



City Administrator's Report October 2, 2020

CVB/Community Coordinator

- The Holidays are fast approaching, and Christina and staff are putting together the holiday calendar that will hopefully be printed and ready to distribute for in November and planning for Holiday activities and promotions!
- The Art & Wine walk was very successful for stores! Less reported than last year but some stores reported more sales and happy shoppers! Special thanks to all the artist and the participating stores for helping create such a wonderful event for our community!
- The Wings & Wetlands Festival has decided to go virtual for April 2021 – we are working with the crew to find attractive ways to showcase our area and utilize the material for years to come.
- Christina virtually taught two classes on September 16th on the topics of Hospitality in Tourism for Great Bend. Students were learning about jobs available, what and how we promote tourism and why its economically important to our area.
- The SRCA Dragstrip has been VERY busy this month, Race Week 2.0 and the Lucas Oil Races were very successful and people in town noticed their presence! Great job to the SRCA crew for making our dragstrip an amazing attraction in Great Bend!
- Don't forget Restaurant week Oct. 4-10 & the next Retail meeting is scheduled for October 14th at 8:30, if someone wants to be added to the retail list, they just need to email Christina and request to be added.

Human Resources

- We would like to welcome the following new staff members:
 - Art Herren – Service Person I, Utilities
 - Jesus Lujan – Service Person I, Streets
- Job Openings:
 - Part Time:
 - CSR – Brit Spaugh Zoo
 - Full Time:
 - Police Officer (5 openings) 2 *pending*
 - Service Person I – Utilities (3 openings)
 - Service Person I – Streets

Network Administrator

- Testing Drive Strike software to be able to lock and wipe lost or stolen mobile devices – waiting to test offline mode before making decision with software
- Added Network Extender at Street Department with booster to help cell coverage
- Ran new line for fire alarm panel and Nex-tech punched down dedicated line for Events Center
- Setup Static IP for Events Center for WAN
- Working on setting up IP phones for CVB portion at Events Center to move them to City phone system – will need to port numbers from Nex-tech over to Cox to make this happen



- Replacing IP Phone at Cemetery shop – old one stopped working
- Speakers with sound system and microphones for break out rooms at Event Center are installed - adding two additional mics for the rooms
- Ordered TV's will be setup and mounted next week
- Placed Access points for Wi-Fi at Events Center for Eco Devo and also for breakout rooms – setting up access rules so each side won't see the other
- Scheduling updates for Fund Balance in the next few weeks
- Continuing Phishing Awareness and testing for City
- Disaster Recovery Plan has been reviewed – will work with department heads that would be affected by Disaster Recovery Plan if there was a disaster so they understand their roles in such an event

Public Lands

- Veterans lighting project will near completion by November.
- Light poles installation will begin on 10-7-20 if winds are low.
- Staff continues working with the contractor moving irrigation lines as needed.
- Drag Strip project should start 10-12-20.
- Laser leveling, and replacement of the infield sod at Al Burns baseball field began 9-30-20.
- Staff worked with KDWP setting test nets at Stone Lake to survey the fish population.
- Annual repairs, and inspection of the Christmas decorations are near completion.
- Supported 8 functions at JKS, 4 at the EXPO grounds, 3 at the Event Center.
- Maintenance, and repairs on the city facilities are ongoing.

Public Works

Property Maintenance Enforcement

- 240 Complaints this month with 31 being citizen reported
 - 77 complaints for trash/refuse
 - 46 complaint for motor vehicles
 - 112 complaints for overgrown vegetation
 - 0 complaint for illegal dumping
 - 0 complaint for minimum standards
 - 0 complaint was investigated, and no violations were found
 - 1 Structure Fire
 - 0 complaints for graffiti
 - 4 Building/ Structure/ Fire
- 234 Abatement notices sent out (All Vegetation)
- 35 Abatements performed
- **269 Cases closed per citizen compliance (did not abate or go to council)**
- 44 Motor vehicles were brought into compliance

