



City Administrator's Report December 2, 2019

CVB/Community Coordinator

- Christina attended the annual Byway meeting in Salina earlier this month. Our Byway currently is looking to replace signs to keep them looking nice, the county will pay for this and we are only one of two byways out of the 12 in Kansas that are also listed as a National Byway.
- The Falcon Convention was a great success!! Christina will give more information at her report next meeting.
- This November was Explore Great Bend Month, 26 stores bought in to be part of the \$1,000 to Explore Great Bend Giveaway! The idea of this was created by the retailers to help get people to shop local during the month of November. Winners were picked after the Parade Saturday and the \$1000 Winner was Linda Shull from Great Bend, \$500 winner was Brian Shull from Great Bend and \$250 Winner was Don Williams from Valley Center!
- Despite the wind, The Home for the Holidays Festival and Parade was a great success! During the day the stores were buzzing because of the cookie contest, we sold out of the Cookie Contest boxes by NOON which has never happened. The Parade Winners included: Grand Marshal's Choice: St. John's Catholic Church, Best Theme: The Center for Counseling, Youth: Cub Scout Pack 157, Civic Group or Club: Great Bend Saddle Club, Private: Cars with SRCA Car Club, Church: St. John's Catholic Church Special thanks to all the partners for making such a great Christmas event happen for our community!
- Hopefully you noticed the new banners downtown on the poles, we included both English and Spanish and have had some issues with the wind on these, however the Public Lands department is helping maintain.
- A friendly reminder to SHOP LOCAL this holiday season! Support our local businesses and explore the great items we have right here in town!

Human Resources

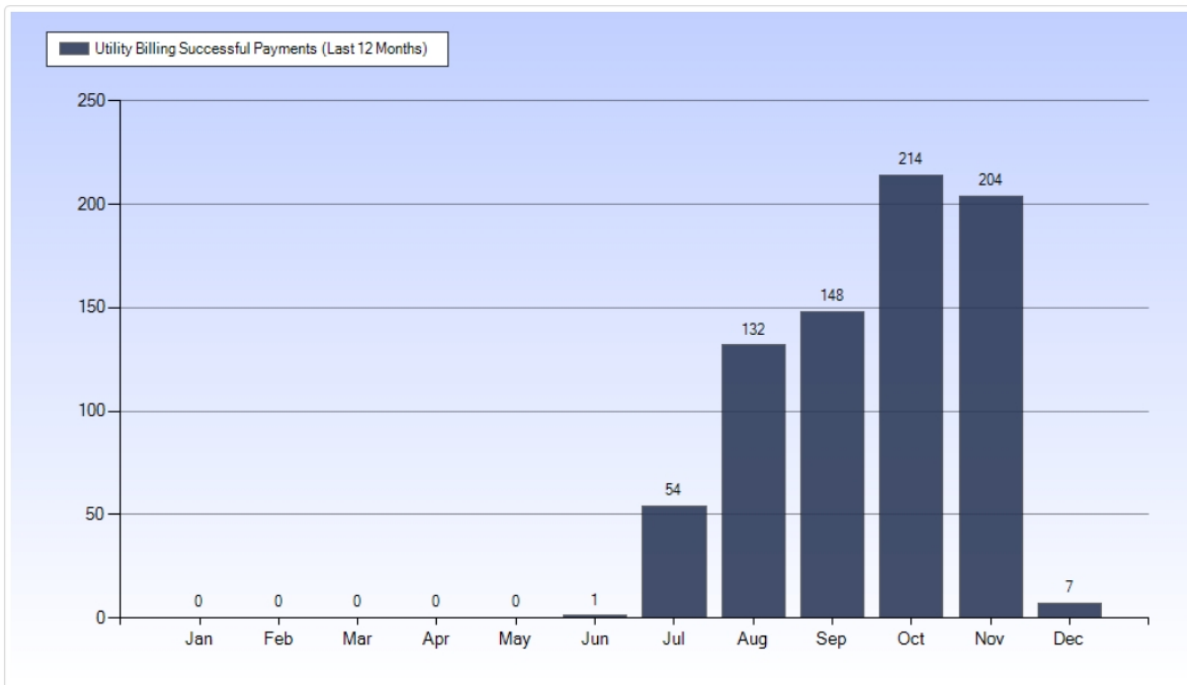
- Our annual Staff Luncheon/Service Award presentation will be Wednesday, December 4th from 11:30am to 1pm at the Events Center. Council and Mayor are invited to attend.
- We would like to welcome the following new staff members:
 - Todd Hamby- Firefighter
 - Adam Stremel – Service Person (Public Works)
- Current openings:
 - Part Time:
 - Customer Service Representative – Brit Spaugh Zoo
 - Full Time:
 - Director of Public Works
 - Police Officer (two openings)
 - Firefighter (two openings)
 - Service Person I – Public Works (Streets)
 - Service Person I – Public Lands
 - Service Person I – Public Works (Utilities, three openings; *two pending*)
 - Events Center Service Person 1 – CVB



