



City Administrator's Report February 3, 2020

CVB/Community Coordinator

- The Cabin Fever Reliever Sale went over well in Great Bend on Jan. 18th. Several stores reported an increase in traffic. We look forward to growing this event for local retailers in the future.
- The I heart GB promotion will be going through the month of February, this year we are picking smaller winners each week to really show their love and then the GRAND PRIZE winner will be drawn Feb. 24th live on Facebook at Explore Great Bend!
- Christina gave speeches on the Importance of Tourism, Hospitality, Public Relations and Customer Service to five different classes at Great Bend High on Jan. 30th.
- A group of Barton County organizers will be putting together a list of events and activities to help celebrate the Santa Fe Trail's 200th Anniversary. This is part of a regional group that will help celebrate in 2021!
- We are still looking for individuals to help bring back a more festival version of the Miss Barton County pageant, anyone interested needs to contact Christina ASAP.

Human Resources

- **We would like to welcome the following new staff members:**
 - Kevin Norton – Police Officer
 - Steven Griffith – Service Person I (Utilities) Public Works
 - Schyler Cook – Firefighter/EMT
 - Aaron Munsch – Service Person I (Streets) Public Works
- **Current openings:**
 - **Part Time:**
 - Maintenance – Public Lands (Brit Spaugh Zoo)
 - Life Guards– Public Lands
 - **Full Time:**
 - Customer Service II Representative – Front Door
 - Director of Public Works
 - Police Officer (two openings)
 - Firefighter
 - Service Person I – Public Lands
 - Service Person I - Utilities

Network Administrator

- Completing fiber connectivity for Crest and having an ethernet cable ran to HVAC system on Wednesday January 29th
- Completing logins for Fire Station employees and then will be changing passwords the week of February 10th
- Working with P&S security on a quote on upgrading door software so we can complete upgrade of servers for Police Department
- Signed off on Laserfiche and will be implementing the week of March 3rd



- Continuing to work on Pontem database pull and clean up entries so we can provide to Windy Prairie to move forward on online KIOSK and Cemetery database
- Worked on mixer settings for sound in council chambers, have setup new speakers and have ordered cameras to implement better video solution the week of February 10th
- Working on Disaster Recover and Business Continuity Plan to review with department heads to implement with Emergency Operations Plan
- Continuing Security Awareness Training for the city

Public Lands

- Supported 8 functions at the Event Center and 3 events at the EXPO grounds
- Remodeled an office at the front door for new Utility Supervisor.
- Remodeling at the Raptor Center has begun.
- Seasonal maintenance on our facilities and equipment is ongoing

Public Works

Property Maintenance Enforcement:

- Complaints this month with 8 being citizen reported
 - 64 complaints for trash/refuse
 - 49 complaints for motor vehicles
 - 0 complaints for overgrown vegetation
 - 2 complaint for illegal dumping
 - 0 complaints for minimum standards
 - 1 complaint was investigated, and no violations were found
 - 0 complaints for graffiti
- 12 Abatement notices sent out
- 0 Abatements performed
- 71 Cases closed per citizen compliance
- 37 Motor vehicles were brought into compliance

Street Department

- Filled Burn area at the compost site for next burn.
- Turned compost windrows.
- Repaired cable on flood control west of Washington entrance from criminal damage.
- Removed trees from ditch on 3rd street for future ditch repairs.
- Hauled trash and other debris to landfill from illegal dumping at compost site.
- Hauled material up to windrows from citizens unload area at compost site.
- Streets Bladed 119 Blocks.
- 106.75 cubic Yards of material swept up.
- 1-16-20 to 1-17-20 Salt and sand used 39 cubic yards.
- 1-28-20 Salt and sand used 4.5 Cubic Yards.
- 10 Blocks of alleys bladed



- Replaced ADA walk button at Broadway and Main.
- Replaced faded signs around 5 schools total 27 signs.
- Reboot cameras 10th and 96 HWY South Bound.
- Reboot cameras 10th and McKinley West Bound and repaired cameras shield.
- Replaced 1 red led traffic light.

