



City Administrator's Report July 6, 2020

CVB/Community Coordinator

- Things have been ramping up for the stores. June 1-15, Jumbo Monopoly was a great success! Even the stores commented on how the people who participated really enjoyed exploring and the fun facts associated with the game!
- Ladies Night #2 was held on June 18th – the highest number reported in one of the stores was 174 people. Many were confused that this was replacing the Art & Wine Walk, that is not the case, this is a new 2020 event, we had one in March and one is scheduled again in August. The Art & Wine Walk will be September 17th.
- Christina and Staff are working on summer promotions such as the Summer Sidewalk Sale (July 16), Outdoor Movie Nights (July 16 & Aug 13), Christmas in July Event (July 24-31), City Wide Garage Sale (July 18), Party in the Park (Aug 8), Ladies Night #3 (August 13th) for exciting summer fun!
- Christina is continuing to meet with the South-Central Kansas Tourism group – as President of this group – meetings are held via zoom but since COVID we have created a new website and a new regional visitor guide for the region with help of members. We will start meeting physically in person in August.
- Christina is also continuing to work with the Quivira Chapter of the Santa Fe Trail Association to celebrate the 200th Anniversary in 2021. A Rack Card & website have been complete.

Human Resources

- We would like to welcome the following new staff members:
 - Zachary Horyna – Service Person 1 (Utilities)
- Part Time:
 - No part time openings at this time
- Full Time:
 - City Engineer
 - Police Officer (three openings)
 - Firefighter (three openings)
 - Captain – Fire Department
 - Service Person I – Public Works (Utilities; 2 openings)
 - Service Person I – Public Lands (Cemetery)
 - Service Person I – Public Works (Streets)
- The following positions are open but will not be filled at this time:
 - Service Person I – Public Lands
 - Visitor Service Representative – CVB

Network Administrator



- Replaced dispatch pc at Fire Station 1
- Working on replacing pc at Fire Station 2 for Battalion Chief pc
- Working on completing second server at PD – should be completed by Wednesday
- Looking to get two additional tough books for police cars for Police department
- Continuing workflows with Laserfiche at City Hall and Fire Station
- Looking into additional fiber options for remaining departments for the city
- Working with Nex-tech to place a hotspot at Heizer park - needing to get a pole in place next to power
- Working on completing cable drops and HDMI drops for break out rooms and offices for Eco Devo at Event Center – starting Monday afternoon
- Working to get speakers ordered with sound system for break out rooms for Eco Devo at Event Center – also looking at TVS for HDMI presentation
- Getting cameras in place at the Front Door on Wednesday
- Checked Ring cameras at Front Door Daycare – Secure WIFI connection issue
- Continuing Phishing Awareness and testing for City
- Continued vulnerability scans being ran for City Hall, Front Door and Fire Station 1 no issues found
- Having Disaster Recovery Plan reviewed again by several department heads after will make additional changes if needed and present to staff for further review

Public Lands

- Airport project was completed.
- Parrot exhibit opened.
- Bison are here and adjusting well.
- Wetland Water park opened on the 15th.
- Hosted 4 tournaments, and 3 drag races.
- Alex Crawford was promoted to Cemetery Supervisor.
- Veterans ball field lights were inspected after the storm with no apparent damage.
- Bases for the new poles will be delivered 7-20-2020 and stored off site.
- The new poles and equipment to be delivered 8-24-2020.
- Clean-up, and repairs from the storm are ongoing.
- Special thanks to the staff, and our citizens efforts with the cleanup.

