



## City Administrator's Report April 6, 2020

### CVB/Community Coordinator

- CVB meeting took place March 20<sup>th</sup>, several updates for the tourism world were made, we are very concerned with the COVID-19 plans and cancelations of ball tournaments and all travel for this typically busy time of year.
- The Regional June Jaunt committee is determining best plans for the 2020 festival. Nothing has been decided at this time but the committee is coordinating with local health departments and local information.
- The local retail stores and restaurants are working hard to stay afloat and trying new things as new development occur.
- Christina and staff are trying to find new creative ways to keep the community engaged and supportive. #lovegbks and #gbpride campaigns are still very strong. Please continue to share ideas and events that are developed.
- Christina and staff are working hard to keep the community updated with City's latest information concerning Press Releases, Social Media and overall information with COVID-19.
- The Retail meeting will be held April 8<sup>th</sup> at 8:30am via Zoom, this is the group that helps direct our Community Coordinator for retail focused events, marketing, in partnership with the city.

### Human Resources

- We would like to welcome the following new staff members:
  - Selena Fabela – Customer Service Rep. II, Front Door
- Current openings:
  - Part Time:
    - Lifeguards – Public Lands
  - Full Time:
    - City Engineer
    - Police Officer (three openings)
    - Firefighter
    - Service Person I – Utilities
- The following positions are open but will not be filled at this time:
  - Service Person I – Public Lands
  - Visitor Service Representative – CVB
  - Utilities Supervisor – Public Works

### Network Administrator

- Completed running cable and connecting switches for Sport Complex
- Established logins/passwords for Fire Station employees (working through some program issues)
- Upgraded door software for police department – testing door software after upgrade



- Started training for Laserfiche and working on templates and permissions to begin scanning
- CIC was unable to provide a cemetery portal. So we are moving forward with Pontem.
- Continuing to work on Disaster Recover and Business Continuity Plan to implement with Emergency Operations Plan for City
- Continuing Security Awareness Training for the city
- Working on remote setup for users to be able to work from home if needed
- Working on phone programming to forward certain lines if needing to continue calls from home
- Working with Christina to test Zoom and Facebook live for streaming council meetings

## **Public Lands**

- Dale Henning, Ashley Burdick, and Alex Crawford attended online supervisory training.
- The new aquarium room was completed.
- Two of the grizzly bears received their annual physicals.
- Arrival of the bison from Wichita has been delayed.
- Remodeling of Public Lands office was completed.
- Concession stand restrooms at vets are being painted and updated.
- Spring clean-up on all facilities are ongoing.
- Lifeguard, CPR, First Aid, and AED training was attended by pool staff.
- Seal coat, and final painting at the airport is scheduled for the first week in May.
- Spraying and fertilizing has begun.

## **Public Works**

### **Property Maintenance Enforcement:**

- Complaints this month with 3 being citizen reported
  - 71 complaints for trash/refuse
  - 24 complaints for motor vehicles
  - 0 complaints for overgrown vegetation
  - 4 complaint for illegal dumping
  - 1 complaint for minimum standards
  - 1 complaint was investigated, and no violations were found
  - 0 complaints for graffiti
- 19 Abatement notices sent out
- 1 Abatements performed
- 80 Cases closed per citizen compliance
- 22 Motor vehicles were brought into compliance

### **Street Department**

- Milled asphalt at airport
- Repaired collapsed concrete in alley North of 10<sup>th</sup> between Kansas and Baker
- Turned off the school lights for the year
- Compost site cleanup moved material to windrows from the public side
- Screened 500 cubic yards of street sweepings



- Patched 83 blocks at a total of 220 potholes
- Swept 166 cubic yards of material
- 32 blocks of Alleys bladed
- 23 blocks of Streets bladed
- Cleaned 101 catch basins, 725 feet, 9 1-ton truck loads
- Began 12<sup>th</sup>/Adams repair of utility cut. Curb and gutter on the south side of the intersection that will include handicap ramps.
- Began work on the ditch at 3<sup>rd</sup> and Kiowa to improve drainage off of 3<sup>rd</sup> street.
- Locating storm culverts on Main, North of 24<sup>th</sup>
- 10<sup>th</sup> and Stone repair of storm sewer lid collapse

**Engineering**

- Worked on permit for Approach with Frost Construction at 1111 Warner Road and Inspected
- Worked on permit for fiber optics with Dreiling Construction for AT&T at 18<sup>th</sup> and Washington
- Worked with Stutzman’s on stationary wooden fence radius at the alley and concerns about crosswalk on alley.
- Attended Kansas Dam Safety Conference 2020 at Topeka.
- Worked on Shooting grade at 24<sup>th</sup> Street to south of Oakmont on Ditch and culverts.
- Working with OZARK laser Dustin on setting up the Antenna on City Building end of this month or 1<sup>st</sup> Week of April
- Worked on 10<sup>th</sup> & Stone main storm line collapse.