Street Department

- **Concrete**



- Polk Street repairs
 - Broadway and Polk storm box
- **Asphalt**
 - Milled high spots throughout town
 - 40.78 tons of Asphalt laid
 - Morton Street patches
 - 12th and Adams Utility cut
- **Potholes**
 - Airport patching
 - Parking lot and entrance
 - Random pothole patching
- **Signs and Lights**
- Painted with 60 gallons yellow and 7 bags bead on curbs around Jefferson School and GB High School and yellow striping on (Washington, K96, 10th, Harrison St)
- Painted with 40 gallons and 4 bags of beads on (Kansas, Williams, Broadway) white striping
- 10th and Grant replaced all 8 new voltage converters and ADA walk buttons due to storm damage earlier this year,
- 19th and Main replaced wiring underground and everything to the pole and cabinet at South east corner
- For 10th and Harrison and McDonalds Restaurant drive thru Signs, 2 different set were put up for west traffic.
- Went around and programed 23time clocks for school flashing lights the annual school schedules.
- Signal head repair at 19th and Main and 10th and Harrison due broken heads both were on Se corners
- Did some sign inventory on computer – rainy day
- Set up a detour route for Polk St between 17th and 18th
- Straightening up misc. signs and signal heads
- Replaced 1 Red, 2 yellow, 5 green signal lights that were out.
- **Compost Site**
 - Screening Compost
 - Hauling grass to windrows and stockpiles
 - Hauled trees to burn area
 - Employees are working weekends to mix windrows, push up trees and grass
- **Street Sweeping**
 - Elgin
 - 445 Blocks 74 loads
 - Tymco
- **Blading**
 - Alley
 - 11 Blocks
 - Streets
 - -



- **Ditches**
 - North Main Street continue setting pipe and cleaning
 - Trees cleaned out of 281 Bypass ditch
- **Catch Basins**
 - Crews were out cleaning during rain event
- **Flood Control**
 - Continued Mowing and in town mowing
- **Mosquito Fogging**
 - September 10th fogged 4hrs
 - September 17th fogged 4 hrs
 - September 24th fogged 4 hrs
- **Notes:**
 - Helped with abatements

Engineering

- Worked on Bidding and planning for 2020 Street Resurfacing Project.
- Worked on Addendum for the 2020 Crack Sealing project and its specs.
- Working on Quail Cove Addition Recommendations and Assessment's
- Worked on bid for Crack Sealing.
- Working on Reviewing plans for NRCS and having a meeting on reviews and cost concerns.
- Worked on a Driveway, Approach and Gutter Permit for E&A contractors. On 2526 forest.
- Working on a Circle Driveway at 2711 McKinley. It was approved and permit was given.
- Working on sidewalk permits E&A contractors at 2526 Forest and 2503 Broadway.
- Working on sidewalk permit for Frost Construction at 2321 forest.
- Working on Pre-con for the 2020 Street Resurfacing project.
- Worked on couple Highway Permits with KDOT.

Utilities

- Wastewater yearly Progress

| | 2020 Actual | 2020 Goal | % Completed |
|--------------------------|-------------|-----------|-------------|
| ○ Clean storm lines | 24,777 | 25,000 | 99% |
| ○ Clean sanitary lines | 166,396 | 100,000 | 166% |
| ○ manholes rehabilitated | 14 | 13 | 110% |

- Water yearly Progress

| | 2020 Actual | 2020 Goal | % Completed |
|----------------------------|-------------|-----------|-------------|
| ○ Change out fire hydrants | 2 | 5 | 40% |

- Projects in Motion

- Collecting bids for plant projects.
- Scada (Approved and being developed)
- Pista Grit System (Approved)
- UV Channel (Approved)
- North Anoxic Zone Mixer
- Secondary wet well pumps and VFD