Public Works

Property Maintenance Enforcement

- 180 Complaints this month with 38 being citizen reported
 - 24 complaints for trash/refuse
 - 2 complaint for motor vehicles
 - 80 complaints for overgrown vegetation
 - 2 complaint for illegal dumping
 - 0 complaint for minimum standards
 - 0 complaint was investigated, and no violations were found



- 0 complaints for graffiti
- 74 Abatement notices sent out (All Vegetation)
- 23 Abatements performed
- 138 Cases closed per citizen compliance (did not abate or go to council)
- 26 Motor vehicles were brought into compliance

Street Department

- **Concrete**
 - Cored between Washington and Odell on 10th for PEC
 - Tore out and poured curb and gutter in front the Handlebar on 10th
- **Potholes**
 - 10th and Kiowa, was milled down and patched.
 - Random pothole patching with left over material from the 10th and Kiowa project
- **Signs and Lights**
 - Turned on the school lights for summer school
 - Working on Compost site signs
 - 24th and Main new Cabinet was put in
 - Out for 45 minutes to put up temporary stop signs at intersections for power outage
 - Repaired lights at 10th/ Washington, 10th/Grant, 10th/McKinley
- **Compost Site**
 - Hauled grass and trees 2 days at 155 loads of grass
 - 3 days of watching and turning the fire (prior to the storm)
 - 7 days of hauling trees with a loader, turning and combining windrows, ½ day of screening
 - 2 days of handing out handbills on we will and won't take
 - 7 days of pushing up grass and trees
 - Hauled trash from compost site
 - 5 loads of construction debris/ random trash
 - 4 loads of tires
 - 1 loads of mattresses
 - 5 days pushing trees, hauling, and directing traffic
 - Weekends pushed up grass and trees. Hauled trees with loader
- **Street Sweeping**
 - Elgin
 - 11 days
 - Tymco
 - 9 days
- **Blading**
 - 14 ½ blocks of streets, 3 loads of sand
 - 5 blocks, 4 loads of sand, 8 loads of millings
- **Ditches**
 - North of 24th on Main 6 days of digging with 2 trucks hauling
 - Flow lines clean at the ends of Coolidge, Wilson, Taft, Pyle, Sherman, Sheridan



- **Catch Basins**
- **Flood Control**
 - Continued Mowing
- **Mosquito Fogging**
 - June 18th fogged 2 hrs due to rain
 - June 25th fogged 4 hrs

Engineering

- Worked with Kohl’s Construction on 2901 Jackson regarding Residential Driveway and sidewalk.
- Worked with Concrete Service on 3816 21st Street regarding Driveway.
- Worked with Nextech regarding fiber optics, street and alley cuts at Kansas and Lakin going north in the alleyway and optics all the way till Broadway.
- Had meetings with PEC on East 10th Street and conducted couple testing’s on existing conditions and future projects.
- Worked with Suchy construction on 1318 Bradley regarding an approach. Also, driveway and sidewalk issue on McKinley with Matt Suchy.
- Worked on East 10th project repairs featuring meetings on-site and phone regards existing conditions its solutions and measures for yet to come projects on 10th Street.
- Worked with Concrete Service on 1205 Bradley & 1209 Bradley regards Driveway, Curb and gutter.
- Still Working on the Right of Way use Agreement for the City on Signs.
- Had Meeting with Housing Opportunies Inc. regarding Quail Cove Addition Project Start date and street/ water line information.

Utilities

- Wastewater yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Clean storm lines	15,358	25,000	62%
○ Clean sanitary lines	111,065	100,000	111%
○ manholes rehabilitated	14	13	110%

- Water yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Change out fire hydrants	1	5	20%

- Projects in Motion

- Collecting bids for plant projects.
- Scada
- Pista Grit System
- UV Channel
- North Anoxic Zone Mixer
- VFD for aeration basin



- Secondary wet well pumps and VFD
- Lift station evaluations
- Muffin Grinder
- Primary wet well pump riser repairs
- Projects completed
 - Water Wells
 - Generator/Well Bypass switch installed on Emergency Wells
 - WATER DISTRIBUTION
 - Installed 1 new service.
 - Replaced 0 service.
 - 25 meters replaced.
 - 10 Service Leaks
 - 0 Hydrant Repair
 - 170 Hydrants Flushed
 - STORMWATER
 - Cleaned 560 feet.
 - Cleaned 0 catch basins
 - SANITARY SEWERS
 - Cleaned 43,533 feet.
 - WASTEWATER PLANT
 - Monthly report to KDHE
 - Continued correspondence with Grant Weaver over nutrient removal
- Locates
 - 322