City Clerk/Finance Report

Online Utility Payment History:

	<u>Payments</u>	<u>Credit Card Fees</u>
June	\$42.48	\$0.00
July	\$2,553.91	\$13.59
August	\$6,671.44	\$73.62
September	\$7,559.54	\$192.09
October	\$11,731.12	\$185.11
November	<u>\$8,132.07</u>	<u>\$282.04</u>
TOTAL	\$29,131.02	\$746.45



Network Administrator

- Working with Nex-tech on getting fiber to City Hall and Police Department – will tie in Fire Station 1 and Municipal Court as well
- Looking into pricing options for running fiber from Fire Station 2 back to City Hall so Fire Station 1 and 2 can be part of same network and domain
- Working on upgrading fuel pc at Public Works – newer computer with Windows 10
- Next month will look into upgrading Wi-Fi at Water Works for better coverage and for guest access
- Met with Windy Prairie to discuss updating Cemetery KIOSK to web interface – will look into terms and current contracts and pricing



- Placed new phone lines and network connections at Event Center for Economic Development office
- Continuing to upgrade pcs to Windows 10 at Police department will work on upgrading servers at Police department in November or December
- Continuing Security Awareness Training for the city

Public Lands

- Public Lands update for November 2019
- Supported 8 functions at the Event Center.
 - 4 events at the EXPO grounds.
- Eby Construction completed their portion of the bison exhibit.
 - Bison arrival planned for the spring.
- Construction on the temporary Economic Development office has been completed.
- Christmas decorations were installed with maintenance, and improvement ongoing.
- Supported the Home for the Holidays Festival & Parade.

Public Works

Property Maintenance Enforcement:

- 122 Complaints this month with 5 being citizen reported
 - 72 complaints for trash/refuse
 - 44 complaints for motor vehicles
 - 4 complaints for overgrown vegetation
 - 2 complaint for illegal dumping
 - 0 complaints for minimum standards
 - 0 complaint was investigated, and no violations were found
 - 0 complaints for graffiti
- 23 Abatement notices sent out
- 4 Abatements performed
- 94 Cases closed per citizen compliance
- 29 Motor vehicles were brought into compliance

Street Department

- Hauled wood off the Walnut Creek diversion from high water earlier this year.
- 23rd and McKinley, removed south half of 23rd at McKinley Where storm line failure had been located. Removed old corrugated line and installed new concrete pipe. Then poured road and curb.
- Assisted Wheatland Electric by suppling Arrow Board and a driver, for electric co.
- employees to change lights on 10th.
- City crew Crack sealed 24th from Harrison to Washington
- Amber Meadows asphalt roads only. Areas of Quivira, and they will be heading back up there. For this month 5040lbs of sealant has been used.



