



City Administrator's Report August 3, 2020

CVB/Community Coordinator

- The Fireworks Display on July 3rd was well attended. Staff will start asking for donations for next year's show at the end of this year to ensure we have the money for an annual show.
- Christina presented to the Noon Lions Club on July 14th to discuss all the upcoming events in Great Bend and to answer questions about changes in events.
- Summer Sidewalk Sale had mixed reviews this year. It was the first year we moved it back to a Thursday. The retail group will decide how to proceed for next year.
- The Outdoor Movie went well, a little over 100 people showed for the movie Grease.
- The second annual City Wide Garage Sale took place on July 18th, most reported great sales and appreciated that the city helped gather the sales.
- The 2nd Annual Christmas in July event ends on the 31st. The participating stores put up a tree and we are encouraging in store voting, however electronically people are really enjoying voting online as well. We will report status of the event next month.
- CVB held a productive advisory board meeting this month, several in depth discussions were had regarding: Transient Guest Tax, the Wings & Wetlands Festival, a community safety pledge, the KACM conference, & board member attendance.
- CVB provided a "How Well Do You Know Great Bend" quiz for the Great Bend Post and is submitting advertising pieces for the State Tourism Marketing Awards.
- CVB Staff continuing to attend state Tourism meetings via zoom each week. The State helps inform Kansas Travel Information Centers and CVBs on the tourism status of our state, provides tips on how to protect staff from COVID, and looks at trends on travel in helping our communities.

Human Resources

- We would like to welcome the following new staff members:
 - Alexis Fox – Customer Service Representative (Zoo)
 - Garrett Roddey – Service Person 1 (Utilities)
- Job Openings:
 - Part Time:
 - Customer Service Representative – Brit Spaugh Zoo
 - Full Time:
 - City Engineer
 - Police Officer (5 openings)
 - Firefighter (2 openings; 1 is pending)
 - Service Person I – Public Works (Utilities)
 - Service Person I – Public Works (Streets)
- The following positions are open but will not be filled at this time:
 - Service Person I – Public Lands



- Visitor Service Representative – CVB

Network Administrator

- Replaced Battalion Chief pc at Fire Station 2
- Completed update on second server at Police department
- Ordering 5 Toughbook laptops for Police department cars
- Setup new office at Street Department for Arthur Keffer
- Completed cable drops and HDMI drops for break out rooms and offices for Eco Devo at Event Center – programmed VLAN and switch to make ports active
- Working with Nex-tech to get phone lines activated for addition rooms at Event Center
- Will be placing speakers with sound system for break out rooms for Eco Devo at Event Center – Waiting on walls and ceilings to be finished
- Cameras in place at the Front Door
- Continuing Phishing Awareness and testing for City
- Continuing workflows with Laserfiche at City Hall and Fire Station
- Having Disaster Recovery Plan reviewed next week by department heads - will make additional changes if needed

Public Lands

- Storm cleanup of trees was completed.
- Continuing to work with the insurance company, contractors, and staff to make repairs to our facilities.
- Staff made 17 additional plexiglass shields for the council chambers, front door, fire dept., and court.
- Installed an asphalt milling pad at the end of Prairie Rose Dr. for a turn around.
- Hosted 219 ball games, 3 drag races, and 7 other events.
- Installation of some of the ballfield lights foundations will begin as early as 8-3-20.
- The new canopy for the Tot Spot was installed.
- The new roof for the tipping bucket at the wetlands arrived and is in place.
- The Bark in the Park/ dog swim will be on 8-15-20 from 8 till noon.
- Staff continues to focus on the mowing and making improvement to all city facilities.

Public Works

Property Maintenance Enforcement

- 127 Complaints this month with 24 being citizen reported
 - 46 complaints for trash/refuse
 - 4 complaint for motor vehicles
 - 76 complaints for overgrown vegetation
 - 0 complaint for illegal dumping
 - 1 complaint for minimum standards
 - 0 complaint was investigated, and no violations were found



- 0 complaints for graffiti
- 81 Abatement notices sent out (All Vegetation)
- 22 Abatements performed
- **58 Cases closed per citizen compliance (did not abate or go to council)**
- 5 Motor vehicles were brought into compliance

Street Department

The street department has been out for 14 days in quarantine. They were gone 7/15-7/28.