**Utilities**

- Wastewater yearly Progress

	2020 Actual	2020 Goal	% Completed
○ Clean storm lines	11,885	25,000	47%
○ Clean sanitary lines	25,340	100,000	25%
○ manholes rehabilitated	0	10	0%

- Water yearly Progress

	2020 Actual	2020 Goal	% Completed
○ Change out fire hydrants	1	5	60%

- Projects in Motion

- Manhole rehab on Quail Creek
- Underground storage tank report
- Abandoning sewer line in alley from 11<sup>th</sup> to 12<sup>th</sup> between Stone/Williams

- Projects completed

- WATER WELLS
  - Nothing of significance at this time
- WATER DISTRIBUTION
  - 18 service and main Leaks
  - 6 meters replaced.
  - Hydrant Repairs
- STORMWATER

- Cleaned 9210 feet.
  - SANITARY SEWERS
    - Cleaned 14,214 feet.
  - WASTEWATER PLANT
    - Monthly report to KDHE
    - Electrical remodel for plant office completed.
    - Repaired 1 manhole cap on Kiowa
- Locates
  - 302

## Fire/EMS/Inspection/Code Enforcement

### Fire/EMS/Inspection/Code Enforcement

- Building Inspector Logan Burns attended a weeklong conference hosted by the Colorado Chapter of the International Code Council.
- Seven firefighters within the department continued working on their AEMT education.
- Department personnel attended the annual Storm Fury on the Plains presentation.
- Chief McCormick attended the monthly County Q&I Meeting at Clara Barton Hospital.
- Code Enforcement Officer Stuart Baker has been reassigned to monitor the COVID-19 information hotline. He is also working as our Logistics Officer for obtaining the needed supplies for the City for the COVID-19 response.
- Fire personnel have been reviewing our Infection Control Policy and they have been actively disinfecting our facilities.
- Chief McCormick and Deputy Chief Smith are participating daily in Federal, State and local meetings in an effort to stay up to date on the rapidly changing COVID-19 pandemic and to prepare in case of a local outbreak.
- Fire Inspections Activity for March

	2019	2020
<b>Commercial Building Inspected</b>	<b>48</b>	<b>40</b>
<b>Daycare / Schools</b>	<b>0</b>	<b>2</b>
<b>Fire Extinguisher Demos</b>	<b>1</b>	<b>0</b>
<b>Violations Found</b>	<b>52</b>	<b>43</b>

- Department Activity for March

	2019	2020
<b>Fire Incidents</b>	<b>22</b>	<b>27</b>
<b>EMS Incidents</b>	<b>174</b>	<b>160</b>
<b>Total PT Contacts</b>	<b>196</b>	<b>187</b>
<b>Carbon Monoxide Calls</b>	<b>1</b>	<b>1</b>
<b>Average Response Time</b>	<b>4 mins. 15 secs.</b>	<b>3 mins. 54 secs.</b>
<b>Average Turnout Time</b>	<b>3 mins. 51 secs.</b>	<b>23 secs.</b>
<b>Overlapping Calls</b>	<b>18.88%</b>	<b>18.72%</b>
<b>Year to Date Incidents</b>	<b>565</b>	<b>584</b>

- Building Inspection for March

March 2019



March 2020



	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	7	3	5	5		11	3	7	0
Residential	21	4	11	3		24	10	5	3
Estimated Cost	\$693,086.00	\$35,850.00	\$13,000.00	\$106,289.00		\$427,308.00	\$132,240.00	\$17,600.00	\$16,758.00

- Code Enforcement
  - 19 follow ups
  - 2 closed cases
  - 4 new cases
  - 42 total cases