- Circle C. Paving Has been in the area since 11-9-19, between Patton and McKinley, 10th to 17th street Terrace. Only asphalt roads that need crack seal. As of 11-26-19 they have put down 20,100lbs of sealant.
- Finished mowing on Flood Control for this season.
- 23 Flashing lights reset for school breaks
- 8 Solar flashing stop signs – Rebuilt the brackets to separate the light and solar panel, for weight distribution.
- 5 Street Scape lights down town-replaced 4 bulbs and one head.
- 20 – faded street signs – Replaced 14 speed limit signs and 6 stop signs.
- 2 Painted Handicap and put up 2 Handicap signs – Front of PD and City Hall.
- 1 signal repair green led
- 2 cameras rebooted – 10th and McKinley and 10th and Grant.
- Helped hang X-mas lights
- Made 16 street signs.
- Cleaned down town for parade. Hauled 22.5 Cubic Yards of leaves and debris from down town.
- Swept some of the streets that have been crack sealed.
- Total sweepings 51.75 Cubic Yards for the month.
- Screened compost for the public
- Cleaned compost site for public use.
- 23 Blocks of alleys bladed

Utilities

- Wastewater yearly Progress

	2019	Actual	2019 Goal	% Completed	
○ Clean storm lines			2,397	25,000	10%
○ Clean sanitary lines			87,123	100,000	87%
○ manholes rehabilitated	0		10		0%

- Water yearly Progress

	2019	Actual	2019 Goal	% Completed
○ Change out fire hydrants		3	5	60%

- Projects completed
 - Valve project on Meadowlark from Harrison to Jefferson is completed.
 - Line replacement at St. Rose is scheduled for the 13th of December.
 - WATER WELLS
 - VFD's have been set to run at a set pressure instead of pressure ranges on wells #8 and wells ##9.
 - (#12) Coolidge well is down until Rosencrantz can inspect the pump.
 - WATER DISTRIBUTION
 - 2 main Leaks
 - Prepped and poured concrete at 3 locations



- Replaced 3" gate valve at 23rd and Jefferson
 - 13 Service Leaks
 - 2 Hydrant Repairs
- STORMWATER
 - Cleaned 0 feet due to cleaners being down. They are fixed now.
- SANITARY SEWERS
 - Cleaned 0 feet due to cleaners being down. They are fixed now.
- WASTEWATER PLANT
 - Monthly report to KDHE
 - Effluent sensor circuit boards were damaged by a power surge and will be replaced.
 - Pretreatment
- Locates
 - 259

Engineering:

- FY 2019 CCLIP Resurfacing US-56 (10th) from Hickory to 1300' west of Kiowa
 - Construction complete. Working on KDOT Project Closeout Documentation.
- 10th and Grant Intersection
 - KDOT project Final walkthrough complete. Punch list issued to the contractor.
- Crest Theatre HVAC Improvements
 - Construction ongoing.
- City Standard Specifications and Details
 - PEC to prepare final specifications and standard details based on comments received at the review meeting.
- Hospital Waterline Adjustment
 - Line stop to be utilized
 - Installation expected December 13.
- KDOT Cost Share - US-56 & NHRA
 - PEC to schedule scoping meeting and develop engineering agreement with City staff in November.

Fire/EMS/Inspection/Code Enforcement

- Chief McCormick, Chief Bailey and Randy Keasling presented their final Capstone Project for the CPM Course.
- Several employees attended the Active Shooter training in Newton.
- Chief McCormick attended the bi-monthly MERGe meeting.
- Chief McCormick attended the ESF8 meeting.
- Inspector Burns attended a Plumbing and Mechanical class put on by Darrell Boger.
- Deputy Chief Smith attended the Swift Water Rescue for Animals training.
- Chief McCormick attended Clara Barton Hospital's Paramedicine meeting.
- Chief McCormick attended the Rural Water District #2 meeting.
- Inspector Burns attended the Planning Commission Meeting.
- The Great Bend Fire Department served approximately 850 individuals at their annual Spaghetti Feed.

