



City Administrator's Report September 1, 2020

CVB/Community Coordinator

- The Summer Street Stroll Farmers Market has been doing really well this year. This has been a partnership between the County and the City for the past 9 years! The last evening for the market will be Thursday, October 15th.
- Reminder that the Downtown Art & Wine Walk will take place Sept. 17th from 4:30-7:30pm, this is an unusual month for this event, but stores decided to move it to this fall because of COVID. Please come out, explore the stores, see the art, have some wine and enjoy yourself!
- Christina hosted the Retail Meeting on the 19th of this month, businesses do a great job collaborating and we decided what the retail calendar of events will look like for 2021.
- Bark in the Park had around 70 dogs on August 15th – the number is down from past years due to COVID but this is a traditional event that lets dogs come and have a good time in our pool after it closes for the season and raises funds for the Great Bend Dog Park.
- If you haven't seen the Kansas Byway Guide, Great Bend has the front inside cover! Kansas has twelve byways, nine scenic, we are one of the two of which are National Scenic Byways!
- Christina will be one of the presenters with the State of Kansas Tourism representing South Central Kansas to the Meredith Group, <https://www.meredith.com/>, this is a huge corporation responsible for over 30 well known magazines that includes People, Better Homes & Gardens, InStyle, Entertainment and Midwest Living. This is a wonderful opportunity even though she is presenting on the region it's a great way to get Great Bend's name out there not only with the state but with some BIG magazine writers and editors interested in doing travel stories!

Human Resources

- We would like to welcome the following new staff members:
 - Adam Schneweis – Service Person I, Cemetery
 - Dalton Cass – Service Person I, Public Works (Streets)
 - Christopher Kell – Firefighter
- Job Openings
 - Part Time:
 - No part time openings
 - Full Time:
 - City Engineer
 - Police Officer (5 openings)
 - Service Person I – Utilities (2 openings)



Network Administrator

- Set Chief-pc at Fire Station 2 to domain login to match Fire Station 1 login process
- Switched Meeting-pc at Fire Station 2 to domain login to match Fire Station 1 login process
- Programmed door phone to ring out at Fire Station 2 instead of Fire Station 1
- Testing Drive Strike software to be able to lock and wipe lost or stolen mobile devices – will test offline mode before making decision with software
- This week moving connections and adding better switch for Water Treatment Plant
- Added Antenna at Street Department with booster to help cell coverage
- Looking into adding additional internet drops for other areas in the zoo
- Completed cable drops and HDMI drops for break out rooms and offices for Eco Devo at Event Center – getting new faceplates and keystones to match wall
- Nex-tech has setup phone new lines and punched down new block for phone lines for additional rooms at Event Center
- Speakers with sound system and microphones for break out rooms at Event Center are scheduled to be installed the week of September 7th
- Disaster Recovery Plan has been reviewed – currently working on adding insurance information and other miscellaneous items

Public Lands

- Wetlands Waterpark wrap up another safe season. Special thanks to Megan and staff for a job well done.
- Maintenance, and winterizing of the facility is ongoing.
- 11 benches purchased by the Kiwanis were install at Veterans park.
- 10 of the casings for the new ball field lights are installed.
- Staff continues working with the contractor locating, repairing, and moving irrigation lines as needed.
- Accurate mapping of the lighting project is being perform.
- Supported 18 functions.
- Assisted Public Works with an abatement.
- Public Lands and Public Works are working together to be more efficient with the mowing of city properties.
- Staff has converted several office lights to LED.
- Repairs/ reconstruction of the fishing docks will begin in September.
- Annual inspections and repairs of the Christmas decorations have begun.

