went well in Great Bend, Ks.
- 10/31/2019 Several GBPD Officers attended an active Shooter Training Course in Newton Ks.

GBPD Monthly & Yearly Stats:

Criminal cases reported.: 252
 Accident cases reported.: 31
 Narcotic Violations:..: 12
 Citations Issued:.....: 142



G R E A T B E N D P O L I C E D E P A R T M E N T

2019 Year to Date Crime Statistics

January Through October

2755	2019 Year to Date	
646	Unsolved	23.45%
36	Unfounded	1.31%
53	Outside Agency Assist	1.92%
134	NA	4.86%
228	LOP	8.28%
168	County Atty-Juvenile	6.10%
323	County Atty-Adult	11.72%
343	City Atty	12.45%
80	Arrest-Juvenile	2.90%
744	Arrest-Adult	27.01%

251	January	
6	Unsolved	2.39%
0	Unfounded	0.00%
3	Outside Agency Assist	1.20%
1	NA	0.40%
39	LOP	15.54%
18	County Atty-Juvenile	7.17%
32	County Atty-Adult	12.75%
41	City Atty	16.33%
17	Arrest-Juvenile	6.77%
94	Arrest-Adult	37.45%

322	April	
15	Unsolved	4.66%
0	Unfounded	0.00%
0	Outside Agency Assist	0.00%
2	NA	13.33%
19	LOP	5.90%
31	County Atty-Juvenile	9.63%
42	County Atty-Adult	13.04%
79	City Atty	24.53%
17	Arrest-Juvenile	5.28%
117	Arrest-Adult	36.34%

289	July	
106	Unsolved	36.68%
21	Unfounded	7.27%
5	Outside Agency Assist	1.73%
9	NA	3.11%
13	LOP	4.50%
11	County Atty-Juvenile	3.81%
51	County Atty-Adult	17.65%
6	City Atty	2.08%
1	Arrest-Juvenile	0.35%
66	Arrest-Adult	22.84%

229	October	
130	Unsolved	56.77%
1	Unfounded	0.44%
2	Outside Agency Assist	0.87%
21	NA	9.17%
8	LOP	3.49%
9	County Atty-Juvenile	3.93%
18	County Atty-Adult	7.86%
1	City Atty	0.44%
0	Arrest-Juvenile	0.00%
39	Arrest-Adult	17.03%

220	February	
6	Unsolved	2.73%
0	Unfounded	0.00%
6	Outside Agency Assist	2.73%
3	NA	1.36%
34	LOP	15.45%
14	County Atty-Juvenile	6.36%
30	County Atty-Adult	13.64%
35	City Atty	15.91%
8	Arrest-Juvenile	3.64%
84	Arrest-Adult	38.18%

312	May	
96	Unsolved	30.77%
0	Unfounded	0.00%
2	Outside Agency Assist	0.64%
0	NA	0.00%
16	LOP	16.67%
34	County Atty-Juvenile	35.42%
24	County Atty-Adult	25.00%
70	City Atty	22.44%
6	Arrest-Juvenile	1.92%
64	Arrest-Adult	20.51%

324	August	
82	Unsolved	25.31%
3	Unfounded	33.33%
18	Outside Agency Assist	5.56%
48	NA	14.81%
28	LOP	8.64%
4	County Atty-Juvenile	1.23%
46	County Atty-Adult	14.20%
2	City Atty	0.62%
4	Arrest-Juvenile	1.23%
89	Arrest-Adult	27.47%

0	November	
0	Unsolved	
0	Unfounded	
0	Outside Agency Assist	
0	NA	
0	LOP	
0	County Atty-Juvenile	
0	County Atty-Adult	
0	City Atty	
0	Arrest-Juvenile	
0	Arrest-Adult	

258	March	
10	Unsolved	3.88%
0	Unfounded	0.00%
0	Outside Agency Assist	0.00%
0	NA	0.00%
46	LOP	17.83%
19	County Atty-Juvenile	7.36%
28	County Atty-Adult	14.72%

259	June	
93	Unsolved	35.91%
5	Unfounded	1.93%
5	Outside Agency Assist	1.93%
0	NA	0.00%
15	LOP	16.13%
10	County Atty-Juvenile	10.75%
14	County Atty-Adult	15.95%

291	September	
102	Unsolved	35.05%
6	Unfounded	12.50%
12	Outside Agency Assist	4.12%
50	NA	17.18%
10	LOP	3.44%
18	County Atty-Juvenile	6.19%
28	County Atty-Adult	9.68%

0	December	
0	Unsolved	
0	Unfounded	
0	Outside Agency Assist	
0	NA	
0	LOP	
0	County Atty-Juvenile	
0	County Atty-Adult	