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- Fire Inspections Activity for November *(figures represent 11/1 to 11/25)*

	2018	2019
Commercial Building Inspected	7	33
Daycare / Schools	6	15
Fire Extinguisher Demos	1	0
Violations Found	18	53

- Department Activity for November *(figures represent 11/1 to 11/25)*

	2018	2019
Fire Incidents	24	20
EMS Incidents	139	130
Total PT Contacts	153	143
Carbon Monoxide Calls	0	0
Average Response Time	4 mins 47 secs	4 mins 52 secs
Average Turnout Time	37 secs	38 secs
Overlapping Calls	18.04%	15.03%
Year to Date Incidents	2,034	2,161

- Building Inspection for November *(figures represent 11/1 to 11/25)*

	November 2018					November 2019			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	8	4	0	2	8	0	3	2	
Residential	17	11	7	7	24	8	5	6	
Estimated Cost	\$1,831,769.00	\$1,900.00	\$3,600.00	\$54,063.00	\$353,393.00	\$1,200.00	\$13,825.00	\$47,270.00	

- Code Enforcement
 - 33 follow ups
 - 5 closed cases
 - 7 new cases
 - 45 total cases

Police

- Beginning Nov 1st through Nov 30, GBPD Officer participated in a No Shave November. No Shave November is a way for men to show support for men who have gone through cancer; either for those going through treatment or those on the wellness side. Each officer participating donated \$20.00 to the United Way or to BTSO Sgt. David Smith fund.
- 11/01/2019 GBPD Officer Matthew Adams graduated KLETC. Officer Adams will begin his full time Patrol duties on Sgt. Bill Paden's watch on 11/04/2019.
- On 11/01/2019 & 11/02/2019 Several GBPD Officers attended Active Shooter Training in Newton, Ks along with GBFD EMS.
- On 11/04/2019 Chief Bailey attended the CAPE (Child Abuse Prevention Education) meeting.
- 11/05/2019 – 11/08/2019 GBPD rifle qualifications training was held for all the departments certified personnel.
- FYI.....Ordered 50 City of Great Bend Mini Utility Truck License Plate Tags.
 - Completed City Application forms & procedures etc. to purchase City tags.



- GBPD held promotional testing for the rank of Corporal.
- Officer Paul Lovett was promoted to the rank of Corporal and will begin working with Sgt. DeYoung and his shift.
- 11/07/2019 Chief Bailey attended the Sheriffs/Police Chiefs meeting in Hoisington, Ks.
- 11/10/2019-11/11/2019 Officer Jazmine Bell assisted the BTSO in transporting a female prisoner from Los Angeles, California back to Great Bend, Ks to face felony Charges in a GBPD criminal investigation. All expenses were paid for by BTSO.
- 11/13/2019 Chief Bailey met with Domestic Violence Director JoAnn Wondra to discuss future work planning of our departments.
- 11/14/2019-11/15/2019 Chief Bailey attended the LELA/CPM Class and graduated the Certified Public Manager Course through LELA at KLETC.
- GBPD Staff Representative attended the Barton County 911 sub-committee meeting ref. 800 mhz radios.
- 11/26/2019 Bob Suelter, Chief Bailey attended a meeting concerning the possibility of BTSO taking credit/debit cards as bond.

- GBPD Monthly & Yearly Stats:
 - Criminal cases reported.: 244
 - Accident cases reported.: 34
 - Narcotic Violations:.....: 02
 - Citations Issued:.....: 90



GREAT BEND POLICE DEPARTMENT

2019 Year to Date Crime Statistics

January Through November

292 9	2019 Year to Date	
776	Unsolved	26.49%
37	Unfounded	1.26%
72	Outside Agency Assist	2.46%
175	NA	5.97%
206	LOP	7.03%
182	County Atty-Juvenile	6.21%
319	County Atty-Adult	10.89%
318	City Atty	10.86%
74	Arrest-Juvenile	2.53%
770	Arrest-Adult	26.29%

252	January	
45	Unsolved	17.86%
1	Unfounded	0.40%
18	Outside Agency Assist	7.14%
37	NA	14.68%
10	LOP	3.97%
23	County Atty-Juvenile	9.13%
20	County Atty-Adult	7.94%
5	City Atty	1.98%
8	Arrest-Juvenile	3.17%
85	Arrest-Adult	33.73%