Public Works

Property Maintenance Enforcement

- 310 Complaints this month with 58 being citizen reported
 - 71 complaints for trash/refuse
 - 67 complaint for motor vehicles
 - 166 complaints for overgrown vegetation
 - 1 complaint for illegal dumping



- 4 complaint for minimum standards
- 0 complaint was investigated, and no violations were found
- 1 Structure Fire
- 0 complaints for graffiti
- 273 Abatement notices sent out (All Vegetation)
- 40 Abatements performed
- **157 Cases closed per citizen compliance (did not abate or go to council)**
- 14 Motor vehicles were brought into compliance

Street Department

- **Concrete**
 - Currently working of Frey street
 - 28th and Williams Storm Box Cap and Inlet repaired
- **Asphalt**
 - Repair patches for upcoming residential street resurfacing on Washington and Morton
 - 39.29 tons
- **Potholes**
 - Airport patching
 - Parking lot and entrance
 - Random pothole patching
- **Signs and Lights**
 - Painted the school crosswalks around schools (9) 50 gallons of white paint 12 bags of beads
 - Programed 21 school flashing lights
 - Designed temporary traffic control for 12th/Washington and 12th/Frey
 - 3 New cameras set up for Broadway and Patton that replaced in ground loops
 - Made new hazards signs for WPC
 - Set up 3 new streetscape posts to replaced damaged posts
 - 10th and Harrison painted yellow and made 4 signs- No U-turn, No Left turn, Left arrow with the word McDonald's, and a Turn Left on Harrison for McDonald's
 - 4 security camera signs and 6 regulatory signs for the compost site.
 - Replaced 3 sets of street markers
- **Compost Site**
 - Hauled trees from public area for 5 days
 - Hauled grass from public area for 3 days at 136 loads
 - Rolled ashes for 5 days to make sure no hot spots
 - Employees are working weekends to mix windrows, push up trees and grass
- **Street Sweeping**
 - Elgin
 - 3 days
 - 150 Blocks of 10th street
 - Starting August 27 will work on downtown and on Friday the 28th will do the Library



- Tymco
 - 1 day
 - 37 blocks of residential
 - Cleaned 2 spills
 - Broadway and Patton (woodchips)
 - 10th -Harrison to Holland (sand)
- **Blading**
 - 14 ½ blocks of streets, 3 loads of sand
 - 5 blocks, 4 loads of sand, 8 loads of millings
- **Ditches**
 - Used new mower attachment to mow 3rd street ditch
- **Catch Basins**
- **Flood Control**
 - Continued Mowing
- **Mosquito Fogging**
 - August 6th fogged 4hrs
 - August 13th fogged 4 hrs
 - August 20th fogged 4 hrs
- **Notes:**
 - 10th and Harrison delineators were put up
 - We took bikes from the police station to the Oxford House
 - Helped with two abatements. Utilizing two employees and a loader and dump truck
 - Request for bids were sent out for Street Resurfacing on Washington, Morton, and Stone street, also for 2020 crack sealing, also bids for storm box replacement.

Engineering

- Worked on Estimating and planning for 2020 Street Resurfacing Project. Plans and Specifications are prepared and up for Bidding.
- Working on Attributes for GIS layers on Storm, Sewer and Drainage Ditches.
- Working on Street Repairs and Maintenance Assessments on couple Minor and Local Streets.
- Working on Reviewing plans for East 10th projects and CCLIP Project plans for 2021. Submitted our Suggestions and Reviews.
- Worked on a Sidewalk Replacement Program and Sidewalk was Permitted for Construction Service at 1906 Willow Lane and was inspected and worked for a reimbursement.
- Working on the Right of Way use Agreement for the City on Signs.
- Letters for the Concrete Companies Regarding Washouts was sent.

Utilities

- Wastewater yearly Progress



	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Clean storm lines	24,777	25,000	99%
○ Clean sanitary lines	143,918	100,000	143%
○ manholes rehabilitated	14	13	110%

- Water yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Change out fire hydrants	2	5	20%

- Projects in Motion

- Collecting bids for plant projects.
- Scada (Approved and being developed)
- Pista Grit System (Approved)
- UV Channel (Approved)
- North Anoxic Zone Mixer
- Secondary wet well pumps and VFD
- Muffin Grinder
- Primary wet well pump riser repairs (Waiting for JCI)
- Preparing Lift Station RFP's
- Ongoing research on WWTP's ability to meet EPA guidelines on Phosphorous and Nitrates

- Projects completed

- Industrial Waste Hauling Suspended
- Sewer Camera installed in van. Generator being serviced

- WATER WELLS

- Mowed, Trimmed, and Sprayed

- WATER DISTRIBUTION

- Installed 0 new service.
- Replaced 0 service.
- 41 meters replaced.
- 19 Service Leaks
- 1 Hydrant Repair
- All Hydrants Flushed for the year

- STORMWATER

- Cleaned 6449 feet.
- Cleaned 0 catch basins.