- Muffin Grinder
- Primary wet well pump riser repairs (Waiting for JCI)
- Preparing Lift Station RFP's
- Ongoing research on WWTP's ability to meet EPA guidelines on Phosphorous and Nitrates
- Projects completed
 - Industrial Waste Hauling Suspended
- WATER WELLS
 - Mowed, Trimmed, and Sprayed
- WATER DISTRIBUTION
 - Installed 2 new service.
 - Replaced 0 service.
 - 12 meters replaced.
 - 19 Service Leaks
 - 1 Hydrant Repair
 - All Hydrants Flushed for the year
- STORMWATER
 - Cleaned 0 feet.
 - Cleaned 0 catch basins.
- SANITARY SEWERS
 - Cleaned 22478 feet.
- WASTEWATER PLANT

Fire/EMS/Inspection

Fire/EMS/Inspection/Code Enforcement

- Chief McCormick participated in the Barton County Q & I Meeting with Clara Barton Hospital.
- Chief McCormick and Chief Smith participated in a Homeland Security Meeting. As part of the Homeland Security Funding the department will be receiving a new double stack rescue trailer with a new connector boat. We are expecting delivery by the end of 2020. The new boat will enhance the department's water rescue response both locally and regional.
- Inspector Burns attended a Zoning Board of Appeals meeting for three variance requests.
- Chief McCormick, Captain Stansfield, Firefighter Cook and Firefighter Jenkins attended the Swift Water Boat Operations training.
- Chief McCormick attended the monthly 911 Advisory Board meeting.
- Inspector Burns attended a Planning Commission meeting in regards to a rezoning request.
- Chief McCormick and Deputy Chief Smith attended the Barton County Fire Chiefs Meeting.
- During the week of September 21st, the Fire Department tested the new 800 radios. The radios are scheduled to be installed in department vehicles starting October 12th. Barton County will install two additional 800 towers by the end of 2020. Once the towers are installed the Fire Department will switch all communications and paging to the 800 system.
- Over the past several weeks the Fire Prevention Committee, led by Inspector Orth, has been preparing for Fire Prevention Week (October 4-10, 2020). Fire Prevention will be a little different this year. Instead of the normal all-school assembly we will broadcast a video created



by the committee addressing Fire Safety in the Kitchen. Personnel will visit the Kindergarten and Pre-schools with the on-duty fire crews but will present our presentation outside. The Fire Prevention Committee is comprised of Inspector Mark Orth, Engineer Garrett Tindall, Engineer Chad Burroughs, Firefighter David Smiros and Firefighter Bert Treff. I have attached a link the Fire Prevention video <https://youtu.be/Q5gr2k29XYw>

- Fire Inspections Activity for September (2020 figures represent 9/1 to 9/29/20)

| | 2019 | 2020 |
|--------------------------------------|----------|------------|
| Commercial Building Inspected | 0 | 47 |
| Daycare / Schools | 5 | 5 |
| Fire Extinguisher Demos | 3 | 0 |
| Violations Found | 5 | 110 |

- Department Activity for September (2020 Figures represent 9/1 to 9/29)

| | 2019 | 2020 |
|-------------------------------|-------------------------|-------------------------|
| Fire Incidents | 23 | 22 |
| EMS Incidents | 179 | 185 |
| Total PT Contacts | 181 | 184 |
| Carbon Monoxide Calls | 2 | 0 |
| Average Response Time | 3 mins. 49 secs. | 4 mins. 12 secs. |
| Average Turnout Time | 34 secs. | 51 secs. |
| Overlapping Calls | 30.2% | 36.71% |
| Year to Date Incidents | 1,820 | 1,735 |

- Building Inspection (2020 Figures represent 9/1 to 9/29)

| | September 2019 | | | | | September 2020 | | | |
|-----------------------|----------------|-------------|-------------|-------------|--|----------------|-------------|--------------|-------------|
| | Building | Plumbing | Electrical | Mechanical | | Building | Plumbing | Electrical | Mechanical |
| Commercial | 2 | 1 | 1 | 3 | | 4 | 6 | 6 | 3 |
| Residential | 35 | 13 | 14 | 7 | | 64 | 19 | 16 | 3 |
| Estimated Cost | \$724,481.00 | \$14,522.00 | \$33,682.00 | \$64,356.00 | | \$975,220.00 | \$21,992.00 | \$488,280.00 | \$44,460.00 |