32 2	April	
15	Unsolved	4.66%
0	Unfounded	0.00%
0	Outside Agency Assist	0.00%
2	NA	13.33%
19	LOP	5.90%
31	County Atty-Juvenile	9.63%
42	County Atty-Adult	13.04%
79	City Atty	24.53%
17	Arrest-Juvenile	5.28%
11	Arrest-Adult	36.34%

28 8	July	
10	Unsolved	36.46%
21	Unfounded	7.29%
5	Outside Agency Assist	1.74%
9	NA	3.13%
13	LOP	4.51%
11	County Atty-Juvenile	3.82%
51	County Atty-Adult	17.71%
6	City Atty	2.08%
1	Arrest-Juvenile	0.35%
66	Arrest-Adult	22.92%

23 3	October	
58	Unsolved	24.89%
1	Unfounded	0.43%
4	Outside Agency Assist	1.72%
26	NA	11.16%
13	LOP	5.58%
18	County Atty-Juvenile	7.73%
25	County Atty-Adult	10.73%
12	City Atty	5.15%
3	Arrest-Juvenile	1.29%
73	Arrest-Adult	31.33%

221	February	
7	Unsolved	3.17%
0	Unfounded	0.00%

31 2	May	
96	Unsolved	30.77%
0	Unfounded	0.00%

32 4	August	
82	Unsolved	25.31%
3	Unfounded	33.33%

17 8	November	
17	Unsolved	96.63%
0	Unfounded	0.00%

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6	Outside Agency Assist	2.71%	2	Outside Agency Assist	0.64%	18	Outside Agency Assist	5.56%	2	Outside Agency Assist	1.12%
3	NA	1.36%	0	NA	0.00%	48	NA	14.81%	0	NA	0.00%
34	LOP	15.38%	16	LOP	16.67%	28	LOP	8.64%	2	LOP	1.12%
14	County Atty-Juvenile	6.33%	34	County Atty-Juvenile	35.42%	4	County Atty-Juvenile	1.23%	0	County Atty-Juvenile	0.00%
30	County Atty-Adult	13.57%	24	County Atty-Adult	25.00%	46	County Atty-Adult	14.20%	1	County Atty-Adult	0.56%
35	City Atty	15.84%	70	City Atty	22.44%	2	City Atty	0.62%	0	City Atty	0.00%
8	Arrest-Juvenile	3.62%	6	Arrest-Juvenile	1.92%	4	Arrest-Juvenile	1.23%	0	Arrest-Juvenile	0.00%
84	Arrest-Adult	38.01%	64	Arrest-Adult	20.51%	89	Arrest-Adult	27.47%	1	Arrest-Adult	0.56%
258	March		259	June		282	September		0	December	
10	Unsolved	3.88%	93	Unsolved	35.91%	93	Unsolved	32.98%	0	Unsolved	
0	Undounded	0.00%	5	Unfounded	1.93%	6	Unfounded	12.50%	0	Unfounded	
0	Outside Agency Assist	0.00%	5	Outside Agency Assist	1.93%	12	Outside Agency Assist	4.26%	0	Outside Agency Assist	
0	NA	0.00%	0	NA	0.00%	50	NA	17.73%	0	NA	
46	LOP	17.83%	15	LOP	16.13%	10	LOP	3.55%	0	LOP	
19	County Atty-Juvenile	7.36%	10	County Atty-Juvenile	10.75%	18	County Atty-Juvenile	6.38%	0	County Atty-Juvenile	
38	County Atty-Adult	14.73%	14	County Atty-Adult	15.05%	28	County Atty-Adult	9.93%	0	County Atty-Adult	
50	City Atty	19.38%	58	City Atty	22.39%	1	City Atty	0.35%	0	City Atty	
19	Arrest-Juvenile	7.36%	5	Arrest-Juvenile	1.93%	3	Arrest-Juvenile	1.06%	0	Arrest-Juvenile	
76	Arrest-Adult	29.46%	54	Arrest-Adult	20.85%	61	Arrest-Adult	21.63%	0	Arrest-Adult	