- SANITARY SEWERS

- Cleaned 17095 feet.

- WASTEWATER PLANT

- Monthly report to KDHE

- Locates

- 146

Fire/EMS/Inspection

Fire/EMS/Inspection/Code Enforcement

- Chief McCormick participated in the Board of EMS meeting.
- Chief McCormick participated in the Barton County ESF8 Meeting.
- Chief McCormick participated in a Safety Meeting.
- Chief McCormick participated in the County Q & I.
- Chief McCormick participated in the Homeland Security meeting.
- Chief McCormick participated in the Emergency Reporting Users Group Update meeting.
- Chief McCormick, Captain Stansfield, Firefighter Jenkins and Firefighter Cook attended the Basic Swiftwater Boat Operator Class. Deputy Chief Smith and Engineer Stewart also attended to become Instructor Certified.
- Chief McCormick participated in the Task Force 5 Chief’s Meeting.
- Inspector Burns spoke at the monthly Kiwana’s meeting.
- Chief McCormick participated in the Trauma Council meeting put on by Clara Barton Hospital.
- Employees participated in the departments Q & I meeting.
- Building Inspections issued the building permit for Wheatland Electric’s new office/warehouse building.
- Fire Inspections Activity for August

	2019	2020
Commercial Building Inspected	25	73
Daycare / Schools	2	2
Fire Extinguisher Demos	0	0
Violations Found	44	162

- Department Activity for August (2020 Figures represent 8/1 to 8/30)

	2019	2020
Fire Incidents	46	31
EMS Incidents	191	172
Total PT Contacts	190	182
Carbon Monoxide Calls	7	0
Average Response Time	4 mins. 18 secs.	3 mins. 44 secs.
Average Turnout Time	46 secs.	42 secs.
Overlapping Calls	25.74%	24.63%
Year to Date Incidents	1,472	1,516

- Building Inspection (2020 Figures represent 8/1 to 8/30)

	August 2019					August 2020			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	7	0	3	4		10	2	11	6
Residential	35	13	9	6		58	7	13	14
Estimated Cost	\$333,809.00	\$15,382.00	\$100,404.00	\$186,332.00		\$5,927,060.00	\$7,150.00	\$150,113.00	\$88,542.00

Police

- 08/03/2020 LT. SETTLE delivered 45 bicycles to the Ellsworth Prison for their prisoners to re-use. These bikes were not sold during the last Purple Wave Auction because no one placed a bid on



them. They were delivered to the Ellsworth Prison to make room at GBPD. GB Public Works supplied the truck and trailer for the trip. Thanks to Jason and James.

- 08/06/2020 Chief Bailey attend the Sheriff & Chiefs meeting in Claflin Ks. Discussed were current events, crime issues, election results and COVID 19.
- 08/08/2020 GBPD Officer Amber Kai graduated KLETC. Officer Kai is currently working as a Patrol Officer on Sgt. Jefferson Davis shift.
- 08/07/2020 Municipal Court was closed due to precaution of COVID. Court will POSS. re-open later this month.
- GBPD is 4 officers short. GBPD staff is currently conducting back- ground checks on some applicants.
- GBPD has several applicants testing at the end of this month also.
- 08/21/2020 Barton County Appreciation BBQ sponsors gave a donation to the F.O.P. for \$5000.00 and a \$500.00 donation towards the purchase of a new GBPD K-9 Bite suit. Thanks to all the sponsors of the event and for the donations.
- USD #428 started school on Aug. 27th, 2020. School zones are back being enforced. The GBPD two School Resource Officers (SRO) are back in the schools.
- From 08/28/2020 to 09/01/2020 GBPD Officers are training on the 800 MHz radio system by using the 800 portable radios on shift, on a trial basis. On 09/02/2020 the portable radios and the unit radios will then be sent to Mobil Radio Service (Great Bend) for final programming and installation of the radios into the GBPD Police units. GBPD will go to the 800 MHz system as soon as everything is complete.
- GBPD received three of the Council approved 2020 police units today (08/31/2020) the 4th is on its way. Thank You.
- **AUG. 01 to 31ST 2020 GBPD stats:**
 - Total Cases Reported : 193
 - Criminal cases reported: 174
 - Accident cases reported: 19
 - Narcotic Violations:.... 06
 - Citations Issued:..... 94