Engineering

- Crest Theatre HVAC Improvements
 - Project completed
- City Standard Specifications and Details
 - Awaiting final approval from KDHE.
- KDOT Cost Share - US-56 Pavement Surfacing Improvements
 - PEC to develop engineering agreement with City staff.
- KDOT Cost Share - NHRA Dragstrip Paving Improvements
 - PEC to develop engineering agreement with City staff.
- Storm and Sanitary Sewer Emergency Repair
 - Mayer Services to televise lines mid-January.
- Emergency Levee Repairs
 - City authorized PEC to proceed with preparing DWR Floodplain Fill permit and necessary supporting documents

Utilities

- Wastewater yearly Progress

	2020 Actual	2020 Goal	% Completed
○ Clean storm lines	0	25,000	0%
○ Clean sanitary lines	7710	100,000	7%
○ manholes rehabilitated	0	10	0%

- Water yearly Progress

	2020 Actual	2020 Goal	% Completed
○ Change out fire hydrants	1	5	60%

- Projects in Motion
 - Water use summary report
 - Underground storage tank report
 - 503 report
- Projects completed
 - WATER WELLS
 - Kansas Well is back up and running after being down due to check valve replacement.
 - (#12) Coolidge well is down. The pump and motor are ready to be installed as soon as the weather cooperates.
 - WATER DISTRIBUTION
 - 5 main Leaks
 - Prepped and poured concrete at 4 locations

- Installed 1 new service.
 - Replaced 1 service.
 - 11 meters replaced.
 - Service Leaks
 - 1 Hydrant Replacement
- STORMWATER
 - Cleaned 0 feet.
- SANITARY SEWERS
 - Cleaned 7710 feet.
- WASTEWATER PLANT
 - Monthly report to KDHE
 - Effluent sensor circuit boards have been replaced.
 - Pretreatment inspections have been completed.
- Locates
 - 150

Fire/EMS/Inspection/Code Enforcement

Fire/EMS/Inspection/Code Enforcement

- Seven GDFD personnel began the AEMT class.
- Deputy Chief Smith attended the monthly CPM class.
- Chief McCormick attended the Barton County Q & I meeting.
- Chief McCormick attended the KSIAAI Board Meeting and the Force Meeting.
- The BOCTEA & Building Boards met to discuss and vote on proposed code updates.
- Chief McCormick attended the Paramedicine Meeting with Clara Barton Hospital.
- Inspector Orth assisted with America's Promise.
- Chief McCormick attended the Region III EMS Council Meeting.
- Chief McCormick attended the Trauma Council meeting with Clara Barton Hospital.
- Chief McCormick participated in a teleconference for the Merge Meeting.
- Chief McCormick and Deputy Chief Smith attended the Task Force 5 Chief's Meeting.
- Chief McCormick, Deputy Chief Smith and Chief Bailey met with Motorola to discuss 800 radio options.
- The annual Township Meeting was held.
- Fire Inspections Activity for January

	2019	2020
Commercial Building Inspected	36	53
Daycare / Schools	2	4
Fire Extinguisher Demos	n/a	n/a
Violations Found	46	61

- Department Activity for January

	2019	2020
Fire Incidents	29	18
EMS Incidents	161	153
Total PT Contacts	167	170
Carbon Monoxide Calls	3	1

THE CITY OF
GREAT BEND

Average Response Time	4 mins. 10 secs.	4 mins. 19 secs.
Average Turnout Time	40 secs.	29 secs.
Overlapping Calls	18.72%	9.36%
Year to Date Incidents	167	170

- Building Inspection for January (*figures reflect 1/1 to 1/30*)

	January 2019					January 2020			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	5	3	2	2		2	2	2	5
Residential	16	11	4	3		12	8	7	7
Estimated Cost	\$337,795.00	\$5,800.00	\$4,000.00	\$27,958.00		\$44,665.00	\$10,000.00	\$24,304.00	\$66,615.00

- Code Enforcement
 - 43 follow ups
 - 6 closed cases
 - 7 new cases
 - 44 total cases

