



City Administrator's Report May 4, 2020

CVB/Community Coordinator

- The Events Center logo was put up on the Events Center this month, this was paid for out of 2019 Transient Guest Tax Funds
- Christina has been attending weekly webinars with Kansas Tourism and changes of COVID on Tourism industry.
- Christina assisted with first ever Kendal's Koffee in Spanish, the Hispanic Community has been very appreciative, and Kendal received statewide recognition for his efforts for our City.
- Christina is part of the Kansas Post Rock Coalition for our region and we have been seeking limestone buildings and structures in our area to add to the designation "sightseeing" list.
- CVB staff is also still working with Rice, McPherson & Barton Counties for the 2021 Santa Fe Trail 200th Anniversary. Staff helped create a rack card and the website is almost ready to launch.
- June Jaunt was cancelled in 2020, and plans are still coming along for August 8th for Party in the Park, we will keep watch with current status to see if festivals will be allowed at that point.
- July 3rd fireworks will be at Great Bend Expo Complex, we will still hold the event with safe social distancing rules in effect. As well as the Summer Sidewalk Sale in July, we are still determining if the City-Wide Garage sale should take place in July.

Human Resources

- We would like to welcome the following new staff members:
- Ryan Hanhardt – Police Officer Current openings:
 - Part Time:
 - Lifeguards (must be 15 years of age) – Public Lands
 - Full Time:
 - City Engineer
 - Police Officer (three openings)
 - Firefighter
 - Service Person I – Utilities (3 openings, 2 pending)
 - Service Person 1 – Public Lands (Cemetery)
- The following positions are open but will not be filled at this time:
 - Service Person I – Public Lands
 - Visitor Service Representative – CVB
 - Utilities Supervisor – Public Works

Network Administrator

- Moved some connections around for social distancing at Front Door
- Replaced Captain's pc at Fire Station 1 – looking into replacing dispatch pc as well
- Upgraded door software for police department to cloud version – currently waiting on Isonas and P&S security to complete firmware update



- Have begun scanning using Laserfiche at City Hall - working on logins for users to begin able to search documents that are scanned
- Completed update for Pontem software and working towards online migration - replacing computer for Cemetery Kiosk as part of the process.
- Completed setup for GIS reference station for Street Department - vendor sending GG04 equipment to begin getting field data
- Ran a vulnerability scan for open ports and passed with no issues found
- Having Randy (HR) review Disaster Recovery Plan and will then revise and present to staff for further review
- Continuing remote setup for users to be able to work from home when needed
- Working with Christina and Luke to begin holding council meetings in council chambers again with social distancing measures – also working to prepare for upcoming budget meeting

Public Lands

- Dale Henning, Ashley Burdick, an Alex Crawford attended online supervisory training.
- The new aquarium room was completed.
- Two of the grizzly bears received their annual physicals.
- Arrival of the bison from Wichita has been delayed.
- Remodeling of Public Lands office was completed.
- Concession stand restrooms at vets are being painted and updated.
- Spring clean-up on all facilities are ongoing.
- Lifeguard, CPR, First Aid, and AED training was attended by pool staff.
- Seal coat, and final painting at the airport is scheduled for the first week in May.
- Spraying and fertilizing has begun.

Public Works

Property Maintenance Enforcement

- 155 Complaints this month with 6 being citizen reported
 - 103 complaints for trash/refuse
 - 1 complaint for motor vehicles
 - 46 complaints for overgrown vegetation
 - 2 complaint for illegal dumping
 - 1 complaint for minimum standards
 - 1 complaint was investigated, and no violations were found
 - 2 complaints for graffiti
- 79 Abatement notices sent out
- 3 Abatements performed
- 135 Cases closed per citizen compliance
- 36 Motor vehicles were brought into compliance