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through August

0	2019 Year to Date	
533	Unsolved	31.6%
21	Unfounded	1.2%
89	Outside Agency Assist	5.3%
181	NA	10.7%
60	LOP	3.6%
48	County Atty-Juvenile	2.8%
49	County Atty-Adult	2.9%
91	City Atty	5.4%
55	Arrest-Juvenile	3.3%
423	Arrest-Adult	25.1%

261	January	
93	Unsolved	35.6%
0	Unfounded	0.0%
16	Outside Agency Assist	6.1%
27	NA	10.3%
5	LOP	1.9%
11	County Atty-Juvenile	4.2%
6	County Atty-Adult	2.3%
10	City Atty	3.8%
11	Arrest-Juvenile	4.2%
82	Arrest-Adult	31.4%

165	April	
79	Unsolved	47.9%
0	Unfounded	0.0%
5	Outside Agency Assist	3.0%
17	NA	10.3%
2	LOP	1.2%
2	County Atty-Juvenile	1.2%
6	County Atty-Adult	3.6%
8	City Atty	4.8%
2	Arrest-Juvenile	1.2%
27	Arrest-Adult	16.4%

257	July	
59	Unsolved	23.0%
11	Unfounded	4.3%
12	Outside Agency Assist	4.7%
30	NA	11.7%
10	LOP	3.9%
5	County Atty-Juvenile	1.9%
7	County Atty-Adult	2.7%
23	City Atty	8.9%
5	Arrest-Juvenile	1.9%
76	Arrest-Adult	29.6%

0	October	
	Unsolved	
	Unfounded	
	Outside Agency Assist	
	NA	
	LOP	
	County Atty-Juvenile	
	County Atty-Adult	
	City Atty	
	Arrest-Juvenile	
	Arrest-Adult	

181	February	
37	Unsolved	20.4%
0	Unfounded	0.0%
18	Outside Agency Assist	9.9%
17	NA	9.4%
4	LOP	2.2%
10	County Atty-Juvenile	5.5%
6	County Atty-Adult	3.3%
4	City Atty	2.2%
11	Arrest-Juvenile	6.1%
74	Arrest-Adult	40.9%

171	May	
120	Unsolved	70.2%
	Unfounded	0.0%
2	Outside Agency Assist	1.2%
6	NA	3.5%
1	LOP	0.6%
1	County Atty-Juvenile	0.6%
3	County Atty-Adult	1.8%
4	City Atty	2.3%
1	Arrest-Juvenile	0.6%
10	Arrest-Adult	5.8%

193	August	
40	Unsolved	20.7%
6	Unfounded	3.1%
10	Outside Agency Assist	5.2%
31	NA	16.1%
9	LOP	4.7%
9	County Atty-Juvenile	4.7%
7	County Atty-Adult	3.6%
16	City Atty	8.3%
3	Arrest-Juvenile	1.6%
42	Arrest-Adult	21.8%

0	November	
	Unsolved	
	Unfounded	
	Outside Agency Assist	
	NA	
	LOP	
	County Atty-Juvenile	
	County Atty-Adult	
	City Atty	
	Arrest-Juvenile	
	Arrest-Adult	

THE CITY OF
GREAT BEND

208	March	
62	Unsolved	29.8%
0	Unfounded	0.0%
6	Outside Agency Assist	2.9%
16	NA	7.7%
17	LOP	8.2%
8	County Atty-Juvenile	3.8%
3	County Atty-Adult	1.4%
9	City Atty	4.3%
13	Arrest-Juvenile	6.3%

249	June	
43	Unsolved	17.3%
4	Unfounded	1.6%
20	Outside Agency Assist	8.0%
37	NA	14.9%
12	LOP	4.8%
2	County Atty-Juvenile	0.8%
11	County Atty-Adult	4.4%
17	City Atty	6.8%
9	Arrest-Juvenile	3.6%

0	September	
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%

0	December	
	Unsolved	
	Unfounded	
	Outside Agency Assist	
	NA	
	LOP	
	County Atty-Juvenile	
	County Atty-Adult	
	City Atty	
	Arrest-Juvenile	