## Police

- 03/05/20 Chief Bailey hosted the Barton County Chiefs meeting at the Front door.
- 03/10/2020-03-13/2020 all GBPD officers participated in Firearms Training at the GBPD Range.
- 03/10/-03/12/2020 Det. Joel Hamlin and K-9 Officer Amber Allen attended Kansas Narcotics Officers Association (KNOA) training.
- SRO Paul Millard and SRO Ethan Thomas held DARE graduation at the Event Center. 210 students graduated the DARE program.
- On 03/13/2020 KLETC shut down training operations due to the Coronavirus. Officer Amber Kai and Officer Kevin Norton then returned to GBPD to resume their training with their GBPD Training Officers.
- Do to the Coronavirus threat Officer Taylor Reed and Officer Matthew Barker were unable to attend a De-escalation Class at KLETC.
- Do to the Coronavirus threat Officer Taylor Reed was unable to attended search & seizure, traffic stops & Narcotic investigations training in Wichita, Ks.
- During the month of March GBPD along with other city departments began preparations for the Coronavirus outbreak. This included education on the illness, safety precautions, specific methods on handling everyday call load, health supplies etc.
- 03/20/2020 City of Great Bend sold its first UTV tag.
- 03/30/2020 New employee RYAN HANHARDT began working with GBPD as a Police Officer 1. Hanhardt will receive 13 weeks of training with the GBPD and 14 weeks of training at KLETC.
- 03/30/2020 City Shops began work to install radar speed signs east of Riley School (for west bound traffic) and on north Main near 31<sup>st</sup> and Main ( for South Bound Traffic). Completion date for activation of the signs is unknown at this time.
- FYI GBPD officers and employees have received PPE (Person Protection Equipment) in reference to the Coronavirus Pandemic. Protocol for how to wear the facemasks was also supplied. Officers and Employees are encouraged to wear PPE when ever they feel it is necessary. PPE is mandatory in some situations.
- **March 01to31-2020 Patrol Division stats:**
  - Total Cases Reported : 208
  - Criminal cases reported: 180
  - Accident cases reported: 28
  - Narcotic Violations:.... 05
  - Citations Issued:..... 127

THE CITY OF  
**GREAT BEND**





# GREAT BEND POLICE DEPARTMENT

## 2020 Year to Date Crime Statistics

January Through January

1/28/2020

650 2019 Year to Date		
192	Unsolved	29.5%
0	Unfounded	0.0%
40	Outside Agency Assist	6.2%
60	NA	9.2%
26	LOP	4.0%
29	County Atty-Juvenile	4.5%
15	County Atty-Adult	2.3%
23	City Atty	3.5%
35	Arrest-Juvenile	5.4%
203	Arrest-Adult	31.2%

261 January		
93	Unsolved	35.6%
0	Unfounded	0.0%
16	Outside Agency Assist	6.1%
27	NA	10.3%
5	LOP	1.9%
11	County Atty-Juvenile	4.2%
6	County Atty-Adult	2.3%
10	City Atty	3.8%
11	Arrest-Juvenile	4.2%
82	Arrest-Adult	31.4%

0 April		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

0 July		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

0 October		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

181 February		
37	Unsolved	20.4%
0	Unfounded	0.0%
18	Outside Agency Assist	9.9%
17	NA	9.4%
4	LOP	2.2%
10	County Atty-Juvenile	5.5%
6	County Atty-Adult	3.3%
4	City Atty	2.2%
11	Arrest-Juvenile	6.1%
74	Arrest-Adult	40.9%

0 May		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

0 August		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

0 November		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%



208			0			0			0		
March			June			September			December		
62	Unsolved	29.8%		Unsolved	0.0%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%
6	Outside Agency Assist	2.9%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
16	NA	7.7%		NA	0.0%		NA	0.0%		NA	0.0%
17	LOP	8.2%		LOP	0.0%		LOP	0.0%		LOP	0.0%
8	County Atty-Juvenile	3.8%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
3	County Atty-Adult	1.4%		County Atty-Adult	0.0%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
9	City Atty	4.3%		City Atty	0.0%		City Atty	0.0%		City Atty	0.0%
13	Arrest-Juvenile	6.3%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
47	Arrest-Adult	22.6%		Arrest-Adult	0.0%		Arrest-Adult	0.0%		Arrest-Adult	0.0%