Police

- GBPD received its 4th and final patrol unit approved by council from Marmie Motors.
- Chief Bailey was out the first two weeks of the month of September due to Covid 19. Chief Bailey came back to work on 09/14/2020.
- GBPD experienced, a short period of time when officers were off work due to COVID 19. Five GBPD officers were tested positive and 13 were placed on quarantine. The Barton County Sheriff offered, assistance should GBPD need help on calls etc. GBPD is back fully staffed effective 09/18/2020.
- 09/23/2020 GBPD Staff and other Law Enforcement officials meet with Julie Kramp (The Center) and Health Source Integrated Solutions new CEO, KC Johnson in reference to mental health issues in Barton County and surrounding counties.
- 09/21/2020 City Administrator announced Chief Bailey's retirement date, December 18, 2020.



- An employment ad for the Chief of Police opening was sent out 09/23/2020 by H.R. Director Randy Keasling.
- 09/24/2020 no applicants were tested this month.
- 09/24/2020 Chief Bailey attended the 911 virtual meeting. 800 radios were discussed. It was announced that two more 800 towers would be made available in Barton County.
- On 09/24 & 25/ 2020 GBPD employees participated in the Flu Shots arranged by H.R. Director Randy Keasling and offered by the Barton County Health Department.
- On September 30th, 2020 GBPD on duty staff voluntarily met with the Gideon Group for a short inspirational meeting.
- **SEPT. 01 to 30, 2020 GBPD stats:**
 - Total Cases Reported : 207
 - Criminal cases reported : 172
 - Accident cases reported : 29
 - Narcotic Violations: : 06
 - Citations Issued: : 98



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through September

9/1/2020

| #### | 2019 Year to Date | |
|------|-----------------------|------|
| 564 | Unsolved | 0.0% |
| 28 | Unfounded | 0.0% |
| 99 | Outside Agency Assist | 0.0% |
| 209 | NA | 0.0% |
| 81 | LOP | 0.0% |
| 51 | County Atty-Juvenile | 0.0% |
| 57 | County Atty-Adult | 0.0% |
| 103 | City Atty | 0.0% |
| 60 | Arrest-Juvenile | 0.0% |
| 479 | Arrest-Adult | 0.0% |