Street Department

- **Concrete**



- Repaired three locations at the Dragstrip
- Repaired handicap ramp at Oxbow and Quail Creek after a utility cut
- Finished 12th/ Adams
- Started repairs at Mr. Burger
- **Potholes**
 - 148 potholes, 24 tons of material used
- **Signs and Lights**
 - Repairs from high winds
 - Started placing Speed Limit Radar signs
 - Paint
 - 70 gallons white paint used
 - 15 gallons yellow paint used
 - 5 bags of glass beads
 - Crosswalks at 10th and Harrison
 - Off street parking around town
 - Turn arrows on 10th from Harrison to Heizer
- **Compost Site**
 - Hauled grass, leaves, and trees
 - Worked ash into windrows
- **Street Sweeping**
 - Swept 1251 blocks 228 cubic yards of material
 - Crews came in on a weekend and ran sweeper from Friday to Sunday evening
- **Blading**
 - 107 blocks of Streets bladed; 2 truckloads of sand used.
- **Ditches**
 - Cleaned and shaped 120' of ditch on 3rd street
 - Grade shot on Main, North of 24th
- **Catch Basins**
 - 20 catch basins cleaned

Engineering

- Gathered information and consulted with PEC for the meeting with Venture over 10th st warranty
- Inspected driveways at 3117 Forest and 1614 Baker
- Worked on finding an informative stormwater video for MS4 compliance
- Drafted questions for a questionnaire for MS4 compliance. That questionnaire was then distributed to Public Works departments for review.
- Shot grade on Main street and for 24th street ditches

Utilities

- Wastewater yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Clean storm lines	13598	25,000	56%
○ Clean sanitary lines	49,713	100,000	49%
○ manholes rehabilitated	14	10	110%

- Water yearly Progress



- | | 2020 Actual | 2020 Goal | % Completed |
|----------------------------|-------------|-----------|-------------|
| ○ Change out fire hydrants | 1 | 5 | 60% |
- Projects in Motion
 - Crews working on leak list
 - Replacing curb stops
 - Projects completed
 - Underground Storage Tank Report turned in.
 - WATER WELLS
 - (#12) Coolidge well is repaired but having issues with the sparging meter
 - WATER DISTRIBUTION
 - 2 service and main Leaks
 - 11 meters replaced.
 - 6 Hydrant Repairs
 - Completed fire hydrant list
 - Poured concrete for replacement of driveway post service line repair
 - STORMWATER
 - Cleaned 4,708 feet.
 - Cleaned 200 catch basins
 - SANITARY SEWERS
 - Cleaned 22,388 feet.
 - WASTEWATER PLANT
 - Monthly report to KDHE
 - Continued correspondence with Grant Weaver over nutrient removal
 - Locates
 - 157

Fire/EMS/Inspection/Code Enforcement

Fire/EMS/Inspection/Code Enforcement

- Thank you to Boot Hill Distillery, Wheatland Electric, Fuller Brush, Salt City Distillery and Face Shields for Kansas Heroes for donating supplies for the COVID-19 response.
- Chief McCormick and Deputy Chief Smith have been participating in weekly phone meetings with various agencies in regards to COVID-19.
- The three shifts have been adjusting their training to maintain limited contact in order to complete live burn training. They have been training with the thermal imaging cameras.
- Congratulations to Todd Hamby for passing his six month probationary period.
- Building Inspections recently reworked our permit application forms to make them more user friendly. The City of Great Bend Citizen Portal was also rolled out which will allow for the submission and payment of permits and licenses online.
- Deputy Chief Smith's CPM class, the EMT-A Class and the Paramedic class have been temporarily suspended due to COVID-19.
- Code Enforcement Officer Baker has done a great job of obtaining PPE's for the City.
- Inspector Orth has been testing hydrants in preparation for the ISO inspection later this year. This inspection is completed every five years.

THE CITY OF
GREAT BEND

- Fire Inspections Activity for April

	2019	2020
Commercial Building Inspected	42	0
Daycare / Schools	7	3
Fire Extinguisher Demos	2	0
Violations Found	56	3

- Department Activity for April

	2019	2020
Fire Incidents	21	28
EMS Incidents	183	136
Total PT Contacts	204	164
Carbon Monoxide Calls	0	2
Average Response Time	4 mins. 8 secs.	4 mins. 6 secs.
Average Turnout Time	45 secs.	1 min. 7 secs.
Overlapping Calls	25.98%	14.63%
Year to Date Incidents	769	749

- Building Inspection

	April 2019					April 2020			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	12	2	2	4		14	1	6	2
Residential	30	10	12	10		39	11	11	5
Estimated Cost	\$612,433.00	\$7,842.00	\$24,000.00	\$66,529.00		\$453,676.00	\$6,568.00	\$26,700.00	\$41,271.00