- **Concrete**
 - Core sampled between Washington street and Main street and on Stone street on 10th for PEC
 - Poured concrete on 11th street behind AmPride around a storm box cap
 - Replaced the storm box on Garfield in the Eisenhower school entrance
- **Potholes**
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- **Signs and Lights**
 - Replaced a ped crossing light that was hit at Harrison and 10th
 - Hung Compost signs, in regards, to illegal dumping
 - Signs and lights repaired as needed
- **Compost Site**
 - Burned trees and monitored the compost site with incoming trees
 - Handed out hand bills about materials that we accept
- **Street Sweeping**
 - Elgin
 - Has been down due to a foot feed problem. The part has arrived and is being replaced.
 - Tymco
 - Has not gone out, crews working on concrete and asphalt projects
- **Blading**
 - Bladed alleys that had complaints
 - Bladed the streets that we could
- **Ditches**
 - Started on laying pipe on North Main
- **Catch Basins**
 - Cleaned catch basin after rain events
- **Flood Control**
 - Continued Mowing as much as possible due to rains.
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- **Mosquito Fogging**
 - July 2nd Fogged 4 hrs
- **Notes:**
 - **Delineators came in and we are planning to start installing those at**

Engineering



- Worked with Construction Resolve on 1212 Coolidge Jackson regarding Residential Driveway and sidewalk.
- Worked with Rock Solid Concrete on 3200 Forest Street regarding replacing Curb and Gutter.
- Worked with Dreiling Construction on 10th and McKinley regarding Replacing the Box and Replacing the post for AT&T. And 12th and Odell Planning to Dig pits and Backfill.
- Had meetings on Street Repairs and Maintenance Assessments on couple Minor and Local Streets.
- Worked with Dreiling Construction on Cleveland and 6th Regards Replacing the Box at 204 Cleveland for AT&T. And on 19th and Washington, 20th and Washington. Planning to dig pits and Splice and backing them.
- Working on Reviewing plans for East 10th projects and CCLIP Project plans for 2021. Had a walkthrough and planning on Meetings in regards.
- Worked with Rock Solid Concrete on 5500 Broadway regarding Sidewalk 70 Feet replacement.
- Working on a Sidewalk Replacement Program and Sidewalk was Permitted for Construction Service at 1906 Willow Lane and will be reimbursed followed by 10-day inspection.
- Working on the Right of Way use Agreement for the City on Signs.
- Working on Estimating and planning for 2020 Street Replacement Projects.
- Letters for the Concrete Companies Regarding Washouts will be sent out from City.
- Meeting with KDOT in Regards ROW Issue and Pavement Markings Discussion at 10th & Harrison regards to McDonalds driveway issue. And Plans and Specs for the past and future projects

Utilities

- Wastewater yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Clean storm lines	18,328	25,000	73%
○ Clean sanitary lines	126,823	100,000	127%
○ manholes rehabilitated	14	13	110%

- Water yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Change out fire hydrants	1	5	20%

- Projects in Motion

- Collecting bids for plant projects.
- Scada (Approved and being developed)
- Pista Grit System (Ready for Approval)
- UV Channel (Ready for Approval)
- North Anoxic Zone Mixer



- Secondary wet well pumps and VFD
- Muffin Grinder
- Primary wet well pump riser repairs (Waiting for JCI)
- Industrial Waste hauling allowance
- Preparing Lift Station RFP's
- Projects completed
 - Lift station evaluations
 - VFD for aeration basin
 - Sewer Camera ordered
 - Dental program report
 - Bureau of Water/KDHE Capacity Development Survey
- WATER WELLS
 - Mowed, Trimmed, and Sprayed
- WATER DISTRIBUTION
 - Installed 0 new service.
 - Replaced 0 service.
 - 31 meters replaced.
 - 21 Service Leaks
 - 0 Hydrant Repair
 - 60 Hydrants Flushed
- STORMWATER
 - Cleaned 2790 feet.
 - Cleaned 198 catch basins.
- SANITARY SEWERS
 - Cleaned 17308 feet.
- WASTEWATER PLANT
 - Monthly report to KDHE
- Locates
 - 243