Police

- On 01/06/2020 Chief Bailey attend the CAPE Meeting at GB Middle school.
- Chief Bailey & Capt. Bieberle attended a job fair at the Front Door 01/09/2020 3-5 for possible applicants.
- On 01/14 & 15/ 2020 GBPD sponsored Special Assistant U.S. Attorney Collin Wood to instruct an 8- hour course on Search & Seizure and Asset Forfeiture at the Event Center. The same course was instructed each day. GBPD and area Law Enforcement Officers were invited to attend. The training was mandatory for GBPD officers.
- 01/27/2020-01/30/2020 School Resource Officers treated 5th grade DARE Students to their Fun Day.
- 01/30/2020 Applicant testing was held. GBPD tested 6 applicants on that date.
- FYI... as of 01/29/2020 only one UTV has come in to purchase a City of Great Bend UTV tag. This UTV did not pass inspection and was denied. FYI.
- 01/28/2020 -01/30/2020 Cpl. Paul Lovett attend and completed Field Training Officer School. GBPD uses its Corporal positions as Certified Training Officers for new recruits. This training will certify Cpl. Lovett as a Field Training Officer.
- 01/31/2020 Lt. Settle to give a security assessment training at the Child Advocacy Center.
- GBPD Monthly & Yearly stats:
 - Criminal cases reported.: 259
 - Accident cases reported.: 24
 - Narcotic Violations.....: 10
 - Citations Issued:.....: 134
 - K-9 Use:.....: 06



- Arrest Warrants served: 38



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through January

1/28/2020

235	2019 Year to Date	
89	Unsolved	37.9%
0	Unfounded	0.0%
13	Outside Agency Assist	5.5%
24	NA	10.2%
4	LOP	1.7%
9	County Atty-Juvenile	3.8%
6	County Atty-Adult	2.6%
9	City Atty	3.8%
7	Arrest-Juvenile	3.0%
74	Arrest-Adult	31.5%

235	January		0	April		0	July		0	October	
89	Unsolved	37.9%		Unsolved	0.0%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%
13	Outside Agency Assist	5.5%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
24	NA	10.2%		NA	0.0%		NA	0.0%		NA	0.0%
4	LOP	1.7%		LOP	0.0%		LOP	0.0%		LOP	0.0%
9	County Atty-Juvenile	3.8%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
6	County Atty-Adult	2.6%		County Atty-Adult	0.0%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
9	City Atty	3.8%		City Atty	0.0%		City Atty	0.0%		City Atty	0.0%
7	Arrest-Juvenile	3.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
74	Arrest-Adult	31.5%		Arrest-Adult	0.0%		Arrest-Adult	0.0%		Arrest-Adult	0.0%
0	February		0	May		0	August		0	November	
	Unsolved	0.0%		Unsolved	0.0%		Unsolved	0.0%		Unsolved	0.0%
	Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%
	Outside Agency Assist	0.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
	NA	0.0%		NA	0.0%		NA	0.0%		NA	0.0%
	LOP	0.0%		LOP	0.0%		LOP	0.0%		LOP	0.0%
	County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%		County Atty-Adult	0.0%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
	City Atty	0.0%		City Atty	0.0%		City Atty	0.0%		City Atty	0.0%
	Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%		Arrest-Adult	0.0%		Arrest-Adult	0.0%		Arrest-Adult	0.0%



0			0			0			0		
March			June			September			December		
Unsolved	0.0%		Unsolved	0.0%		Unsolved	0.0%		Unsolved	0.0%	
Undounded	0.0%		Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%	
Outside Agency Assist	0.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%	
NA	0.0%		NA	0.0%		NA	0.0%		NA	0.0%	
LOP	0.0%		LOP	0.0%		LOP	0.0%		LOP	0.0%	
County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%	
County Atty-Adult	0.0%		County Atty-Adult	0.0%		County Atty-Adult	0.0%		County Atty-Adult	0.0%	
City Atty	0.0%		City Atty	0.0%		City Atty	0.0%		City Atty	0.0%	
Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%	
Arrest-Adult	0.0%		Arrest-Adult	0.0%		Arrest-Adult	0.0%		Arrest-Adult	0.0%	