- Code Enforcement

- o 28 follow ups
- o 2 closed cases
- o 6 new cases
- o 46 total cases

Police

- Due to the Coronavirus GBPD and other City Departments canceled the Youth Academy to be held in June of 2020.
- 04/14/2020-04-17/2020 all GBPD officers participated in Taser Training at the GBPD Range.
- KLETC has closed their training academy operations due to the Coronavirus. Officer Amber Kai and Officer Kevin Norton continue their training with GBPD Training Officers awaiting a date to return to KLETC for their formal academy training. KLETC is to remain closed until at least May 31st.
- During the month of April GBPD continues training and education on the coronavirus. Training of safety techniques for the Coronavirus outbreak are instructed to the Officers and employees. This included education on the illness, safety precautions, specific methods on handling everyday call load, specific protocol should an exposure occurred. GBPD officers and employees have PPE (Person Protection Equipment) available in reference to the Coronavirus Pandemic. Protocol for how to wear the facemasks was also supplied. Officers and Employees are encouraged to wear PPE whenever they feel it is necessary. PPE is mandatory in some situations.



- GBPD continues testing new applicants while maintaining the strict group coronavirus protocol. Testing date was 04/23/2020.
- 03/30/2020 City Shops began work to install radar speed signs east of Riley School (for west bound traffic) and on north Main near 31st and Main (for South Bound Traffic). Completion date for activation of the signs is unknown.
- GBPD continues to provide the Community with Professional and Dedicated Law Enforcement Services.
- **April 01to30-2020 Patrol Division stats:**
 - Total Cases Reported : 164
 - Criminal cases reported: 143
 - Accident cases reported: 19
 - Narcotic Violations:.... 03
 - Citations Issued:..... 46



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through April

815 2019 Year to Date		
271	Unsolved	33.3%
0	Unfounded	0.0%
45	Outside Agency Assist	5.5%
77	NA	9.4%
28	LOP	3.4%
31	County Atty-Juvenile	3.8%
21	County Atty-Adult	2.6%
31	City Atty	3.8%
37	Arrest-Juvenile	4.5%
230	Arrest-Adult	28.2%

261 January		
93	Unsolved	35.6%
0	Unfounded	0.0%
16	Outside Agency Assist	6.1%
27	NA	10.3%
5	LOP	1.9%
11	County Atty-Juvenile	4.2%
6	County Atty-Adult	2.3%
10	City Atty	3.8%
11	Arrest-Juvenile	4.2%
82	Arrest-Adult	31.4%

165 April		
79	Unsolved	47.9%
0	Unfounded	0.0%
5	Outside Agency Assist	3.0%
17	NA	10.3%
2	LOP	1.2%
2	County Atty-Juvenile	1.2%
6	County Atty-Adult	3.6%
8	City Atty	4.8%
2	Arrest-Juvenile	1.2%
27	Arrest-Adult	16.4%

0 July		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

0 October		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

181 February		
37	Unsolved	20.4%
0	Unfounded	0.0%
18	Outside Agency Assist	9.9%
17	NA	9.4%
4	LOP	2.2%
10	County Atty-Juvenile	5.5%
6	County Atty-Adult	3.3%
4	City Atty	2.2%
11	Arrest-Juvenile	6.1%
74	Arrest-Adult	40.9%

0 May		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

0 August		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%

0 November		
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%



208			0			0			0		
March			June			September			December		
62	Unsolved	29.8%		Unsolved	0.0%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%
6	Outside Agency Assist	2.9%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
16	NA	7.7%		NA	0.0%		NA	0.0%		NA	0.0%
17	LOP	8.2%		LOP	0.0%		LOP	0.0%		LOP	0.0%
8	County Atty-Juvenile	3.8%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
3	County Atty-Adult	1.4%		County Atty-Adult	0.0%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
9	City Atty	4.3%		City Atty	0.0%		City Atty	0.0%		City Atty	0.0%
13	Arrest-Juvenile	6.3%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
47	Arrest-Adult	22.6%		Arrest-Adult	0.0%		Arrest-Adult	0.0%		Arrest-Adult	0.0%