| 2020 Year to Date Crime Statistics | | | 2020 Year to Date Crime Statistics | | | 2020 Year to Date Crime Statistics | | | 2020 Year to Date Crime Statistics | | |
|------------------------------------|-----------------------|-------|------------------------------------|-----------------------|-------|------------------------------------|-----------------------|-------|------------------------------------|-----------------------|------|
| 261 | January | | 165 | April | | 257 | July | | 0 | October | |
| 93 | Unsolved | 35.6% | 79 | Unsolved | 47.9% | 59 | Unsolved | 23.0% | | Unsolved | 0.0% |
| 0 | Unfounded | 0.0% | 0 | Unfounded | 0.0% | 11 | Unfounded | 4.3% | | Unfounded | 0.0% |
| 16 | Outside Agency Assist | 6.1% | 5 | Outside Agency Assist | 3.0% | 12 | Outside Agency Assist | 4.7% | | Outside Agency Assist | 0.0% |
| 27 | NA | 10.3% | 17 | NA | 10.3% | 30 | NA | 11.7% | | NA | 0.0% |
| 5 | LOP | 1.9% | 2 | LOP | 1.2% | 10 | LOP | 3.9% | | LOP | 0.0% |
| 11 | County Atty-Juvenile | 4.2% | 2 | County Atty-Juvenile | 1.2% | 5 | County Atty-Juvenile | 1.9% | | County Atty-Juvenile | 0.0% |
| 6 | County Atty-Adult | 2.3% | 6 | County Atty-Adult | 3.6% | 7 | County Atty-Adult | 2.7% | | County Atty-Adult | 0.0% |
| 10 | City Atty | 3.8% | 8 | City Atty | 4.8% | 23 | City Atty | 8.9% | | City Atty | 0.0% |
| 11 | Arrest-Juvenile | 4.2% | 2 | Arrest-Juvenile | 1.2% | 5 | Arrest-Juvenile | 1.9% | | Arrest-Juvenile | 0.0% |
| 82 | Arrest-Adult | 31.4% | 27 | Arrest-Adult | 16.4% | 76 | Arrest-Adult | 29.6% | | Arrest-Adult | 0.0% |
| 181 | February | | 171 | May | | 193 | August | | 0 | November | |
| 37 | Unsolved | 20.4% | 120 | Unsolved | 70.2% | 28 | Unsolved | 14.5% | | Unsolved | 0.0% |
| 0 | Unfounded | 0.0% | | Unfounded | 0.0% | 7 | Unfounded | 3.6% | | Unfounded | 0.0% |
| 18 | Outside Agency Assist | 9.9% | 2 | Outside Agency Assist | 1.2% | 12 | Outside Agency Assist | 6.2% | | Outside Agency Assist | 0.0% |
| 17 | NA | 9.4% | 6 | NA | 3.5% | 36 | NA | 18.7% | | NA | 0.0% |
| 4 | LOP | 2.2% | 1 | LOP | 0.6% | 9 | LOP | 4.7% | | LOP | 0.0% |
| 10 | County Atty-Juvenile | 5.5% | 1 | County Atty-Juvenile | 0.6% | 9 | County Atty-Juvenile | 4.7% | | County Atty-Juvenile | 0.0% |
| 6 | County Atty-Adult | 3.3% | 3 | County Atty-Adult | 1.8% | 8 | County Atty-Adult | 4.1% | | County Atty-Adult | 0.0% |
| 4 | City Atty | 2.2% | 4 | City Atty | 2.3% | 17 | City Atty | 8.8% | | City Atty | 0.0% |
| 11 | Arrest-Juvenile | 6.1% | 1 | Arrest-Juvenile | 0.6% | 3 | Arrest-Juvenile | 1.6% | | Arrest-Juvenile | 0.0% |
| 74 | Arrest-Adult | 40.9% | 10 | Arrest-Adult | 5.8% | 47 | Arrest-Adult | 24.4% | | Arrest-Adult | 0.0% |



| 208 | | | 249 | | | 207 | | | 0 | | |
|--------------|-----------------------|-------|-------------|-----------------------|-------|------------------|-----------------------|-------|-----------------|-----------------------|------|
| <i>March</i> | | | <i>June</i> | | | <i>September</i> | | | <i>December</i> | | |
| 62 | Unsolved | 29.8% | 43 | Unsolved | 17.3% | 43 | Unsolved | 20.8% | | Unsolved | 0.0% |
| 0 | Unfounded | 0.0% | 4 | Unfounded | 1.6% | 6 | Unfounded | 2.9% | | Unfounded | 0.0% |
| 6 | Outside Agency Assist | 2.9% | 20 | Outside Agency Assist | 8.0% | 8 | Outside Agency Assist | 3.9% | | Outside Agency Assist | 0.0% |
| 16 | NA | 7.7% | 37 | NA | 14.9% | 23 | NA | 11.1% | | NA | 0.0% |
| 17 | LOP | 8.2% | 12 | LOP | 4.8% | 21 | LOP | 10.1% | | LOP | 0.0% |
| 8 | County Atty-Juvenile | 3.8% | 2 | County Atty-Juvenile | 0.8% | 3 | County Atty-Juvenile | 1.4% | | County Atty-Juvenile | 0.0% |
| 3 | County Atty-Adult | 1.4% | 11 | County Atty-Adult | 4.4% | 7 | County Atty-Adult | 3.4% | | County Atty-Adult | 0.0% |
| 9 | City Atty | 4.3% | 17 | City Atty | 6.8% | 11 | City Atty | 5.3% | | City Atty | 0.0% |
| 13 | Arrest-Juvenile | 6.3% | 9 | Arrest-Juvenile | 3.6% | 5 | Arrest-Juvenile | 2.4% | | Arrest-Juvenile | 0.0% |