Fire/EMS/Inspection

- Chief McCormick participated in the Fire Investigation Board of Directors meeting.
- Chief McCormick participated in the Community Paramedicine Meeting at Clara Barton Hospital.
- Firefighter Cook, Firefighter Jenkins and Chief McCormick attended the Swift Water Tech class.
- Chief McCormick participated in the Region 3 EMS Council meeting.
- Personnel participated in two swift water trainings for the department.
- The Fire Chief's Tahoe had new graphics applied.
- For the 4th of July the department responded to 9 EMS calls and 9 fire calls.
- Fire Inspections Activity for July (2020 Figures represent 7/1 to 7/30)

	2019	2020
Commercial Building Inspected	32	86
Daycare / Schools	3	5
Fire Extinguisher Demos	0	0

THE CITY OF
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Violations Found	47	131
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- Department Activity for July (2020 Figures represent 7/1 to 7/30)

	2019	2020
Fire Incidents	46	41
EMS Incidents	189	151
Total PT Contacts	208	157
Carbon Monoxide Calls	2	0
Average Response Time	4 mins. 14 secs.	3 mins. 39 secs.
Average Turnout Time	42 secs.	41 secs.
Overlapping Calls	25.11%	17.19%
Year to Date Incidents	1,282	1,305

- Building Inspection (2020 Figures represent 7/1 to 7/30)

	July 2019					July 2020			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	8	3	5	5	9	4	2	9	
Residential	39	8	11	14	71	10	31	12	
Estimated Cost	\$1,586,387.00	\$116,244.00	\$80,700.00	\$162,343.00	\$574,181.00	\$37,950.00	\$30,950.00	\$140,264.00	

Police

Stats from 07/01/2020-07/28/2020

- 07/02/2020 GBPD Staff Officers were issued new AR-15 rifles. GBPD Staff Officers then qualified with their new rifles at the range.
- 07/02/2020 Chief Bailey hosted the area Chiefs meeting in Great Bend. Discussed the COVID 19 issue, the new governor order on COVID 19 and how Law Enforcement will re-act to the new order. Theft and drug issues in the cities and county.
- GBPD Officers provided security & traffic control at the July 3rd, 2020 Fireworks show at the GB Airport. BTSO assisted by providing traffic control on the west 10th street roadway. Good time for all.
- July 09/2020 GBPD sent a total of six (6) officer's home due to possible COVID contact and quarantine. One Officer had already been confirmed prior to 07/09/2020 as a positive test and was in Isolation due to COVID. By July 17th all officers were back to work.
- 07/24/2020 Barton County Appreciation BBQ was held at the Hunting Lodge (Owner Wally Eldridge located just south of the 281 Hwy Arkansas River Bridge on east side of road). This was sponsored by a group of citizens headed by Charles and Jennifer Dixon. All Law Enforcement and their significant other enjoyed a BBQ and good times. Thanks to all the sponsors of this event.
- Officer Ryan Hanhardt will leave for 14 weeks of training at the Kansas Law Enforcement Training Center beginning July 27th, 2020 and will graduate from the basic training class as a certified police officer on Oct. 30th of 2020. Officer Hanhardt will graduate as a member of the 270th Class.



- On July 30th GBPD held applicant testing for five (5) applicants. Effective 08/09/2020 GBPD will be four (4) officers short of being fully staffed when Officer Art Keffer transfers to the Code Enforcement section.
- Municipal Court has moved back to the Municipal Court Room and out of The Event Center. GBPD continues to provide a bailiff for Municipal Court actions on Mondays and Thursdays.
- 07/30/2020 Chief Bailey attended an Axis Camera Demo at the Barton County Court House. Axis Communications dealers & Nex-tech provided the camera demo. Cameras are great equipment for Law Enforcement and help provide security to citizens.