Fire/EMS/Inspection/Code Enforcement

- Inspector Burns completed the plan reviews for Wheatland’s new building and the Arby’s remodel.
- Congratulations to Deputy Chief Smith, Firefighter Denner, Firefighter Cook, Firefighter Jenkins, Firefighter Cox, Firefighter Treff and Firefighter Hamby for passing the written test and practical exam for their AEMT certification.
- Congratulations Chief Schmeidler on your recent promotion from Captain to Battalion Chief.
- Chief McCormick attended the Barton County Paramedicine meeting.
- Personnel participated in the dive training at the City pool.
- Chief McCormick and Deputy Chief Smith attended the Homeland Security Council meeting.
- Fire Inspections Activity for June *(2020 Figures represent 6/1 to 6/29)*

	2019	2020
Commercial Building Inspected	11	49
Daycare / Schools	3	1
Fire Extinguisher Demos	0	0
Violations Found	24	63

- Department Activity for June *(2020 Figures represent 6/1 to 6/29)*

THE CITY OF
GREAT BEND

	2019	2020
Fire Incidents	30	45
EMS Incidents	139	141
Total PT Contacts	148	144
Carbon Monoxide Calls	4	3
Average Response Time	4 mins. 11 secs.	3 mins. 57 secs.
Average Turnout Time	38 secs.	42 secs.
Overlapping Calls	22.49%	26.34%
Year to Date Incidents	1,129	1,104

- Building Inspection (2020 Figures represent 6/1 to 6/29)

	June 2019					June 2020			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	9	1	5	8		7	4	8	19
Residential	44	4	6	14		52	14	21	22
Estimated Cost	\$1,780,680.00	\$4,200.00	\$42,000.00	\$162,946.00		\$1,625,585.00	\$15,932.00	\$76,320.00	\$170,796.00

- Code Enforcement
 - 40 follow ups
 - 8 closed cases
 - 9 new cases
 - 46 total cases

Police

- 06/04/2020 Chief Bailey attended the area Chiefs meeting in Ellinwood. Discussed the COVID 19 issue, theft and drug issue in the cities and county.
- On June 7th, Chief Bailey was invited by Pastor LeRoy Keith to attend the church services at the First Baptist Church 1601 19th GBKS. It was a good time of worshiping and fellowship at the services.
- 06/15/2020 meet with Kendal Francis, Megan Barfield and INA alert representative Nicklaus Strecker. Mr. Strecker made us aware of his business and how it can aid the City/GBPD.
- 06/22/2020 Chief met with GB citizens Chris and Craig Linenberger. They offered a \$100.00 gift certificate for the officers of the GBPD from a local food business. They did this to show their support of Law Enforcement in Great Bend.
- 06/24/2020 Chief Bailey met with some local citizens and other law enforcement officials. The citizens wanted to sponsor a support Barton County Law Enforcement feed in the month of July. These plans are being completed. Thank you to the organizers and the supporters of this cause.
- Thank you to the City Council, the 800 radios were ordered earlier this month and are on their way.
- GBPD wanted to thank everyone who helped during the recent severe weather storm and clean up. After the storm had cleared the Great Bend area GBPD/GBFD/GBPW/GB ADMIN STAFF were all busy assisting with power outage across the city, debris in the roadway, overturn semi etc. Many citizens were observed out helping their neighbors to clean up the neighborhoods across



the city. This kindness continued for several days. It was nice to see neighbors helping neighbors and the city crews in the cleanup. And a special thanks to the City Workers who helped at the Compost site. Thanks again.

- During the month of June and with the assistance of HR Director Randy Keasling GBPD Staff has been working on their department Job Descriptions, Policy and Procedures. The Job Descriptions are completed as of July 1, 2020. The Policy and Procedures are still being reviewed by staff.
- GBPD officers have received many food items etc. showing support of the GBPD from various groups from the city and county. We (GBPD) wish to thank all who are responsible for these items and most of all their support of the GBPD.
- **JUNE 01 to 29th 2020 GBPD stats:**
 - Total Cases Reported : 288
 - Criminal cases reported: 259
 - Accident cases reported: 29
 - Narcotic Violations:.... 06
 - Citations Issued:..... 111



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics January Through June

1235 2019 Year to Date		
434	Unsolved	35.1%
4	Unfounded	0.3%
67	Outside Agency Assist	5.4%
120	NA	9.7%
41	LOP	3.3%
34	County Atty-Juvenile	2.8%
35	County Atty-Adult	2.8%
52	City Atty	4.2%
47	Arrest-Juvenile	3.8%
305	Arrest-Adult	24.7%

261 January			165 April			0 July			0 October		
93	Unsolved	35.6%	79	Unsolved	47.9%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%	0	Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%
16	Outside Agency Assist	6.1%	5	Outside Agency Assist	3.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
27	NA	10.3%	17	NA	10.3%		NA	0.0%		NA	0.0%
5	LOP	1.9%	2	LOP	1.2%		LOP	0.0%		LOP	0.0%
11	County Atty-Juvenile	4.2%	2	County Atty-Juvenile	1.2%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
6	County Atty-Adult	2.3%	6	County Atty-Adult	3.6%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
10	City Atty	3.8%	8	City Atty	4.8%		City Atty	0.0%		City Atty	0.0%
11	Arrest-Juvenile	4.2%	2	Arrest-Juvenile	1.2%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
82	Arrest-Adult	31.4%	27	Arrest-Adult	16.4%		Arrest-Adult	0.0%		Arrest-Adult	0.0%
181 February			171 May			0 August			0 November		
37	Unsolved	20.4%	120	Unsolved	70.2%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%
18	Outside Agency Assist	9.9%	2	Outside Agency Assist	1.2%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
17	NA	9.4%	6	NA	3.5%		NA	0.0%		NA	0.0%
4	LOP	2.2%	1	LOP	0.6%		LOP	0.0%		LOP	0.0%
10	County Atty-Juvenile	5.5%	1	County Atty-Juvenile	0.6%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
6	County Atty-Adult	3.3%	3	County Atty-Adult	1.8%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
4	City Atty	2.2%	4	City Atty	2.3%		City Atty	0.0%		City Atty	0.0%
11	Arrest-Juvenile	6.1%	1	Arrest-Juvenile	0.6%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
74	Arrest-Adult	40.9%	10	Arrest-Adult	5.8%		Arrest-Adult	0.0%		Arrest-Adult	0.0%
208 March			249 June			0 September			0 December		



62	Unsolved	29.8%	43	Unsolved	17.3%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%	4	Unfounded	1.6%		Unfounded	0.0%		Unfounded	0.0%
6	Outside Agency Assist	2.9%	20	Outside Agency Assist	8.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
16	NA	7.7%	37	NA	14.9%		NA	0.0%		NA	0.0%
17	LOP	8.2%	12	LOP	4.8%		LOP	0.0%		LOP	0.0%
8	County Atty-Juvenile	3.8%	2	County Atty-Juvenile	0.8%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
3	County Atty-Adult	1.4%	11	County Atty-Adult	4.4%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
9	City Atty	4.3%	17	City Atty	6.8%		City Atty	0.0%		City Atty	0.0%
13	Arrest-Juvenile	6.3%	9	Arrest-Juvenile	3.6%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
47	Arrest-Adult	22.6%	65	Arrest-Adult	26.1%		Arrest-Adult	0.0%		Arrest-Adult	0.0%