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through July

1492 2019 Year to Date		
493	Unsolved	33.0%
15	Unfounded	1.0%
79	Outside Agency Assist	5.3%
150	NA	10.1%
51	LOP	3.4%
39	County Atty-Juvenile	2.6%
42	County Atty-Adult	2.8%
75	City Atty	5.0%
52	Arrest-Juvenile	3.5%
381	Arrest-Adult	25.5%

261 January			165 April			257 July			0 October		
93	Unsolved	35.6%	79	Unsolved	47.9%	59	Unsolved	23.0%		Unsolved	0.0%
0	Unfounded	0.0%	0	Unfounded	0.0%	11	Unfounded	4.3%		Unfounded	0.0%
16	Outside Agency Assist	6.1%	5	Outside Agency Assist	3.0%	12	Outside Agency Assist	4.7%		Outside Agency Assist	0.0%
27	NA	10.3%	17	NA	10.3%	30	NA	11.7%		NA	0.0%
5	LOP	1.9%	2	LOP	1.2%	10	LOP	3.9%		LOP	0.0%
11	County Atty-Juvenile	4.2%	2	County Atty-Juvenile	1.2%	5	County Atty-Juvenile	1.9%		County Atty-Juvenile	0.0%
6	County Atty-Adult	2.3%	6	County Atty-Adult	3.6%	7	County Atty-Adult	2.7%		County Atty-Adult	0.0%
10	City Atty	3.8%	8	City Atty	4.8%	23	City Atty	8.9%		City Atty	0.0%
11	Arrest-Juvenile	4.2%	2	Arrest-Juvenile	1.2%	5	Arrest-Juvenile	1.9%		Arrest-Juvenile	0.0%
82	Arrest-Adult	31.4%	27	Arrest-Adult	16.4%	76	Arrest-Adult	29.6%		Arrest-Adult	0.0%
181 February			171 May			0 August			0 November		
37	Unsolved	20.4%	120	Unsolved	70.2%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%		Unfounded	0.0%
18	Outside Agency Assist	9.9%	2	Outside Agency Assist	1.2%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
17	NA	9.4%	6	NA	3.5%		NA	0.0%		NA	0.0%
4	LOP	2.2%	1	LOP	0.6%		LOP	0.0%		LOP	0.0%
10	County Atty-Juvenile	5.5%	1	County Atty-Juvenile	0.6%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
6	County Atty-Adult	3.3%	3	County Atty-Adult	1.8%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
4	City Atty	2.2%	4	City Atty	2.3%		City Atty	0.0%		City Atty	0.0%
11	Arrest-Juvenile	6.1%	1	Arrest-Juvenile	0.6%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
74	Arrest-Adult	40.9%	10	Arrest-Adult	5.8%		Arrest-Adult	0.0%		Arrest-Adult	0.0%



208			249			0			0		
<i>March</i>			<i>June</i>			<i>September</i>			<i>December</i>		
62	Unsolved	29.8%	43	Unsolved	17.3%		Unsolved	0.0%		Unsolved	0.0%
0	Unfounded	0.0%	4	Unfounded	1.6%		Unfounded	0.0%		Unfounded	0.0%
6	Outside Agency Assist	2.9%	20	Outside Agency Assist	8.0%		Outside Agency Assist	0.0%		Outside Agency Assist	0.0%
16	NA	7.7%	37	NA	14.9%		NA	0.0%		NA	0.0%
17	LOP	8.2%	12	LOP	4.8%		LOP	0.0%		LOP	0.0%
8	County Atty-Juvenile	3.8%	2	County Atty-Juvenile	0.8%		County Atty-Juvenile	0.0%		County Atty-Juvenile	0.0%
3	County Atty-Adult	1.4%	11	County Atty-Adult	4.4%		County Atty-Adult	0.0%		County Atty-Adult	0.0%
9	City Atty	4.3%	17	City Atty	6.8%		City Atty	0.0%		City Atty	0.0%
13	Arrest-Juvenile	6.3%	9	Arrest-Juvenile	3.6%		Arrest-Juvenile	0.0%		Arrest-Juvenile	0.0%
47	Arrest-Adult	22.6%	65	Arrest-Adult	26.1%		Arrest-Adult	0.0%		Arrest-Adult	0.0%